

Minutes of Meeting
Business Meeting
July 1, 2014
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Parks and Waterways Director Nick Snyder, Coeur d'Alene Airport Director Greg Delavan, Kootenai County Sheriff's Office Lieutenant Stuart Miller and Lieutenant Joe Jovick, Solid Waste Director Cathy Mayer, Civil Deputy Prosecuting Attorneys Jamila Holmes and R. David Ferguson, and Deputy Clerk Cheryl Baumann.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:06 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

06/05/2014 Signings/Deliberations/Community Development
06/09/2014 Budget Deliberations
06/09/2014 Commissioners' Debriefing
06/09/2014 Kootenai Area Planning Reconciliation Effort Meeting
06/10/2014 Cancellation of Taxes
06/16/2014 Commissioners' Debriefing
06/17/2014 Budget Deliberations
06/17/2014 Business Meeting
06/18/2014 Budget Deliberations/District Court/Specialty Courts
06/18/2014 Budget Deliberations
06/19/2014 Deliberations/Signings/Community Development
06/23/2014 Community Development Update
06/26/2014 Deliberations/Community Development

Board Actions

Assessor's Adjustment to Tax/Valuation/Parcel Nos.: 0636035029AC; C552240040010

Affidavit of Treasurer's Report: June 27, 2014

Contract/Notice to Proceed/Rural Residential Collection Site/Coeur d'Alene Paving/Solid Waste

BOCC Signatures for Indigent Cases 06/19/14 through 06/25/14

Orders of Decision/Community Development: MSF14-0002/Waldo/Lost Creek Estates;
CUP14-0003/Mahn; CUP14-0004/Lewis; CUP13-0015/Verizon Wireless; VAR13-0008/Verizon Wireless;
CUP13-0016/Verizon Wireless; VAR13-0009/Verizon Wireless

Kennel License Application/Mahn

Kennel License Renewals/Hall; Wilson

Noxious Weed Control Agreements/Various Parcels

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee.

Commissioner Nelson seconded the motion. There being no discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

D. Payables List: Chairman Tondee presented the Payables Summary for June 23, 2014, through June 27, 2014.

Commissioner Green moved to approve the Payables Summary for June 23, 2014, through June 27, 2014 in the amount of \$473,581.09, and Jury Panel Payments in the amount of \$1,400.76. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

E. Changes to the Agenda: Chairman Tondee noted that Item #9, CASA Contract/Anderson, Palmer, George and Walsh, PLLC, should be removed from the Agenda and moved to a date uncertain, as it was not ready for discussion.

Commissioner Nelson moved to remove Item #9, CASA Contract/Anderson, Palmer, George and Walsh, PLLC, for discussion at a date uncertain. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

F. Old Business: There was no old business discussed.

G. New Business:

Bid Opening 2014-10/Transfer Trailers/Solid Waste

Solid Waste Director Cathy Mayer reported that there were no responses to a Notice Inviting Bids for three (3) Solid Waste transfer trailers, which are of no further use to the County. Bid 2014-10 was published in the *Coeur d'Alene Press* on June 17, 2014 and June 24, 2014. Commissioner Nelson stated that the transfer trailers were declared as surplus in Resolution 2014-43, which was executed by the Board on June 3, 2014. No further action was taken on this agenda item.

Bid Opening 2014-11/Mowry Shelters/Parks and Waterways

Commissioner Nelson opened the seven (7) bids that were received in response to the Notice Inviting Bids, to purchase pre-fabricated picnic shelters for Mowry Park. Bid 2014-11 was published in the *Coeur d'Alene Press* on June 17, 2014 and June 24, 2014. Commissioner Nelson stated that bids were received from Recreation Today of Idaho, in the amount of \$49,453.81; ICON Shelter Systems, in the amount of \$69,500.00; Natural Structures, in the amount of \$57,584.00; Lucky Dog Recreation, in the amount of \$52,002.00; RCP Shelters, in the amount of \$45,580.00; Cedar Forest Products, in the amount of \$78,723.00; and Play Space Designs, in the amount of \$54,399.00.

