

**Minutes of Meeting**  
**Business Meeting**  
**July 22, 2014**  
**2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were 9-1-1 Director Matt Street, Airport Director Greg Delavan, Buildings and Grounds Director Shawn Riley, Solid Waste Director Cathy Mayer, Architects West, Inc. Principal Scott Fischer, Civil Deputy Prosecuting Attorneys Pat Braden and R. David Ferguson, and Deputy Clerk Cheryl Baumann.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

**Minutes of Meetings**

06/30/2014	Commissioners' Debriefing
06/24/2014	Business Meeting
07/01/2014	Business Meeting
07/02/2014	Executive Session §67-2345(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.
07/07/2014	Commissioners' Debriefing
07/08/2014	Wellness Program Discussion and Budget Deliberations
07/08/2014	Business Meeting
07/11/2014	IAC District 1 Meeting
07/11/2014	Tax Exempt Hearing
07/11/2014	Executive Session §67-2345(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.
07/14/2014	Jody Bieze
07/14/2014	Community Development Update
07/15/2014	Debt Reduction Request Number 2012-1433
07/15/2014	Lien Release Request Numbers 2013-902 and 2014-279
07/15/2014	Request for Debt Forgiveness 2012-979; 2012-1076
07/15/2014	Indigent Appeal 2013-456
07/15/2014	Request for Lien Release Numbers 2014-203 and 2014-402
07/15/2014	Rose Lake Cemetery
07/16/2014	Executive Session §67-2345(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent.

**Board Actions**

Assessor's Recommendation to adjust Tax/Valuation/Parcel Numbers: OK2990010020; 54N02W364600; H09100010120; A09990020060; MZZ33W09434G; C55240040010; P405000B0020; 50N04W221950

Affidavit of Treasurer's Report: July 18, 2014

Order of Decision/Case Number VAR14-0002/Vandewerker/Community Development

Approval Orders/Request for Tax Exempt Status: AIN 125926; 222972; 122750 North Idaho College

BOCC Signatures for Indigent Cases 07/10/2014 through 07/16/2014

Noxious Weed Control Agreements/Various Parcels

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee. Commissioner Nelson seconded the motion. There being no discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye  
The motion carried.

**D. Payables List:** Chairman Tondee presented the Payables Summary for July 14, 2014, through July 18, 2014.

Commissioner Green moved to approve the Payables Summary for July 14, 2014, through July 18, 2014 in the amount of \$448,708.84. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Abstain  
Commissioner Green: Aye  
Chairman Tondee: Aye  
The motion carried.

**E. Changes to the Agenda:** There were no changes to the agenda.

**F. Old Business:** There was no old business discussed.

**G. New Business:**

**Award Bid 2014-12 Dispatch System/KCSO/9-1-1**

9-1-1 Director Matt Street recommended that the Board award Bid 2014-12, to Priority Dispatch Corporation, the sole bidder of the automated public safety dispatch system for fire and emergency medical services. The Board directed Mr. Street to survey other agencies that have used the dispatch system to assess the performance of the quality control component. Mr. Street stated that the quality assurance portion of the system can be purchased at a future date as funds become available.

Commissioner Green moved to award Bid 2014-12, to Priority Dispatch Corporation, for the purchase of an emergency services dispatch system. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye  
The motion carried.

**Grant Offer/AIP 3-16-0010-041-2014/Apron Design/Environmental Assessment/Federal Aviation Administration/Airport**

Airport Director Greg Delavan asked the Board to consider the Grant Agreement between Kootenai County (Airport) and the Federal Aviation Administration (FAA). This grant allows for reimbursement of costs that the County has expended during the design phase of the Airport Apron Rehabilitation project. The grant also provides funding for an FAA Environmental Assessment, which is required prior to any Airport property acquisition.

Commissioner Green moved to accept the Grant Agreement between Kootenai County (Airport) and the Federal Aviation Administration, for Airport Improvement Program Number 3-16-0010-041-2014 grant funds, for Airport general aviation ramp design expenditures and an Airport land acquisition environmental study. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**Change Order Proposal 11/Ancillary Services Building/Buildings and Grounds**

Buildings and Grounds Director Shawn Riley asked the Board to consider Change Order Number Eleven (11) submitted by Architects West, Inc. and James Elmer Construction Company for the Ancillary Services Building project. This Change Order allows for the addition of resinous flooring to the paint booth, as it was not provided in the original building plans.

Commissioner Green moved to approve Change Order Number Eleven (11) between Kootenai County (Buildings and Grounds), Architects West, Inc., and James Elmer Construction Company, authorizing the application of resinous flooring to the paint booth at the Ancillary Services Building. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**Resolution 2014-54/Cancellation of Taxes, Interest, Penalties/VFW Post 3603/P00000024850/AIN 131603**

The Board considered Resolution 2014-54, to cancel 2013 taxes, interest, and penalties for Parcel Number P00000024850 /AIN 131603, which is owned by the Veterans of Foreign Wars (VFW) Post 3603. This property was reinstated as a tax exempt entity pursuant to *Idaho Code* §63-602(c) in January 2014.

Commissioner Nelson moved to adopt Resolution 2014-54, which cancels the 2013 taxes, interest, and penalties for Parcel Number P00000024850 /AIN 131603, which is owned by VFW Post 3603.

Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**Resolution 2014-55/Designation of Representative for Greenhouse Gas Monitoring Plan/Kootenai County Farm Landfill/Solid Waste**

The Board considered Resolution 2014-55, which designates Solid Waste Director Cathy Mayer as the primary representative responsible for submitting greenhouse gas emission reports to the Environmental Protection Agency. The Board directed the staff to amend Resolution 2014-55, clarifying that this resolution supersedes Resolution 2011-29.

Commissioner Green moved to adopt Resolution 2014-55, which designates Ms. Mayer as the Kootenai County Farm Landfill representative responsible for submitting greenhouse gas emission reports to the Environmental Protection Agency. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**Resolution 2014-56/Advisory Board Terms/Supersedes 2014-33**

The Board considered Resolution 2014-56, which designates advisory board members' terms and attendance requirements. Commissioner Nelson recommended that a letter be sent to all advisory board members to inform them of the proposed resolution. If adopted, Resolution 2014-56, would supersede Resolution 2014-33.

Commissioner Green moved that the Board inform the members of the advisory boards of proposed Resolution 2014-56, and to continue discussion regarding Resolution 2014-56, at the Business Meeting to be held on July 29, 2014. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**H. Staff Reports:** There were no staff reports.

**I. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:39 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: \_\_\_\_\_

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Cheryl Baumann, Deputy Clerk