

**Minutes of Meeting
Business Meeting
June 17, 2014
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Solid Waste Director Cathy Mayer and Principal Planner Laureen Chaffin, Buildings and Grounds Operations Manager Shawn Riley, Parks and Waterways Director Nick Snyder, Civil Deputy Prosecuting Attorney R. David Ferguson, and Deputy Clerk Cheryl Baumann.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

05/27/2014 Incident Management Team
05/27/2014 Business Meeting
05/28/2014 Elected Officials
05/28/2014 Budget Meeting – Airport
06/03/2014 Public Defender Space
06/03/2014 External Bank Account Follow-Up
06/03/2014 Parks and Waterways – User Fee Discussion
06/03/2014 Business Meeting
06/03/2014 Budget Deliberations
06/04/2014 Budget Deliberations 8:30 a.m.
06/04/2014 Budget Deliberations 1:00 p.m.
06/05/2014 Budget Meeting – Emergency Medical Services
06/09/2014 Budget Consideration – Wildlife Services
06/09/2014 Budget Meeting – Annual Benefits Renewal
06/11/2014 Budget Deliberations

Board Actions

Assessor/Solid Waste Fee Adjustment: 00640000009A; 04660002007A

Treasurer's Request to Adjust Solid Waste Fees/C0675000005A

Affidavit of Treasurer's Report: June 13, 2014

Authorize Filing of a Petition for Judicial Confirmation/Resolution 2014-44

BOCC Signing/Mason (Hauser ACI)/ZON14-0001/Ordinance No. 471/Community Development

Kennel License Renewal/White/Delaine Kennels

BOCC Signatures for Indigent Cases 05/29/2014 through 06/04/2014

Noxious Weed Control Agreements/Various Parcels

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee. Commissioner Nelson seconded the motion. There being no discussion, Deputy Clerk Baumann called the roll:

- Commissioner Nelson: Aye
- Commissioner Green: Aye
- Chairman Tondee: Aye

The motion carried.

D. Payables List: Chairman Tondee presented the Payables Summary for the week of June 9, 2014, through June 13, 2014.

Commissioner Nelson moved to approve the Payables Summary for the week of June 9, 2014, through June 13, 2014, in the amount of \$486,372.48, and Jury Panel Payments in the amount of \$1,514.96. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Baumann called the roll:

- Commissioner Nelson: Aye
- Commissioner Green: Aye
- Chairman Tondee: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Old Business: There was no old business discussed.

G. New Business:

Bid Opening 2014-08/Landfill Leachate Pond/Solid Waste

Solid Waste Director Cathy Mayer advised the Board that no bids were received in response to the Notice Inviting Bids 2014-08, for the construction of a leachate pond at the Kootenai County Farm Landfill (KCFL). The Notice Inviting Bids was published in the *Coeur d’Alene Press* on May 29, 2014, and June 5, 2014. The Board directed Ms. Mayer to consult with Legal for the re-bidding process.

Agreement/Electric Service Extension/Avista/Buildings and Grounds

Buildings and Grounds Operations Manager Shawn Riley asked the Board to consider an Electric Service Line Extension Agreement between Kootenai County (Buildings and Grounds) and Avista Utilities. The agreement authorizes Avista Utilities to proceed with all work necessary to install and maintain electrical and natural gas service connections between the Kootenai County Administration campus and the Ancillary Services Building being erected at 331 W. Garden Avenue, Coeur d’Alene. There is no cost to the County for these services. Mr. Riley explained Avista Utilities will credit the County for any required ditch digging, ground preparation, and finish work. All ground work will be completed by Peck and Peck Excavating, Inc. and Classic Electric, LLC, and the associated cost for their services has already been included in the approved bids. The Electric Service Line Extension Agreement is in effect from June 11, 2014, until all the work under the agreement has been completed.

Commissioner Green moved to approve the Electric Service Line Extension Agreement between Kootenai County (Buildings and Grounds) and Avista Utilities. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

- Commissioner Nelson: Aye
- Commissioner Green: Aye
- Chairman Tondee: Aye

The motion carried.