Commissioner Green moved to accept the submitted bids and to forward the bids to Parks and Waterways and Legal for review and recommendation. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

2014 Vendor Contract/Alive at 25 Program/North Idaho Fair/KCSO

Lieutenant Stuart Miller asked the Board to consider the 2014 Vendor Contract between the Kootenai County (Sheriff's Office/KCSO) and the Kootenai County Fairgrounds (Fairgrounds), which covers the terms and conditions for the County's lease of booth space at the Fairgrounds during the 2014 North Idaho Fair and Rodeo, scheduled for August 20, 2014 through August 24, 2014. The County would use the booth space to provide public education on traffic safety and awareness, and to promote the County's "Alive at 25" driver's education class for teenagers and young adults.

Commissioner Green moved to approve the 2014 Vendor Contract between the Kootenai County Sheriff's Office and the Kootenai County Fairgrounds for booth space during the 2014 North Idaho Fair and Rodeo.

Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Work Order 14-03/Environmental Assessment/Scope of Services/Land Acquisition for Coeur d’Alene Airport/3-16-0010-041/Airport

Coeur d’Alene Airport Director Greg Delavan requested that the Board consider Work Order 14-03, between Kootenai County (Coeur d’Alene Airport) and T-O Engineers, which defines the scope of consulting services and includes an environmental assessment for the proposed land acquisition surrounding the airport. One of T-O Engineers’ services includes applying for a grant from the Federal Aviation Administration (FAA), which would assist in the purchase of one hundred twenty five (125) acres of land needed for a runway protection zone and for airplane approach protection. To fulfill the FAA grant funding requirement, the County must conduct an environmental assessment, which would provide project details and address the environmental impacts on the land to be acquired. T-O Engineers would act as the County’s consultant in the assessment process and oversee the activities of the sub-consultant, Mead and Hunt, Inc.

Commissioner Green moved to approve Work Order 14-03, between Kootenai County (Coeur d’Alene Airport) and T-O Engineers, for an environmental assessment of the land proposed for acquisition, which surrounds the Coeur d’Alene Airport. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Work Order 14-01/General Aviation Ramp Rehabilitation Design Only Services/Description of Project and Scope of Consultant Services for Coeur d’Alene Airport/3-16-0010-041/Airport

Mr. Delavan asked the Board to consider Work Order 14-01, between Kootenai County (Coeur d’Alene Airport) and T-O Engineers, for the improvement of a general aviation ramp at the Coeur d’Alene Airport. T-O Engineers would provide professional consulting services for this project, beginning with the initial survey and then completing of the final design and bidding process.

Commissioner Green moved to approve Work Order 14-01, between Kootenai County (Coeur d’Alene Airport) and T-O Engineers, for consulting services to design the Coeur d’Alene Airport’s general aviation ramp. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Grant Agreement Form/Law Enforcement Snowmobile/Idaho Department of Parks and Recreation/KCSO

Lieutenant Miller asked the Board to consider a Grant Agreement Form from the Idaho Department of Parks and Recreation (IDPR) to the Kootenai County Sheriff’s Office (KCSO) to purchase a law enforcement snowmobile. The IDPR has agreed to fund \$5,258, and requires a fifty percent (50%) matching share from the County, in the amount of \$5,258. The IDPR funding for this project will be available after July 15, 2014.

Commissioner Nelson moved to approve the Grant Agreement Form from the Idaho Department of Parks and Recreation to KCSO for the purchase of a snowmobile used by law enforcement. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Agreement/Parking/4th of July/Coeur d’Alene Chamber

The Board considered a Parking Agreement request from the Coeur d’Alene Chamber of Commerce, asking for approval to use the North parking area of the County Administration Campus for paid parking on the 4th of July. The parking fees would help offset costs associated with the annual fireworks display in Coeur d’Alene.

Commissioner Green moved to approve the Parking Agreement between Kootenai County and the Coeur d’Alene Chamber of Commerce for the use of the County’s North parking lot for paid parking on the 4th of July. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Conflict Contract/Public Defender/Hull

The Board considered a request from Attorney Jonathan Hull asking the County to modify his Public Defender Conflict Contract. The modification of the contract is for the purpose of securing legal representation for indigent persons in cases where the Kootenai County Public Defender’s Office is unable to provide such representation due to a conflict of interest. The District Court Judicial Selection Committee recommended that Mr. Hull be approved for categories A, B, and C for public defender work.

Commissioner Green moved to approve the amended Public Defender Conflict Contract between Kootenai County (Public Defender) and Attorney Jonathan Hull, which will allow Mr. Hull to provide broader indigent public defender services. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

CASA Contract/Anderson, Palmer, George and Walsh, PLLC - Pulled

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:32 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____

Cheryl Baumann, Deputy Clerk