

Minutes of Meeting
FY15 Budget Meeting
May 8, 2014
1:00 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Finance Director David McDowell, Recording Manager Susette Clements, Staff Accountant Kimberli Price and Deputy Clerk Pamela Bogaert.

- A. Call to Order:** Chairman Tondee called the meeting to order at 1:02 p.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**
Chief Deputy Clerk Pat Raffee explained to the Board that this Fiscal Year 2015 (FY15) Budget Meeting would cover Auditor and Recorder requests, the County's B Budget and a subset of the Elected Officials' B Budgets as well as the County's Capital Budget.

Finance Director David McDowell presented the FY15 Auditor's proposed budget. The Auditor's proposed budget included a request for one (1) new staff accountant to provide effective oversight of fixed assets and funds were also requested for an efficiency analysis of the Auditor's operations. The Auditor's department's travel and training requests were discussed as well as priority rankings and five (5) year trends.

Recording Manager Susette Clements joined the meeting at 1:53 p.m.

Ms. Clements presented the Recorder's proposed FY15 budget with a request to complete the digitization of records currently held in microfilm format.

Ms. Clements left the meeting at 2:12 p.m.

Clerk Jim Brannon and Deputy Clerk Pat Raffee left the meeting at 2:14 p.m.

The Board continued to negotiate Auditor requests and discussed formatting changes of the FY15 workbook documents for future submissions.

Chief Deputy Clerk Pat Raffee joined the meeting at 2:48 p.m.

The group briefly discussed C budget requests and Mr. McDowell provided clarification of specific requests.

Any adjustments requested by the Board will be made by Auditor's staff and presented for further consideration at the next scheduled budget meeting.

- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 3:11 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Pamela B. Bogaert, Deputy Clerk
