

Minutes of Meeting
Airport Advisory Board
July 28, 2014
9:30 a.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Airport Director Greg Delavan, Airport Advisory Board Chairman John Adams, and Deputy Clerk Cheryl Baumann. Also in attendance was citizen Jerry Shriner.

- A. Call to Order:** Chairman Tondee called the meeting to order at 9:34 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:** Airport Director Greg Delavan and Airport Advisory Board Chairman John Adams came before the Board to review items that were discussed at the Airport Advisory Board Meeting, which was held on July 11, 2014.

Mr. Delavan reported that an airplane sustained damages while it was parked on the general aviation ramp. Mr. Delavan advised that an estimate of the aircraft's damages will be submitted to the Airport's insurance company. Mr. Adams stated that the Airport Advisory Board made a recommendation that a sign be installed informing airport customers that they are parking aircraft at their own risk.

The attendees updated the Board on the following airport activities:

- The next meeting with Kootenai Metropolitan Planning Organization (KMPO) will be held on September 3, 2014 at 5:30 p.m., with the location to be determined later.
- Life Flight Network has an air medical helicopter based at the Airport. This helicopter is being used to transport critical care patients to local care providers.
- The last flying B-29 Superfortress was on display at the Airport on July 9, 2014, in conjunction with the National Air Tour of Historic WWII Aircraft.
- A fire bomber aircraft based at the Airport has been making frequent flights to support local emergency fire crews.

Mr. Adams asked the Commissioners for an update regarding a recent meeting between the Federal Aviation Administration (FAA) and the Board regarding acceptance of the Airport Sustainability Plan discretionary grant funds. Commissioner Nelson stated that FAA Representative Gary Gates will provide the Board with a list of required compliance items should the County decide to accept the grant. Commissioner Nelson asked Mr. Gates to also provide a list of allowed discretionary items.

The Board recommended that the Airport's business plan be expanded further, identifying additional revenue sources for Airport sustainability. Commissioner Green suggested that the key to the Airport's financial independence is an improved infrastructure to support additional revenue generating businesses. Mr. Delavan agreed, and stated that several improvement ideas are already documented in the Airport Strategic Plan. Mr. Adams identified aircraft parking for major companies as an example of an instant revenue source, and Mr. Delavan stated that a few large companies have been contacted, but a response had not been received yet.

- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 10:01 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____

Cheryl Baumann, Deputy Clerk