

**Minutes of Meeting
Business Meeting
July 29, 2014
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were 9-1-1 Communications Services Manager Robert Kesson and Director Matt Street, Parks and Waterways Director Nick Snyder, District Court Law Clerk Buck Pennington, Civil Deputy Prosecuting Attorneys Jamila Holmes, Pat Braden and R. David Ferguson, and Deputy Clerk Cheryl Baumann. Also in attendance was citizen Jerry Shriner.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Commissioner Green led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

07/08/2014	Wellness Program Discussion and Budget Deliberations
07/10/2014	Budget Deliberations
07/14/2014	Commissioners' Debriefing
07/15/2014	Business Meeting
07/16/2014	Requests for Cancellation of Taxes
07/16/2014	Kim Edmondson-KCSO
07/18/2014	Jail Budget Discussion/Deliberations
07/21/2014	Commissioners' Debriefing
07/22/2014	Request for Debt Forgiveness 2006-122
07/22/2014	Request for Debt Forgiveness 2014-47
07/22/2014	Budget Deliberations
07/28/2014	Community Development Update

Board Actions

Assessor's Adjustment to Tax Status/Parcel Numbers A09990020060; MZZ33W09434G

Affidavit of Treasurer's Report: July 25, 2014

BOCC Signatures for Indigent Cases: 07/17/2014 through 07/23/2014

Commissioner Nelson moved to approve the Consent Calendar as read into the record by Chairman Tondee. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson:	Aye
Commissioner Green:	Aye
Chairman Tondee:	Aye

The motion carried.

D. Payables List: Chairman Tondee presented the Payables Summary for July 21, 2014, through July 25, 2014.

Commissioner Green moved to approve the Payables Summary for July 21, 2014, through July 25, 2014 in the amount of \$1,004,556.46. Commissioner Nelson seconded the motion. There being no discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

E. Changes to the Agenda:

Commissioner Nelson requested that a discussion of Architects West, Inc./Human Resources Remodel Project be added to the agenda, as it required an immediate response to prevent a delay in the project.

Commissioner Green moved that Architects West, Inc./Human Resources Remodel Project be added to the agenda for discussion. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

F. Old Business: There was no old business discussed.

G. New Business:

Grant Application/FY 2015 Dedicated Enhanced Emergency Communications/ Public Safety Answering Point (PSAP)/KCSO/9-1-1

Communications Services Manager Robert Kesson requested that the Board consider the Dedicated Enhanced Emergency Communications Grant Application. These grant funds would be utilized by law enforcement and emergency services to purchase equipment, as well as to fund annual maintenance and service fees. The 9-1-1 Communications Center is prepared to provide an in-kind match, through training, network wiring changes, and application programming. The total grant award will be in the amount of \$99,722.08.

Commissioner Green moved to approve the Fiscal Year 2015 (FY15) Dedicated Enhanced Emergency Communications Grant Application for the 9-1-1 Communications Center. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Agreement/Motorola Solutions, Inc./KCSO/9-1-1

9-1-1 Director Matt Street asked that the Board consider the Systems Upgrade Agreement between Kootenai County (KSCO/9-1-1) and Motorola Solutions, Inc., for a two (2) year service upgrade on radio and communication systems equipment. Mr. Kesson stated that the upgrade would ensure compatibility with other County emergency servicing sites and enhance effective communication by keeping the system's technology current. The cost for the upgrade would be \$310,810, and the first installment would be funded from the 9-1-1 Fiscal Year 2014 (FY14) Budget. This agreement would be effective until September 30, 2016.

Commissioner Nelson moved to approve the Systems Upgrade Agreement between Motorola Solutions, Inc., and Kootenai County (KSCO/9-1-1). Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Agreement/Recreation Today of Idaho/Mowry Park Shelter/Parks and Waterways

Parks and Waterways Director Nick Snyder asked the Board to consider the Mowry Park Shelter Agreement between Recreation Today of Idaho, L.L.C. and Kootenai County (Parks and Waterways). Recreation Today of Idaho, L.L.C. was the lowest responsive bidder, providing a bid of \$49,453.81, for Bid Number 2014-11, for the delivery of two (2) pre-fabricated steel frame shelters.

