

**Minutes of Meeting
Commissioners' Debriefing
July 21, 2014
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Civil Deputy Prosecuting Attorneys Jamila Holmes and R. David Ferguson, and Deputy Clerk Brandie Bradley.

A. Call to Order: Chairman Tondee called the meeting to order at 2:05 p.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes made to the agenda.

D. Old Business: No old business was discussed.

E. New Business:

Commissioner Nelson moved that the Board enter Executive Session pursuant to *Idaho Code* §67-2345(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated (Cataldo Property/Franklin Excavation). Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

The Board entered Executive Session at 2:05 p.m.

Civil Deputy Prosecuting Attorneys Jamila Holmes and R. David Ferguson joined the Board in the Executive Session.

Ms. Holmes exited the Executive Session at 2:18 p.m.

Mr. Ferguson exited the Executive Session at 2:36 p.m.

The Board exited Executive Session at 2:37 p.m. No decision was made by the Board.

The Board discussed the Kootenai County Sheriff's Office (KCSO) request to purchase eSOPH Background Investigation Software. This software will be used to increase efficiencies for conducting background investigations on Sheriff's Office applicants. The initial training and setup cost will be \$2,500, and \$38 per background investigation that is completed. The Sheriff's Office requested purchasing this software and completing the training in Fiscal Year 2014 (FY14) and requested \$5,700 to complete one hundred and fifty (150) background investigations in Fiscal Year 2015 (FY15). The Board agreed that as this request includes FY15 budget funds, further discussion on this item will take place at the Budget Deliberations to be held on Tuesday, July 22, 2014.

Commissioner Nelson suggested that the Auditor's Office be given direction to establish budget codes which can be used to track the expenditures for the four (4) capital murder cases that are being tried in Kootenai County. The Board agreed that this would be appropriate.

Commissioner Nelson explained that she had made an inquiry to the Assessor's Office in regard to the summer school per diem that was paid to Residential Appraisal Manager Darin Krier. A total of \$2,277 was paid to Mr. Krier toward the per diem for nine (9) appraisers that will be attending Summer School. Commissioner Nelson advised that Mr. Krier is responsible for distributing the per diem funds between the nine (9) employees. The Board discussed this practice and agreed that one check should be requested for each employee to ensure that funds are distributed equitably and that these funds are tracked appropriately.

The Board discussed the Logos Accounts Payable Assignments list and Commissioner Nelson shared her concern that Administrative Assistant Nancy Jones is not being notified when changes are made to authorized Level One (1) and Level Two (2) approvers. Chairman Tondee advised that Applications Systems Manager Carrie Cole should be notifying Ms. Jones when changes are made in Logos, so that changes can also be made to the approval list.

Commissioner Nelson advised the Work Release Center is ninety-eight percent (98%) vacant at this time. As there is a need for facility space in the County, Commissioner Nelson recommended that the Board explore options for using this space. She suggested that a list be compiled of potential uses for the space, along with associated costs, so that the Board can determine the most practical use for the space. The Board discussed options which included evidence storage, Office of Emergency Management, and Drivers' Licensing. Commissioner Green stated that he felt that anything that will be housed in the Work Release Center would need to be related to law enforcement activities. Chairman Tondee agreed to contact Sheriff Ben Wolfinger to discuss potential options.

Commissioner Nelson explained to the Board that she will be filing in opposition of the Judicial Confirmation on behalf of the residents of Kootenai County. Commissioner Nelson advised that Attorney John Magnuson has agreed to represent her at these proceedings and requested that the Board approve legal counsel and expenditures for these services. Chairman Tondee and Commissioner Green both denied this request as proceeding with Judicial Confirmation was supported by a majority of the Board and it would not be appropriate to then fund a challenge to this process.

The Board discussed the letter that was received from District Judge John Mitchell requesting Board support for a Juvenile Mental Health Coordinator and Court. The Board agreed that additional information needed to be obtained in regard to the financial commitment by the County before the Board could make a decision. Commissioner Nelson agreed to contact Judge Mitchell for further details.

Commissioner Green presented information on a Surgery Center/Medical Space that is available for lease. Commissioner Green explained that this space is in close proximity to the Administrative Campus, has plenty of space to house the Public Defender's Office and future expansion, and is available for the price the Board offered on the Coeur d'Alene North Building. Chairman Tondee agreed to contact Public Defender John Adams and arrange a time to tour the building and determine if this location is a viable option.

- F. **Staff Reports:** There were no staff reports.
- G. **Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 3:41 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Brandie Bradley, Deputy Clerk
