

Minutes of Meeting
Board of County Commissioners
Incident Management Team
May 27, 2014
1:00 p.m.

The Kootenai County Board of Commissioners: Chairman Pro Tem Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Sheriff Ben Wolfinger, Captain Andrew Boyle, Emergency Medical Services Chief Christopher Way, Panhandle Health District Public Health Division Administrator Dale Peck, Office of Emergency Management Manager Sandy Von Behren and Deputy Clerks Brandie Bradley and Cheryl Baumann. Chairman Todd Tondee was excused.

A. Call to Order: Chairman Pro Tem Green called the meeting to order at 12:58 p.m.

B. Introductions: Chairman Pro Tem Green introduced the attendees.

C. Changes to the Agenda: There were no changes to the agenda.

D. Old Business: There was no old business discussed.

E. New Business:

Panhandle Health District Public Health Division Administrator Dale Peck requested that the Board consider approving the formation of an Incident Management Team to command and respond to large scale County emergencies and perform exercise drills. The attendees discussed the need for a multi-agency team of twelve (12) to fifteen (15) members that would respond to and coordinate services for extensive emergencies that cross multiple jurisdictions. Mr. Peck stated that Panhandle Health District offered an area of its facility that can be used as a command post when needed at no charge to the County.

Emergency Medical Services Chief Christopher Way stated that the existing process allows each jurisdiction to have its own delegation of authority, which can be confusing to emergency personnel and the public. Chief Way also advised that an Incident Commander would be appointed to prioritize available resources and provide consistent information to the public. The team member designated as the Incident Commander could vary, depending upon his expertise and the type of emergency. In addition, the Incident Management Team would be comprised of salaried employees qualified to fill multiple roles.

The Board directed the attendees to meet with Legal to draft a resolution. The resolution would allow for the formation of an Incident Management Team.

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 1:24 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAN GREEN, CHAIRMAN PRO TEM

BY: _____

Cheryl Baumann, Deputy Clerk