

**Minutes of Meeting**  
**Airport Advisory Board Update**  
**September 22, 2014**  
**9:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Jai Nelson, and Commissioner Dan Green met to discuss the following agenda items. Also present were Airport Advisory Board Chairman John Adams, Airport Advisory Board Members Joan Genter and Jim Thorpe, and Deputy Clerk Daniel Robertson.

- A. Call to Order:** Chairman Tondee called the meeting to order at 09:34 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:** The attendees met with the Board to review items discussed at the Airport Advisory Board Meeting held on September 10, 2014. Airport Advisory Board Chairman John Adams reviewed the following items from the meeting:
- Baker Street Management has shown interest in leasing a parcel of land near the Airport Office, but has not yet submitted a lease application.
  - Aspen Homes has submitted a lease application to build an additional hangar identical to their current hangar. Commissioner Green inquired whether they would be renting the hangar out; Mr. Adams stated that they may exercise that option as a method to offset costs.
  - Copies of the 2015 Airport Budget had been distributed to the Airport Advisory Board members for review and discussion at the October Airport Advisory Board Meeting. Mr. Adams stated that he would be reviewing income items, as well as expense items in two (2) categories: Fixed expenses and capital expenses. Commissioner Green suggested that he also review the previous budget to compare actual expenditures to budgeted expenditures.
  - The Airport Association had presented their ideas for the proposed aircraft viewing pavilion, including picnic tables, restrooms, and a radio for observers to listen to air traffic.
  - The Huetter bypass issue had been discussed.
  - The Federal Aviation Administration (FAA) passed new guidance instructing airports to conduct a National Environmental Policy Act (NEPA) review for each building project. Mr. Adams stated that it would no longer be feasible to treat each new hangar as a separate project. Future projects will be grouped by area and include multiple hangars.
  - Mr. Adams and Airport Director Greg Delevan had met with Coeur d' Alene Chamber of Commerce President Steve Wilson and Jobs Plus President Steve Griffiths to discuss the local economic impact of the airport. Mr. Adams commented on scheduled meetings with other area stakeholders in the next few months. Commissioner Green advised against using these meetings to lobby for Airport Master Plan support.

**F. Staff Reports:** There were no staff reports.

**G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 10:07 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: \_\_\_\_\_  
Daniel Robertson, Deputy Clerk

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