

**Minutes of Meeting  
Business Meeting  
May 20, 2014  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Frontier Communications Enterprise Account Manager Jeff Odland, Sheriff's Support Captain Lee Richardson, Airport Director Greg Delavan, Juvenile Detention Director JT Taylor, 9-1-1 Communications Services Manager Robert Kesson, Juvenile Detention Administrative Supervisor Eric Sheffield, Buildings and Grounds Operations Manager Shawn Riley, Federal Transit Administration Grant Administrator Christine Fueston, Civil Deputy Prosecuting Attorneys Pat Braden and R. David Ferguson, and Deputy Clerk Brandie Bradley.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:06 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

**Minutes of Meetings**

04/30/2014	Union Pacific Railroad – Dan Harbeke
04/30/2014	Letter of Support – City Acquisition of BNSF Right-of-Way
05/02/2014	External Bank Accounts
05/05/2014	Executive Session §67-2345(1)(b)(continuation) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.
05/06/2014	Strategic Planning
05/06/2014	Business Meeting
05/07/2014	FY15 Budget Meeting
05/07/2014	Food Services Pre-Negotiations (KCSO)
05/08/2014	Airport Audit
05/09/2014	Mica Bay Project Phase II
05/09/2014	Twin Lakes Channel Debris Discussion
05/12/2014	FY15 Budget Meeting
05/13/2014	Community Development Update
05/13/2014	Indigent Appeal 2013-465
05/13/2014	Indigent Appeal 2013-626
05/13/2014	Request for Debt Forgiveness 2003-141 and 2003-143

**Board Actions**

Assessor's Adjustment to Tax/Valuation/Parcel No.: EHY00002002

Affidavit of Treasurer's Report: May 16, 2014

Order of Decision/Case No.: MSF14-0001/Double T Estates 1<sup>st</sup> Addition/Community Development

BOCC Signatures for Indigent Cases: 05/08/2014 – 05/14/2014

Noxious Weed Control Agreement/Various Parcels

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee. Commissioner Nelson seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:  
Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye  
The motion carried.

**D. Payables List:** Chairman Tondee presented the Payables List for May 12, 2014, through May 16, 2014. Commissioner Green and Commissioner Nelson advised that they had not been able to review the payables list and asked that this item be continued to a later date. The Board agreed to continue the Business Meeting to 4:00 p.m. to discuss this item.

**E. Changes to the Agenda:** Federal Transit Administration Grant Administrator Christine Fueston requested that the Board add a discussion of the Purchase and Sale Agreement Amendment, and the Phase I Environmental Site Assessment and Geotechnical Third Party Review Contract for the Transit Center to the agenda. Ms. Fueston advised the Board that these items were time sensitive as closing for the Transit Center property was scheduled for June 30, 2014, and these items required completion before the closing.

Commissioner Green moved to add discussion on the Purchase and Sale Agreement Amendment, and the Phase I Environmental Site Assessment and Geotechnical Third Party Review Contract for the Transit Center to the agenda. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye  
The motion carried.

**F. Old Business:** There was no old business discussed.

**G. New Business:**

**Customer Specific Arrangement/Dual Selective Router Services/Frontier Communications Northwest/KCSO/9-1-1**

Sheriff's Support Captain Lee Richardson asked the Board to consider a Customer Specific Arrangement between Kootenai County (Sheriff's Office/9-1-1) and Frontier Communications Northwest. Frontier Communications Enterprise Account Manager Jeff Odland advised that this arrangement is for dual selective router services for emergency communications and will ensure that emergency calls can be routed in the event of a service outage. The cost for these services is \$17,064. This is a month to month arrangement that will continue unless either party provides written notice of the termination.

Commissioner Green moved to approve the Customer Specific Arrangement between Kootenai County (Sheriff's Office/9-1-1) and Frontier Communications Northwest. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye  
The motion carried.