Memorandum of Understanding/No Wake Buoys/Discovery Marina/Parks and Waterways

Parks and Waterways Director Nick Snyder requested that the Board consider the Memorandum of Understanding (MOU), between Kootenai County (Parks and Waterways) and Discovery Marina. This MOU clarifies maintenance of the “No Wake Zone” buoy system for the marina at Arrow Point on Lake Coeur d’Alene. The Board requested that a copy of Discovery Marina’s Encroachment Permit be attached as an exhibit to the MOU, as it specifies the number of approved buoys and buoy locations. The Board also instructed the Commissioners’ staff to make arrangements for Discovery Marina Assistant General Manager Matt Baine to initial the exhibit prior to attaching it to the MOU.

Commissioner Green moved to approve the Memorandum of Understanding between Kootenai County (Parks and Waterways) and Discovery Marina, with instructions that the Encroachment Permit be attached to the MOU, to clarify the number and location of the buoys. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

- Commissioner Nelson: Aye
- Commissioner Green: Aye
- Chairman Tondee: Aye

The motion carried.

Appointment/Duncan/Aquifer Protection District Committee

The Board considered a recommendation to appoint Leslie Duncan to a vacancy on the Aquifer Protection District Advisory Board, for a three (3) year term.

Commissioner Green moved to appoint Leslie Duncan to the Aquifer Protection District Advisory Board, for a three (3) year term. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

- Commissioner Nelson: Aye
- Commissioner Green: Aye
- Chairman Tondee: Aye

The motion carried.

Resolution 2014-45/Cancellation of Taxes, Interest and Penalties/Veterans of Foreign Wars (VFW) Post 1473/Parcel No.: S4500018018A/AIN 102921

The Board considered Resolution 2014-45, to cancel the 2013 taxes, interest, and penalties for Parcel No.: S4500018018A/AIN 102921, which is owned by Veterans of Foreign Wars (VFW) Post 1473. VFW Post 1473 did not meet the 2013 deadline to apply for tax exempt status, but has now successfully re-applied. Chairman Tondee clarified that solid waste and aquifer protection fees for the 2013 tax bill are to be paid in full by VFW Post 1473.

Commissioner Nelson moved to adopt Resolution 2014-45, which cancels 2013 taxes, penalties, and interest, for Parcel No.: S4500018018A/AIN 102921, which is owned by VFW Post 1473. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

- Commissioner Nelson: Aye
- Commissioner Green: Aye
- Chairman Tondee: Aye

The motion carried.

**Resolution 2014-46/Cancellation of Taxes, Interest and Penalties/ Askin/
Parcel No.: PJ3750020020/AIN 303547**

The Board considered Resolution 2014-46, which cancels the 2013 taxes, interest, and penalties for Parcel No.: PJ3750020020/AIN 303547, that is owned by Lillian Askin. Due to health complications, Ms. Askin missed the deadline to apply for the Circuit Breaker Property Tax Reduction (PTR) for the 2013 tax year. The Board reviewed her circumstances and agreed to reduce the 2013 tax bill.

Commissioner Nelson moved to adopt Resolution 2014-46, to cancel 2013 taxes, interest, and penalties applied to Parcel No.: PJ3750020020/AIN 303547, which is owned by Lillian Askin, and to reduce the 2013 taxes based on the Circuit Breaker Property Tax Reduction program. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

**Resolution 2014-47/Cancellation of Personal Property Taxes, Interest and Penalties/Swank/Parcel
No.: EVN004W06001/AIN 236679**

The Board considered Resolution 2014-47, which cancels the 2011 and 2012 personal property taxes, interest, and penalties, AIN 236679, for Rene Swank. Personal property taxes were assessed for three (3) vending machines that were not owned by or ever in the possession of Mr. Swank.

Commissioner Nelson moved to adopt Resolution 2014-47, which cancels 2011 and 2012 personal property taxes, interest and penalties, for AIN 236679, assessed to Rene Swank. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:22 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____

Cheryl Baumann, Deputy Clerk