

**Minutes of Meeting
Commissioners' Debriefing
October 14, 2014
3:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Clerk Jim Brannon, Sheriff Ben Wolfinger, Chief Deputy Clerk Pat Raffee, Citizen Tina Kunishige, and Deputy Clerk Brandie Bradley.

- A. Call to Order:** Chairman Tondee called the meeting to order at 3:04 p.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** No changes were made to the agenda.
- D. Old Business:** No old business was discussed.
- E. New Business:**
Clerk Jim Brannon explained that the Board has approved several Kootenai County Sheriff's Office Deputy positions to perform Background Investigation tasks. These positions have historically merged into the Deputy category, which makes it difficult to track the exact number of positions that have been approved and are in use. Sheriff Ben Wolfinger explained that as these Deputies are reassigned these position numbers remain with the individual. Chief Deputy Clerk Pat Raffee noted that generally in the rest of the County, the position number remains with the position, and individuals that transfer are given a new position number that relates to their new position.

Human Resources Director Skye Reynolds joined the meeting at 3:11 p.m.

Ms. Reynolds explained that she agreed with Ms. Raffee that the County's practice is to assign a number to a position, not to an individual. Sheriff Wolfinger shared his concern that Deputies are used for special assignments as the need arises and that it was important that he had flexibility within these positions to adapt to these needs. The Board stated that if the assignment changes that the position number would remain the same, but if the individual is promoted to a new position the position number would change. Mr. Brannon, Sheriff Wolfinger and Ms. Reynolds agreed to work together to reach a resolution to this issue.

Ms. Reynolds exited the meeting at 3:30 p.m.

Chairman Tondee stated that the towing contract that was signed by Schaffer's Towing would expire Spring 2015. Sheriff Wolfinger stated that at that time a Request for Proposal would be published and these services would go out for bid. The attendees discussed the short notice that was given by the previous owner of Merwin's Towing and Repair, and Sheriff Wolfinger advised that he was not aware that the business was being sold, not closed, until two (2) days after he had entered into a new contract with Schaffer's Towing. He explained to the Board that if they would like him to put these services out to bid he would, but that as he would prefer to wait until the spring. Mr. Wolfinger then excused himself from the meeting and asked the Board to advise him of their decision, so he can take appropriate actions.

Sheriff Wolfinger exited the meeting at 3:36 p.m.

The Board continued their discussion of towing services and agreed that this should go back out for bid now, which will ensure that the process is fair and equitable. Chairman Tondee agreed to follow-up with the Sheriff on the decision that was made by the Board.

Ms. Raffee inquired about the topics that would be presented at the Legislative Luncheon. Commissioner Nelson stated that the proposed topics included:

- Public Defender Reform
- Personal Property Tax
- Special Assistant United States Attorney (SAUSA)
- Local Options Sales Tax
- Crisis Center Funding

Ms. Raffee then inquired if the Board would be agreeable to the Clerk distributing a letter to the attendees about laws pertinent to voter fraud. Mr. Brannon explained that a proposal is being made to increase the statute of limitations from one (1) year to five (5) years, and to increase the severity of the crimes from a misdemeanor to a felony offense. The Board agreed to add this item to the agenda and asked the Clerk to provide their documents for inclusion into the booklet that is handed out to the attendees. Commissioner Nelson asked the Board and the Clerk to provide the drafts of these documents to her in the next two (2) weeks.

Mr. Brannon and Ms. Raffee exited the meeting at 3:46 p.m.

Commissioner Nelson presented an updated draft to the resolution which sets the Public Records Requests fees. She explained that this has been reviewed by Legal and is now ready to go out for public notification. The Board reviewed this document and advised Commissioner Nelson to move forward with the process.

The Board reviewed the upcoming vacancies on the Advisory Boards. The Board questioned if this was a complete list of the upcoming openings and Chairman Tondee agreed to review the list with Board of County Commissioners' staff and to have them draft a letter to each Advisory Board Chairman to determine which members will be applying for reappointment. He will also make sure that the advertisement is drafted and published in the *Coeur d'Alene Press*.

The Board discussed the invitation received from the United States Department of Agriculture (USDA) for the Board or a member of their staff to attend the Local Work Group meeting scheduled for October 28, 2014. The Board agreed that they would not be attending and that they would not require a staff member to attend on their behalf.

F. Public Comment:

Citizen Tina Kunishige asked the Board to ensure that appropriate language is included in the contract between the Kootenai County (Sheriff's Office) and the selected towing company, which requires the towing company to follow the towing policies as mandated by the state, as opposed to the policies of the Sheriff's Office. Ms. Kunishige explained that she has been advised by an investigator at the Sheriff's Office that their policy is in direct conflict with the policy as set by the state.

Ms. Kunishige exited the meeting at 4:05 p.m.

Commissioner Nelson moved that the Board enter Executive Session pursuant to *Idaho Code* §67-2345(1)(b), to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Executive Session was entered into at 4:06 p.m.

The Board exited Executive Session at 4:40 p.m. and Chairman Tondee adjourned the meeting. No decision was made by the Board.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Brandie Bradley, Deputy Clerk
