

**Minutes of Meeting
Business Meeting
November 4, 2014
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Clerk Jim Brannon, Finance Director David McDowell, Buildings and Grounds Operations Manager Shawn Riley, Grants Compliance Officer Jody Bieze, Information Systems Director James Martin, Network Administrator Grant Kinsey, Administrative Secretary Stephanie Clark, Director Parks & Waterways Nick Snyder, County Prosecutor Barry McHugh, Legal Assistant Barb Nyquist, Civil Deputy Prosecuting Attorney R. David Ferguson, and Deputy Clerks Courtney McKinnie, Grace Blomgren and Daniel Robertson. Citizen Tina Kunishige and Trinity Group Homes Executive Director Robert S. Runkle were also in attendance.

- A. Call to Order:** Commissioner Todd Tondee called the meeting to order at 2:03 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

10/15/2014 Kootenai County Council on Aging/Semi-Annual Report
10/17/2014 Solid Waste Recycling Fees
10/15/2014 Justware Case Management Timeline
10/21/2014 Business Meeting

Board Actions

Affidavit of Treasurer's Report: October 31, 2014

BOCC Signatures for Indigent Cases 10/23/14 through 10/29/14

Civil Division/September 2014 Financial Report/KCSO

Commissioner Nelson asked to revisit two (2) items from last week's meeting for clarification. There were no documents to refer to for clarification, so it will be included on next week's agenda.

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee. Commissioner Nelson seconded the motion. There being no discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

D. Payables List: Chairman Tondee presented the Payables List for October 27, 2014, through October 31, 2014.

Commissioner Green moved to approve the Payables Summary for October 27, 2014 in the amount of \$403,577.47 and Jury Panel Payments in the amount of \$2,534.88. Commissioner Nelson seconded the motion. There being no discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Old Business: There was no old business discussed.

G. New Business:

Public Hearing: Resolution 2014-73 Waterways Regulations/Parks & Waterways

Chairman Tondee opened the public hearing at 2:09 p.m.

Director Parks & Waterways Nick Snyder presented a request to increase boating fees for capital improvements, maintenance issues and to maintain a \$50,000 fund balance. Some of the fees that Mr. Snyder proposed for increase include launch fees, annual pass fees and overnight moorage fees.

Mr. Snyder sought a reduction for the commercial concession permit fees that were implemented in 2007. He asked that the seasonal permit be discontinued and that the thirty (30) day and seven (7) day passes be reduced in an effort to increase revenue.

The implementation of a no wake zone 200 feet from the Post Falls dam spillway was requested. Mr. Snyder petitioned for a modification to the ordinance to make it lawful for Avista and other public utilities to do maintenance in restricted areas of the Post Falls dam. This modification would align with the Post Falls city ordinance.

Commissioner Green moved to close the public hearing regarding Parks and Waterways. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Commissioner Green moved to adopt Resolution 2014-73 Waterways Regulations. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Contract/Security Control System/Juvenile Detention Center/Camtek/Buildings & Grounds

Buildings and Grounds Operations Manager Shawn Riley presented a contract from Camtek, Inc. in the amount of \$160,182 for the upgrade of a security system at the Juvenile Detention Center. Funds of \$150,000 were budgeted for Fiscal Year (FY) 2015 and the remainder has been preapproved to come out of lottery funds. Completion of the project is set for April 30, 2015.

Commissioner Nelson inquired if there is a cap set for change orders for overhead and profit. Civil Deputy Prosecuting Attorney R. David Ferguson stated they are set at 10% of the cost for each change order. Mr. Riley said he does not anticipate change orders for this project.

Commissioner Nelson moved to approve the contract with Camtek, Inc. for the Juvenile Detention Center. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

Portal Agreement/CliftonLarsonAllen, LLP/Auditor

Finance Director David McDowell presented the Portal Agreement with CliftonLarsonAllen (CLA) for the electronic transfer of information between CLA and Kootenai County. There is no cost for this service.

Commissioner Green moved to approve the Portal Agreement with CliftonLarsonAllen. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

Memorandums of Understanding/Kootenai County Fire & Rescue/Hayden Lake Police Department/Spillman Public Safety System/Information Systems

Information Systems Director James Martin requested approval and signatures for the last two (2) of the fifteen (15) Memorandums of Understanding (MOU) for the Spillman Public Safety System. This provides the use of a Public Safety Software System and Information Services between Kootenai County Fire & Rescue, Hayden Lake Police Department and Spillman Public Safety.

Commissioner Nelson moved to approve the Memorandums of Understanding with Kootenai County Fire & Rescue, Hayden Lake Police Department and Spillman Public Safety. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

Contract/Metro Fiber Backbone/Thorco, Inc./Public Defender Space/ Information Systems

Network Administrator Grant Kinsey requested authorization to extend the communication medium (fiber network) for the proposed relocation of the Public Defender’s office. This would be an extension of our existing fiber backbone. There is a onetime fee of \$34,875. The estimated payback period would be less than three (3) years. The quality of service is higher versus leasing from another company and the county maintains ownership of the fiber if we vacate the building. No other companies offered a quote.

Commissioner Green moved to approve the contract with Thorco, Inc. for the Public Defender’s space fiber connectivity. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Abstain
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Resolution 2014-76 Set Elected Officials Salaries

Chairman Todd Tondee proposed keeping the Elected Officials Salaries from Fiscal Year 2014 the same for Fiscal Year 2015.

Commissioner Green moved to approve Resolution 2014-76 to keep the Elected Officials salaries for Fiscal Year 2015 at the same rate as Fiscal Year 2014. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

7. Letter of Agreement/City of Coeur d’Alene/Transit/Grant Management Office

Grants Compliance Officer Jody Bieze presented the agreement for the City of Coeur d’Alene’s participation in the transit program, and for the Board’s signature. The agreement period is October 2014 thru September 2015.

Commissioner Green moved to approve the Letter of Agreement with the City of Coeur d’Alene. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

First Amended Memorandum of Understanding/Idaho Attorney General/ICAC Unit/Prosecutor

County Prosecutor Barry McHugh presented the first amended Memorandum of Understanding (MOU) between Internet Crimes Against Children (ICAC) and Kootenai County for Paul Farina. Mr. McHugh has requested a 3% increase in pay for Mr. Farina, an investigator. This MOU provides for increased wages and benefits. Mr. Farina's salary is paid by the Idaho Attorney General and there is no financial impact to the County.

Commissioner Nelson moved to approve the First Amended Memorandum of Understanding between the Idaho Attorney General and the Prosecutor's office. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

Sub-Grant Agreements/Coeur d'Alene Police Department/Spirit Lake Police Department/Kootenai County Emergency Medical System/Grants Management Office

Ms. Bieze presented a sub-grant agreement for the State Homeland Security Program (SHSP). The sub-grant agreement in the amount of \$184,000 is between the Coeur d'Alene Police Department, the Spirit Lake Police Department, the Kootenai County Emergency Medical System (KC EMS) and Kootenai County. It is for the purchase of equipment which has previously been approved by Board.

Commissioner Green moved to approve the Sub-Grant Agreement between Coeur d'Alene Police Department, the Spirit Lake Police Department, the Kootenai County Emergency Medical System and the Grants Management Office. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:35 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Grace Blomgren, Deputy Clerk
