

Minutes of Meeting
Jody Bieze
July 14, 2014
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Grants Compliance Officer Jody Bieze and Deputy Clerk Brandie Bradley.

- A. Call to Order:** Chairman Tondee called the meeting to order at 9:05 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

The attendees discussed Grants Compliance Officer Jody Bieze’s current workload and the possibility of having her oversee the County’s Transit Operations. Ms. Bieze inquired about the Board’s expectations and if they were willing to commit additional staff to help her with these additional duties. The Board authorized Ms. Bieze to hire a temporary staff member to assist her until a permanent position can be filled.

The Board directed Ms. Bieze to provide them with a list of her current projects, the priority ranking for these projects, the date the projects are due, and the resources that are available to help her complete these tasks so that the Board can assist her in developing a transition plan. The Board also asked Ms. Bieze to provide Chairman Tondee with a list of agencies that will need to be notified of the change so that County contact information, access, and passwords can be updated with Ms. Bieze’s information.
- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 9:29 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Brandie Bradley, Deputy Clerk
