

Minutes of Meeting
Community Development Update
June 9, 2014
1:00 p.m.

The Kootenai County Board of Commissioners, Chairman Tondee and Commissioner Green met to discuss the following agenda items. Also present were Community Development Director, David Callahan, and Deputy Clerk, Stephanie Clark. Commissioner Nelson was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 1:07 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Old Business:** There was no old business discussed.
- D. New Business:**

Following the posted agenda, Director David Callahan addressed the following items with the Board:

1. Development Code Amendments for Special Events and Design Standards:
Mr. Callahan began with an update on the amendments for the text of the special events and design standards, previously discussed in a prior meeting. He presented a draft of the changes. He stated that the amendments have been written and dates scheduled for the Planning Commission (PC) and Board's hearings for the amendments. The hearing dates for the special events amendments are June 26, 2014 for the PC hearing and July 10, 2014 for the Board hearing. The design standard amendments are July 24, 2014 for the PC hearing and August 14, 2014 for the Board.
2. Planning Manager Status:
Mr. Callahan has received thirteen (13) applications that met the minimum requirements stated in the advertisement. He believes that the experience he wanted in code writing will not be as necessary as first thought, especially given that we are now two-thirds of the way through the in-house rewrite of the existing codes. He has decided it will be necessary to advertise again to find the right person for this position. There was a brief discussion in regard to the staff of Community Development. Chairman Tondee suggested that Mr. Callahan restructure his department as he sees fit to accommodate the missing staff. The Board reminded Mr. Callahan that he will be held accountable for his choices.
3. Discuss Hiring a Consultant for "Stage II" of the Development Code Update:
Mr. Callahan began by stating that we have had this discussion previously in regard to considering the idea of using a consultant for Stage II of the re-write. The Board brought to light that it is entirely possible that the new Board members may instead seek to conduct an update of the Comprehensive Plan, so it would no longer be an option to consider bringing in a consultant for what we have planned to be "stage two" of the code rewrite.

E. Staff Report: There were no staff reports.

F. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

There being no further discussion of agenda items or staff reports, Chairman Tondee adjourned the meeting at 1:43 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

W. Todd Tondee, CHAIRMAN

By: _____
Deputy Clerk
