

Minutes of Meeting
Community Development Update
May 19, 2014
1:00 p.m.

The Kootenai County Board of Commissioners, Chairman Tondee and Commissioner Nelson met to discuss the following agenda items. Also present were Community Development Director, David Callahan, and Deputy Clerk, Stephanie Clark. Commissioner Green was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 1:05 p.m.
- B. Changes to the Agenda:** The Board decided to discuss agenda item number one (1) once Commissioner Green joined the meeting. They will begin with item number two (2).
- C. Old Business:** There was no old business discussed.
- D. New Business:**

Following the posted agenda, Director David Callahan addressed the following items with the Board:

- 2. Land Use Code and Hauser Area City Impact (ACI) Update:
Mr. Callahan began with an update on two (2) hearings he and Sheriff Wolfinger were working on together to schedule, but would like to double notice these hearings with the BOCC public hearing being held on July 10, 2014. This will help to expedite Hauser ACI.

Commissioner Green entered the meeting at 1:12pm.

Mr. Callahan brought forward a previous conversation in regard to changing the current regulations for "Conditional Use Permit" or "Special Event Permit" to administrative authority this would allow for a more compressed time frame. He stated that the legal aspect is done and he feels it is ready for a hearing. He will send the information to the Board for their review and possibly their approval on the language. He feels with the Boards consent that he could move forward in a timely manner and grant the necessary permit in time for the Diamond Cup Regatta.

On the land use code issue, Mr. Callahan first wanted to enlighten the Board on the phenomenal job that Pat Braden is doing on Phase I, the Technical Fix of the re-write. As soon as Mr. Braden is comfortable with it, Mr. Callahan would like to go public. Chairman Tondee would like the Board to review the re-write prior to going public. Commissioner Nelson suggested a press release as well.

Mr. Callahan requested the Boards opinion on going back and reviewing some of the earlier applications for the Managers position. He feels that since Mr. Braden has almost completed Phase I, the requirements for the position will be lessened and it would be easier to find a qualified person. Chairman Tondee asked how this would affect Phase II of the re-write. Mr. Callahan explained that we may need to hire an outside consultant. It would be someone less intrusive than Kendig Keast. If we have not found a manager by then we could use that money for the consultant.

A short discussion ensued with regard to how the money for the manager's position if not filled at this time, could be used to pay for the outside consultant.

3. Subdivision Exemptions Discussion (continued):
The Board and Mr. Callahan continued their discussion from last week's meeting. They had a brief discussion in regard to the subdivision criteria that is being used in Boulder Colorado. Mr. Callahan thinks that if they rework the list of criteria to fit Kootenai County it will work very well. Chairman Tondee requested that this be put into Phase II of the re-write.
1. Preparations for Kootenai County 2015 Realtor Class:
Mr. Callahan presented to the Board a Resource pamphlet that Bonner and Boundary Counties use as a guide for realtors, home buyers, and homeowners to understand which agency to ask about permitting processes and services provided by water resources-related organizations and agencies in their county. There was a discussion on how this sort of information pamphlet would be a positive public outreach within our County.

E. Staff Report: There were no staff reports.

F. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

There being no further discussion of agenda items or staff reports, Chairman Tondee adjourned the meeting at 1:33 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN PRO TEM

By: _____
Deputy Clerk
