

**Minutes of Meeting  
Business Meeting  
July 15, 2014  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Parks and Waterways Director Nick Snyder, Juvenile Detention Director J.T. Taylor, Solid Waste Director Cathy Mayer, Airport Director Greg Delavan, Civil Deputy Prosecuting Attorneys Jamila Holmes and R. David Ferguson, and Deputy Clerk Cheryl Baumann.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

**Minutes of Meetings**

06/18/2014 Purchase Card Internal Audit Presentation  
06/23/2014 Airport Advisory Board  
06/23/2014 Commissioners' Debriefing  
06/24/2014 Aquifer Protection District Budget Meeting  
06/24/2014 Business Meeting  
06/25/2014 Elected Officials  
06/25/2014 Position Review Committee Follow-up  
06/25/2014 Budget Deliberations – Benefits  
06/25/2014 Budget Deliberations  
06/25/2014 Department Heads  
06/26/2014 Solid Waste Contract Discussion  
06/30/2014 Community Development Update  
07/07/2014 Community Development Update

**Board Actions**

Affidavit of Treasurer's Report: July 11, 2014

BOCC Signatures for Indigent Cases: 07/03/2014 through 07/09/2014

Noxious Weed Control Agreements/Various Parcels

Commissioner Nelson moved to approve the Consent Calendar as read into the record by Chairman Tondee. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye  
The motion carried.

**D. Payables List:** Chairman Tondee presented the Payables Summary for the week of July 7, 2014, through July 11, 2014.

Commissioner Nelson moved to approve the Payables Summary for July 7, 2014, through July 11, 2014, in the amount of \$648,562.09. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**E. Changes to the Agenda:** Grants Compliance Officer Jody Bieze requested that the Board add the following to the agenda for immediate attention: To designate signing authority to Chairman Tondee, and authorize Ms. Bieze to execute electronic grant applications for grant awards issued by the Federal Transit Administration.

Commissioner Green moved to add to the agenda a discussion of signature authorization for the Federal Transit Administration's electronic grant process. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**F. Old Business:** There was no old business discussed.

**G. New Business:**

**Public Hearing: Resolution 2014-51/Sewer Connection/Fees/Airport**

The Board met to conduct a Public Hearing, for the purpose of hearing public comment regarding a request by the Airport to increase tenants' sewer fees. The Notice of Hearing was published in the *Coeur d'Alene Press* on July 1, 2014, and July 8, 2014. Airport Director Greg Delavan stated that it had been several years since the sewer rates were increased. The fee for sewer connection would be \$8,795, and would become effective upon adoption of this resolution. The monthly sewer service fee would be \$37.50, and would become effective October 1, 2014. Sewer fees were originally managed by the Hayden Area Regional Sewer Board (HARSB), and if Resolution 2014-51 is adopted, the Airport would oversee the management of these sewer fees.

Chairman Tondee opened the Public Hearing at 2:06 p.m.

Chairman Tondee called for Public Comment at 2:08 p.m.

There were no favorable comments.

There were no neutral comments.

There were no opposing comments.

At 2:09 p.m. , Commissioner Green moved that the Board close the comment section of the Public Hearing for Resolution 2014-51, which establishes an Airport sewer connection fee and a monthly service fee for tenants. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

Commissioner Green moved to adopt Resolution 2014-51, which authorizes charging Airport tenants a sewer connection fee and a monthly sewer usage fee. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**Award Bid 2014-11/Mowry Shelters/Parks and Waterways**

Parks and Waterways Director Nick Snyder recommended that the Board award Bid 2014-11 to Recreation Today of Idaho, LLC, the low responsive bidder, for pre-fabricated picnic shelters. Notice Inviting Bids was published in the *Coeur d'Alene Press* on July 17, 2014, and June 24, 2014. The Parks and Waterways staff and an Idaho State Parks and Recreation crew will erect the shelters at Mowry Park in the fall of 2014.

