

Minutes of Meeting
FY15 Budget Meeting
May 16, 2014
8:30 a.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Human Resources Director Skye Reynolds, Benefits/Risk Management Specialist Dorothy Cross, Staff Accountant Kimberli Price and Deputy Clerk Pamela Bogaert. Commissioner Dan Green was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 8:31 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**
Commissioner Jai Nelson asked Staff Accountant Kimberli Price for a five (5) year trend history report for all departments that would not be meeting with the Board.

Commissioner Dan Green joined the meeting at 8:49 a.m.

Human Resources Director Skye Reynolds came to present the proposed Fiscal Year 2015 (FY15) Human Resources budget requests. Topics under discussion were:

- Chair for the Human Resources Assistant
- Thirty five (\$35) dollar cell phone stipend for the Human Resources Director
- Idaho Association of Counties (IAC) webinar fees
- Tuition Reimbursement
- Consultant Fees
- Internal Equity Classification Study
- Employee Development Program
- Risk Management Functions
- Benefits/Risk Management Specialist position to be moved to the Board of County Commissioners budget

Solid Waste Director Roger Saterfiel and Principal Planner Laureen Chaffin joined the meeting at 9:30 a.m. to present the Solid Waste FY15 proposed budget. Items discussed included:

- Printing/Copies
- Consultant Fees
- Telephone
- Equipment Repair
- Bank Service and Investment Fees
- Merit Systems and Awards
- Equipment Maintenance Plans
- Motor Fuels and Lubricants
- Hauling Contracts
- Wood Grinder for Ramsey Transfer Station
- Security Services
- Hazardous Materials Suits
- Grounds Maintenance Supplies

It was agreed that Finance Director David McDowell would have the specific line item figures updated per the Board's request and will make his recommendations based on the facts presented by both Human Resources and Solid Waste personnel.

F. Staff Reports: There were no staff reports.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 10:46 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Pamela B. Bogaert, Deputy Clerk
