

Minutes of Meeting
Business Meeting
May 27, 2014
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Pro Tem Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Civil Deputy Prosecuting Attorney R. David Ferguson, Community Development Director David Callahan, Elections Manager Carrie Phillips, Applications Systems Manager Carrie Cole, Sergeant Ryan Higgins, Administrative Secretary Teri Johnston, and Deputy Clerks Brandie Bradley and Cheryl Baumann. Chairman Todd Tondee was excused.

- A. Call to Order:** Chairman Pro Tem Green called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Chairman Pro Tem Green led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Pro Tem Green read the items listed on the Consent Calendar.

Consent Calendar

Minutes of Meetings

- 05/05/2014 Executive Session §67-2345(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.
- 05/05/2014 Commissioners' Debriefing
- 05/07/2014 Public Records Request Discussion
- 05/08/2014 Position Review Committee (PRC) Advisory Board Recommendations
- 05/09/2014 FY15 Budget Meeting
- 05/12/2014 FY15 Budget Meeting
- 05/12/2014 Jail Proposal Public Hearing
- 05/13/2014 FY15 Budget Meeting
- 05/13/2014 Executive Session §67-2345(1)(a) to consider hiring a public officer, employee, staff member or individual agent.
- 05/15/2014 Case No. ORA14-0001/Repeal of Impact Fee Ordinance/Ordinance No. 470/Resolution No. 2014-39/Community Development
- 05/16/2014 Executive Session §67-2345(1)(a) 10:30 a.m. to consider hiring a public officer, employee, staff member or individual agent.
- 05/16/2014 Executive Session §67-2345(1)(a) 3:30 p.m. to consider hiring a public officer, employee, staff member or individual agent.
- 05/19/2014 Community Development
- 05/20/2014 Debt Forgiveness Request 2013-586, 2014-202 and 2014-258
- 05/20/2014 Indigent Appeal 2013-626

Board Actions

Assessor's Adjustment to Tax/Valuation/Parcel No.: 015360010040

Affidavit of Treasurer's Report: May 23, 2014

Civil Division/April 2014 Financial Report/KCSO

Request for Surplus Funds/Tax Deed Parcel No.: 48N02W352100/AIN 133674/Nevills

Letter to Longwell-Trapp Architects/Jail Deactivation Project

BOCC Signatures for Indigent Cases 05/05/2014 through 05/21/2014

Noxious Weed Control Agreements/Various Parcels

Commissioner Nelson moved to approve the Consent Calendar with one correction. Correction: 05/12/2014 Jail Proposal Public Hearing to read as, 05/12/2014 Public Hearing - Seeking Judicial Confirmation. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

D. Payables Summary: Chairman Pro Tem Green presented the Payables Summary for the week of May 19, 2014. Commissioner Nelson moved to approve the Payables Summary for the week of May 19, 2014 in the amount of \$283,583.02 and Jury Panel payments in the amount of \$433.24. Chairman Pro Tem Green seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

E. Changes to the Agenda: Commissioner Nelson requested that Contract/Fairway Floors, Inc./Buildings and Grounds be removed from the Agenda and moved to a date uncertain, as it was not ready for discussion. Commissioner Nelson moved that Agenda Item No. 4, Contract/Fairway Floors, Inc./Buildings and Grounds, be removed from the Agenda, as it was not ready for discussion. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

F. Old Business: There was no old business discussed.

G. New Business:

Maintenance Contract/Scanners/Integra Information Technologies, Inc./Information Systems

Applications Systems Manager Carrie Cole requested the Board consider the Maintenance Contract between Kootenai County (Information Systems (IS)) and Integra Information Technologies, Inc. This contract allows for the maintenance of forty-five (45) scanners presently being utilized throughout the County. The contract will be effective May 1, 2014, through May 30, 2015, in the amount \$24,205. The contract can be canceled with thirty (30) days written notice.

Commissioner Nelson moved to approve the Maintenance Contract between Kootenai County (Information Systems) and Integra Information Technologies, Inc. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

Canvass Results/May 20, 2014 Primary Election/Elections

Elections Manager Carrie Phillips asked the Board to consider the canvassing of results for the Primary Election held on May 20, 2014, pursuant to *Idaho Code* §34-1205. Ms. Phillips noted that there were some minor poll worker errors that did not affect the results. A list of these errors was provided to the Board. Ms. Phillips explained that two (2) Republican Precinct Committeeman candidates in Precinct 51 received the same number of votes; a coin toss by the Clerk will be held to decide the winner (pursuant to *Idaho Code* §34-1210). Clerk Jim Brannon advised that a date has been set for the coin toss, but that the Clerk's office is still trying to coordinate this date with the candidates. Ms. Phillips advised that the overall voter turnout for this election was twenty-one and one half percent (21.5%).

Commissioner Nelson moved to approve the Canvass of Elections for the May 20, 2014 Primary Election. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

Reimbursement Request/Title III Funds/Search and Rescue/KCSO

Sergeant Ryan Higgins requested that the Board consider adopting Resolution 2014-37, which allows for the reimbursement of Title III Funds in the amount of \$64,973.70. Sergeant Higgins advised that this reimbursement is for Search and Rescue activities performed in the National Forest January 1, 2004, through December 31, 2006. Sergeant Higgins also asked the Board to consider adopting Resolution 2014-38, which allows for the reimbursement of Title III Funds in the amount of \$20,162.38, for Search and Rescue activities performed in the National Forest, September 1, 2013, through March 31, 2014. The Board discussed amendments that needed to be made to the Resolutions with regard to the dates of publication, and Civil Deputy Prosecuting Attorney R.

David Ferguson recommended that the changes be made by amended Resolutions 2014-37(a) and 2014-38(a).

Commissioner Nelson moved to adopt Resolution 2014-37(a) and Resolution 2014-38(a), and approve Resolution 2014-37 and Resolution 2014-38 for reimbursement of Title III Funds for Kootenai County Search and Rescue. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

Contract/Fairway Floors, Inc/Building and Grounds – PULLED

Resolution 2014-42/Quit Claim Deed/Transfer Property/Worley Highway District/Board of County Commissioners

Community Development Director David Callahan requested that the Board adopt Resolution 2014-42, as well as a Quit Claim Deed which transfers Tax Deed Parcel No. 47N04W300670/AIN 131595 to the Worley Highway District. The transfer of the referenced property to the Worley Highway District is appropriate, as it enables the Highway District to continue to make improvements to the highway system for the benefit of the public.

Commissioner Nelson moved to adopt Resolution 2014-42 which transfers Parcel No. 47N04W300670/AIN 131595 to the Worley Highway District, pursuant to *Idaho Code* §31-808 and authorized Chairman Pro Tem Green to sign the Quit Claim Deed. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

H. Staff Reports: There were no staff reports.

I. Public Comment: Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:18 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAN GREEN, CHAIRMAN PRO TEM

BY: _____
Cheryl Baumann, Deputy Clerk
