

**Minutes of Meeting**  
**Community Development Update**  
**July 28, 2014**  
**1:00 p.m.**

The Kootenai County Board of Commissioners, Chairman Tondee, Commissioner Green and Commissioner Nelson met to discuss the following agenda items. Also present were Community Development Director, David Callahan, Human Resource Director, Skye Reynolds, Finance Director David McDowell and Deputy Clerk, Stephanie Clark.

- A. Call to Order:** Chairman Tondee called the meeting to order at 1:02 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Old Business:** There was no old business discussed.
- D. New Business:**

Following the posted agenda, Director David Callahan addressed the following items with the Board:

**1. Planning Manager Position – funding and hiring options:**

A brief conversation ensued between the Board, Mr. Callahan and Ms Reynolds regarding funded or non-funded community development staff positions. There was also some discussion regarding the Planning Manager position and the pay range that was advertized.

Mr. McDowell left the meeting at 1:22pm.

Another short discussion ensued on the definition of Temporary (Temp) help.

Ms. Reynolds left the meeting at 1:35pm.

Mr. Callahan brought forward an idea that he would like the Board to consider. While he continues his search for a Planning Manager he would like to contract out on a temporary basis a women he knows from Colorado. The Board and Mr. Callahan discussed this matter further with the Board asking that Mr. Callahan draw up a scope of work, find out how much she would charge and whether it would be a flat rate or hourly.

Mr. Callahan informed the Board the technical phase of the re-write is ready for the public. He wants to release the "Red Line" version so that the changes are easily interpreted. There was a conversation on how Mr. Callahan would like to release the information.

**2. Planning Commission (PC) appointments – two (2) positions open in January:**

The Board and Mr. Callahan discussed the two (2) positions that are going to be open and who was resigning from the PC and how to go about recruiting applicants.

- E. Staff Report:** There were no staff reports.
- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

There being no further discussion of agenda items, staff reports or public comment, Chairman Tondee adjourned the meeting at 1:44 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

W. Todd Tondee, CHAIRMAN

By: \_\_\_\_\_  
Deputy Clerk

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