

Minutes of Meeting
Airport Advisory Board
October 29, 2014
3:00 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Interim Airport Director Phil Cummings, Coeur d'Alene Press Reporter Jeff Selle, Chief Deputy Clerk Pat Raffee, Clerk Jim Brannon; Citizens Greg Delavan, David Stewart, Brent Reagan, and Marc Eberlein; Airport Advisory Board Chairman John Adams and members Joan Genter, Nolan Wiley and Jim Thorpe; and Deputy Clerk Brandie Bradley. Commissioner Dan Green was excused.

A. Call to Order: Chairman Tondee called the meeting to order at 3:00 p.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes made to the agenda.

D. Old Business: There was no old business discussed.

E. New Business:

Airport Advisory Board Chairman John Adams updated the Board of County Commissioners on the Airport Advisory Board meeting, which was held on October 8, 2014. Mr. Adams advised the Board of County Commissioners that Aspen Homes has proposed to build an additional hangar on Taxiway AA. He explained that Aspen Homes will need to accommodate customers that have jets and that the area they are proposing on Taxiway AA was built for turboprop aircraft. Taxiway D1 would be better suited to serve Aspen Home's customers and the Advisory Board is reviewing other locations that will meet their needs.

Baker Street Management has inquired about the corner lot on Taxiway DD and has proposed an eighty foot (80') by one hundred foot (100') hangar for that location. Mr. Adams explained that they would like the large corner lot on Taxiway DD, and as the proposed hangar is not very large it would not be a good use of the land. The Advisory Board is working with Baker Street Management to determine if a space on Taxiway D1 or D2 would be a suitable location.

Mr. Adams also explained that the Hayden Lake Irrigation District (HLID) has contacted the Advisory Board about three (3) potential locations for a proposed one hundred and fifty foot (150') water tank. Of the locations that have been proposed, HLID had indicated that they prefer the site on Dakota Avenue. Mr. Adams explained that this location is in the instrument approach corridor and that HLID would need to file a 7460 Notice of Proposed Construction with the Federal Aviation Administration (FAA) to obtain approval. The Advisory Board will continue to work with HLID to determine the best location for this water tank and assist them with the completion of the 7460 form.

Mr. Adams shared the Advisory Board's concerns about the comment by Chairman Tondee, as reported by the *Coeur d'Alene Press*, that the Board of County Commissioners would like to "take the Airport in a new direction". Mr. Adams inquired what direction the Board would like to go and how this will affect the current projects at the Airport. He identified the Airport Improvement Program (AIP) projects that have already been funded and are in progress, which included:

- General Aviation Ramp Design and Rehabilitation
- Wildlife Hazard Assessment
- Environmental Assessment
- Sustainability Study

Chairman Tondee stated that there would be no change to the Wildlife Assessment, but said that the Environmental Assessment may be delayed to allow the other jurisdictions the opportunity to provide more input on the process and the Airport Master Plan. He assured Mr. Adams that no operational changes were anticipated and that no certification changes were planned.

Mr. Adams indicated that he would like to continue to explore the option of bringing passenger service to the Coeur d'Alene Airport and Commissioner Nelson encouraged him to continue these efforts.

The Board informed Mr. Adams that the revised scope for the Airport Sustainability Plan has been received and will be reviewed by the Commissioners at the Commissioners' Debriefing scheduled on November 3, 2014. Commissioner Nelson stated that she will provide a copy of the scope to the Advisory Board for their review as well.

The Commissioners stated that the Airport Director position has been advertised, with applications to be due November 14, 2014. At this point the Commissioners plan to conduct interviews on November 21, 2014, provided that the applicants will be available at that time. Chairman Tondee explained that they would like a member of the Advisory Board to participate in the interview process.

- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 3:20 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Brandie Bradley, Deputy Clerk