Commissioner Green moved to approve the Mowry Park Shelter Agreement between Recreation Today of Idaho, L.L.C. and Kootenai County (Parks and Waterways), for the purchase and delivery of two (2) steel frame picnic shelters. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Contracts/Westlaw/Thomson Reuters/District Court

District Court Law Clerk Buck Pennington requested that the Board consider three (3) Westlaw Legal Research Agreements between Thomson Reuters Corporation and Kootenai County (District Court). These agreements allow for the electronic access to books and publications in the law library, for an annual cost of \$32,615.42, for three (3) years. The Board will direct Financial Director David McDowell to reduce the District Court FY15 Budget, based on this renegotiated amount.

Commissioner Green moved to approve three (3) Westlaw Legal Research Agreements, between Kootenai County (District Court) and Thomson Reuters Corporation. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Public Transit Funding Agreements/City of Hayden/City of Coeur d' Alene/City of Post Falls/Transit

Civil Deputy Prosecuting Attorney Pat Braden asked the Board to consider three (3) Public Transit Letters of Agreement between Kootenai County (Transit), and the Cities of Hayden, Coeur d'Alene, and Post Falls. Under the terms of the respective agreements, each city agrees to provide grant match funding for public transportation services for the grant year that began retroactively on October 1, 2013, and ends on September 30, 2014. The grant match contributions would be as follows:

- City of Hayden - \$11,696
- City of Coeur d'Alene - \$43,983
- City of Post Falls - \$21,950

Commissioner Green moved to approve the three (3) Public Transit Letters of Agreement, between Kootenai County (Transit) and the Cities of Hayden, Coeur d'Alene, and Post Falls. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Quit Claim Deed/Rose Lake Community Historical Society/Board of Commissioners

Civil Deputy Prosecuting Attorney Jamila Holmes requested that the Board consider a Quit Claim Deed, in which Kootenai County would convey to Rose Lake Community Historical Society, Inc., a parcel of land for use as a public cemetery. Chairman Tondee directed Legal to create a Resolution and a Quit Claim Deed to transfer this property, and directed staff to meet statutory public notification requirements.

Commissioner Green moved to continue the discussion to the Business Meeting to be held on August 12, 2014, for the Board to consider the Quit Claim Deed and Resolution for the transfer of property, from Kootenai County to the Rose Lake Community Historical Society. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Agreement/Fundamental Advisors/Board of Commissioners

The Board considered the Agreement to Pay for Award of Attorneys Fees and Costs between the Kootenai County Board of County Commissioners, Kootenai County Facilities Holdings, L.L.C., and Fundamental Advisors, L.P. This Agreement states that Fundamental Advisors, L.P. would be responsible for all attorney fees and costs, if any are awarded against the County due to a successful challenge of the Judicial Confirmation proceeding described in Resolution 2014-44.

Commissioner Green moved to approve the Agreement to Pay for Award of Attorneys Fees and Costs, between the Kootenai County Board of County Commissioners, Kootenai County Facilities Holdings, L.L.C., and Fundamental Advisors, L.P., as outlined in Resolution 2014-44. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: No
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Resolution 2014-56/Advisory Board Terms

The Board considered Resolution 2014-56, which designates advisory board members’ terms and attendance requirements. A letter has been sent to all advisory board members as of July 29, 2014, to inform them of the proposed resolution. Once adopted, Resolution 2014-56 would supersede Resolution 2014-33.

Commissioner Nelson moved to adopt Resolution 2014-56, which standardizes the terms of office and attendance policy for currently existing advisory board members. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Baumann called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: No

The motion carried.

Human Resources Remodel Project/Architects West, Inc./Re-Bid Process/Principal Scott Fischer

The Board considered the request from Architects West, Inc. Principal Scott Fischer for an additional professional services fee of \$1,500 for the re-bid of the Human Resources remodel project. The professional services fee includes the cost of coordinating the formal re-bidding process with the City of Coeur d’Alene and general contractors. Three (3) informal bids were received by the County, and because each bid exceeded \$100,000, the County is required by statute to re-start the bidding process and negotiations. The Board took no action on the service fee request and requested that a meeting be scheduled with Mr. Fischer to clarify the original estimate of project costs.

H. Staff Reports: There were no staff reports.

I. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:54 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____

Cheryl Baumann, Deputy Clerk