**Memorandum of Understanding/North Idaho Violence Prevention Center/Juvenile Detention**

Juvenile Detention Administrative Supervisor Eric Sheffield requested that the Board consider the Memorandum of Understanding (MOU) between Kootenai County (Juvenile Detention) and the North Idaho Violence Prevention Center (NIVPC). Mr. Sheffield advised that this MOU provides a means for the individuals housed at the Juvenile Detention Center to report allegations of sexual abuse and harassment to an outside third party agency, which will then act as a victim advocate for the reporting party. This MOU will be in effect for one year from the date of signing.

Commissioner Green moved to approve the MOU between Kootenai County (Juvenile Detention) and the North Idaho Violence Prevention Center. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**Termination of Lease/Lake City T-Hangers/Lease Agreement 4K Field of Dreams, LLC/Airport**

Airport Director Greg Delavan asked the Board to consider termination of the Lease Agreement between Kootenai County (Airport) and Lake City T-Hangers due to the sale of this hanger to Robert Field, owner of 4K Field of Dreams. Mr. Delavan also requested that the Board approve the new Lease Agreement with 4K Field of Dreams in the amount of \$388.50 per month effective May 20, 2014, and continuing through 2039.

Commissioner Green moved to terminate the Lease Agreement between Kootenai County (Airport) and Lake City T-Hangers and approve the new Lease Agreement between Kootenai County (Airport) and 4K Field of Dreams. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**Termination of Lease/Property/Williams/Beacon West/Lease Agreement/Plummer Forest Products/Airport**

Mr. Delavan requested that the Board consider the termination of Lease Agreement between Kootenai County (Airport) and Bob Williams (Beacon West, LLC). Mr. Delavan explained that this property has been sold to Plummer Forest Products and asked the Board to consider approval of the new Lease Agreement between Kootenai County (Airport) and Plummer Forest Products. This lease will be effective May 20, 2014 through the year 2039, for a rental amount of \$1,095.27 per month.

Commissioner Green moved to approve the termination of the Lease Agreement between Kootenai County (Airport) and Bob Williams (Beacon West, LLC), as well as, to approve the new Lease Agreement between Kootenai County (Airport) and Plummer Forest Products. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**Termination of Lease/Hangar/Williams/Beacon West/Lease Agreement/Plummer Forest Products/Airport**

Mr. Delavan asked the Board to consider the termination of Lease Agreement between Kootenai County (Airport) and Bob Williams (Beacon West, LLC), as this hangar has been sold to Plummer Forest Products. Mr. Delavan also requested that the Board consider the new Lease Agreement between Kootenai County (Airport) and Plummer Forest Products. The Lease Agreement will be in effect May 20, 2014, through the year of 2039. The amount of this Lease Agreement is \$436.32 per month.

Commissioner Green moved to approve the termination of Lease Agreement between Kootenai County (Airport) and Bob Williams (Beacon West, LLC) and to approve the new Lease Agreement between Kootenai County (Airport) and Plummer Forest Products. Commissioner Nelson seconded the motion. Chairman Tondee noted that the Lease Agreement is for the land that the hanger is situated on and not for the hanger. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**Resolution 2014-41/Surplus Vehicle/Buildings and Grounds**

Buildings and Grounds Operations Manager Shawn Riley requested that the Board adopt Resolution 2014-41, which declares as surplus one (1) 1993 Toyota T-100 4X4 pickup truck, VIN #JT4VD20AXP0003576, as this vehicle has outlived its useful life and is now in poor condition. Mr. Riley explained that the vehicle had been offered to the other County departments, which also had no use for the vehicle.

Commissioner Nelson moved to adopt Resolution 2014-41, which declares as surplus one (1) 1993 Toyota T-100 pickup truck for the Buildings and Grounds Department. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

Commissioner Green moved to continue the Business Meeting to May 20, 2014, at 4:00 p.m. to address the Payables Summary and the items that were added by Ms. Fueston. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**G. Staff Reports:** There were no staff reports.

**H. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:38 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: \_\_\_\_\_  
Brandie Bradley, Deputy Clerk

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