Commissioner Green moved to award Bid 2014-11 to Recreation Today of Idaho, LLC, for pre-fabricated picnic shelters at Mowry Park, with construction to be completed in the fall of 2014. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**Designation of Signature Authority/Transportation Electronic Award and Management Process (TEAM)/Grants Compliance Officer Jody Bieze**

Ms. Bieze requested that the Board authorize her to electronically submit grant applications for grant awards to the Federal Transit Administration (FTA). Chairman Tondee requested that he be given authority to execute the FTA's Designation of Signature Authority form which will allow Ms. Bieze and future electronic users to access the FTA's Transportation Electronic Award and Management Process.

Commissioner Green moved to grant Chairman Tondee the authority to sign the Federal Transit Administration's authorization forms, which allows Ms. Bieze and any future authorized user access to the FTA's electronic grant system. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**Contract/KCFL Leachate Pond #4/Wesslen Construction/Solid Waste**

Solid Waste Director Cathy Mayer requested that the Board consider the Kootenai County Farm Landfill Leachate Pond Number Four (4) Agreement between Kootenai County (Solid Waste) and Wesslen Construction, Inc. Construction work would start on or before August 1, 2014, and is estimated to be completed by October 20, 2014. The total cost of construction is \$528,734.

Commissioner Nelson moved to approve the Kootenai County Farm Landfill Leachate Pond Number Four (4) Agreement between Kootenai County (Solid Waste) and Wesslen Construction, Inc. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

**Agreement/Pilot Program/Asphalt Roofing Recycling/Poe Asphalt Paving, Inc./Solid Waste**

Solid Waste Director Cathy Mayer asked the Board to consider the Asphalt Roofing Recycling Agreement between Kootenai County (Solid Waste) and Poe Asphalt Paving, Inc., for the implementation of a County pilot program for the recycling of asphalt roofing materials. The agreement outlines the contractual arrangement for the collection, stockpiling, and processing of asphalt materials, which would be collected at the Ramsey and Prairie Transfer Stations. Ms. Mayer stated that one (1) advantage to this agreement is that these waste materials will not be dumped into the landfill. This is a one (1) year agreement that would commence on July 15, 2014.

Commissioner Nelson moved to approve the Asphalt Roofing Recycling Agreement between Kootenai County (Solid Waste) and Poe Asphalt Paving, Inc. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

**Agreement/Detention of Juveniles/Latah County/Juvenile Detention**

Juvenile Detention Director J.T. Taylor requested that the Board consider the Agreement for Juvenile Detention between Kootenai County (Juvenile Detention) and Latah County, which would allow for juveniles from Latah County to be detained in the Kootenai County Juvenile Detention Center.

According to the terms of the agreement, Latah County agrees to reimburse Kootenai County for any necessary medical care and pay the sum of \$150 per day for each juvenile housed at the center. Latah County would be responsible for the transportation costs of delivering Latah County juveniles to and from the Kootenai County Juvenile Detention Center. The term of the detention agreement is from October 1, 2014, through September 30, 2015.

Commissioner Green moved to approve the Agreement for Juvenile Detention between Kootenai County (Juvenile Detention) and Latah County, which allows for Latah County juveniles to be housed at the Kootenai County Juvenile Detention facility. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

**Resolution 2014-53/Waiver of Assessor's Fees/Community Action Partnership**

The Board considered Resolution 2014-53, which waives the on-line user access fee, charged to the Community Action Partnership, for information obtained from the Assessor's office. The Community Action Partnership is a non-profit social service agency that offers a variety of services to low-income families at no charge. Community Action Partnership obtains property information prior to commencing work on a home.

Commissioner Nelson moved to approve Resolution 2014-53, which waives the fee charged to the Community Action Partnership for accessing on-line property information. Commissioner Green seconded the motion.

There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

**H. Staff Reports:** There were no staff reports.

**I. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:46 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: \_\_\_\_\_

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Cheryl Baumann, Deputy Clerk