

**Minutes of Meeting
Position Review Committee
May 16, 2014
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Human Resources Director Skye Reynolds, Assessor Mike McDowell, Prosecutor Barry McHugh, Chief Deputy Assessor Richard Houser, Adult Misdemeanor Probation Director Kevin Creighton, Network Administrator Grant Kinsey, County Assistance Manager Todd Rickard, Mapping Manager Joseph Johns, Personnel Technician Marcia Heglie, Operations Manager Linda Hoss, Lieutenant John Holecek and Deputy Clerk Pamela Bogaert.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:09 p.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**
Human Resources Director Skye Reynolds acknowledged the excellent work completed by the Position Review Committee (PRC) members over the past years and opened the floor for discussion of alternatives to the PRC method of position rating.

The group discussed the current Hay Group methodologies as well as the possibility of Human Resources taking over position ratings; the performance of desk audits; the PRC Members' lack of professional training; utilization of a more transparent system and the inconsistencies of job descriptions County-wide.

Chairman Tondee agreed that the Board would discuss the issue and bring it forward at a future Elected Officials meeting.

- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 3:35 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Pamela B. Bogaert, Deputy Clerk
