

**Minutes of Meeting
Business Meeting
November 10, 2014
11:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Chief Deputy Prosecutor Barry Black, Board of County Commissioners Administrative Secretary Teri Johnston, Treasurer Tom Malzahn, Solid Waste Principal Planner Laureen Chaffin, Airport Administrative Assistant Mary Hopkins, Preparedness Coordinator Tamie Eberhard, Sheriff Deputy Patrol Michael Douglass, Citizen Tina Kunishige, and Deputy Clerks Courtney McKinnie and Daniel Robertson.

- A. Call to Order:** Commissioner Todd Tondee called the meeting to order at 11:01 a.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

10/09/14	Site Visit/VAR14-0003/Kuljus/Community Development
10/09/14	Public Hearing/Community Development
10/16/14	Deliberations/Community Development
10/22/14	Elected Officials
10/23/14	Signings/Community Development
10/27/14	Commissioners' Debriefing
10/28/14	Business Meeting
10/29/14	Airport Advisory Board

Board Actions

Affidavit of Treasurer's Report: November 7, 2014

Assessor's Adjustment to Tax/Valuation: XK3230000070; 50N05W222200; 50N05W222201; 04620000060

Orders of Decision/CUP14-0009/Wilson; VAR14-0003/Kuljus; CUP14-0007/LeFave

BOCC Signatures for Indigent Cases: 10/30/14 through 11/5/14

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee. Commissioner Nelson seconded the motion. There being no discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson:	Aye
Commissioner Green:	Aye
Chairman Tondee:	Aye

The motion carried.

D. Payables List: Chairman Tondee presented the Payables List for November 3, 2014 through November 7, 2014.

Commissioner Green moved to approve the Payables Summary for November 3, 2014 through November 7, 2014, in the amount of \$688,692.82, and Jury Panel Payments in the amount of \$1,121.52. Chairman Tondee seconded the motion. Commissioner Nelson said she didn't have a chance to review the list due to the Veteran's Day holiday. There being no discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Abstain

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Old Business: There was no old business discussed.

G. New Business:

Contract/Interstate Batteries/Solid Waste

Solid Waste Principal Planner Lauren Chaffin requested a contract between Kootenai County (Solid Waste) and Interstate Batteries of Eastern Washington for the recycling of lead-acid batteries at the transfer stations. The contract term is through September 30, 2016.

Commissioner Green verified that either party is able to cancel with a thirty (30) day written notice, and Ms. Chaffin concurred.

Commissioner Nelson moved to approve the contract between Interstate Batteries and Solid Waste. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Authorize Signature/Payable/Treasurer

Treasurer Tom Malzahn requested approval for the postage to mail out the 2014 Property Tax Statements in the amount of \$24,976.28. This payable was submitted to the Auditor's too late to be included in the batch for November 3, 2014 through November 7, 2014. Chairman Todd Tondee encouraged the Treasurers' department to submit their accounts payable batches on time in the future. Commissioner Nelson noticed there were several invoices to be included in the Treasurers' batch, which totaled \$25,007.88. Commissioner Green requested they approve the entire accounts payable batch to save time.

Commissioner Green moved to authorize payment for the Treasurer's gross batch amount of \$25,007.88. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Grant Offer/ AIP 3-16-0010-041/EA and Apron Rehab Design/ Idaho Transportation

Department/Airport

Airport Administrative Assistant Mary Hopkins requested grant approval in the amount of \$7,977 for the EA and Apron Rehab Design Project. Ms. Hopkins said that the State has offered match funds for the AIP 041 grant project and the Board has already approved the federal funding for the grant. The State amount of \$7,977 provides an offset to the match requirement for the County.

Commissioner Green moved to approve the match offer of \$7,977 for AIP 3-16-0010-041 for EA and Apron Rehab Designs with the Airport and the Idaho Transportation Department. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Termination of Lease/Hansen/Lease Agreement Schlotthauer/Airport

Ms. Hopkins requested the Board terminate the Airport's lease agreement with Robert Hansen and to approve a new lease for the same space with Ross Schlotthauer. There would be an increase in revenue of approximately \$400 per year.

Commissioner Nelson moved to terminate the lease agreement with Robert Hansen at the Airport and to approve the new lease agreement with Ross Schlotthauer. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Memorandum of Understanding/Mica Peak Repeater/Spokane DX Association/Office of Emergency Management

Office of Emergency Management Preparedness Planner Tamie Eberhard requested approval for a Memorandum of Understanding (MOU) with the Spokane DX Association for the use of the KC70DP Mica Peak Repeater for monthly testing. The MOU would be effective for five (5) years.

Commissioner Green moved to approve the Memorandum of Understanding (MOU) with the Office of Emergency Management and the Spokane DX Association for use of the Mica Peak Repeater.

Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Tax Deed Bid C3480001015B/AIN 194294/McCall

The Board of Commissioners reviewed the tax deed bid for Parcel Number C3480001015B/AIN 194294 in the amount of \$400. A map of this property indicates that it is within the city limits of Coeur d'Alene; though it is the buyer's responsibility to research for easements and comply accordingly. Mr. McCall, bidder for this parcel's tax deed, also owns the neighboring lot to the south. Chief Deputy Prosecutor Barry Black reiterated that the responsibility for checking on legal easements or anything that they would be assuming with the property is the responsibility of the buyer. Commissioner Nelson stated the main goal is to get the property back on the tax rolls for revenue for the taxing districts.

Commissioner Nelson moved to award AIN 194294 to Mr. McCall the tax bid in the amount of \$400. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Request for Annexation/Theard/Kootenai County Fire & Rescue

The Board reviewed an annexation request from Kootenai County Fire and Rescue. Commissioner Green was satisfied that all the requirements were met in the request.

Commissioner Green moved to approve the request for annexation with the Theard's and Kootenai County Fire & Rescue. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Resolution 2014-79/Cancellation of Taxes, Interest & Penalties/PJ3750020020/AIN 303547/Askin

The Board reviewed the request by Lillian Askin for a reduction of her 2014 property taxes to reflect the Circuit Breaker Property Tax Reduction program. Ms. Askin said she was seriously ill and could not apply for the Circuit Breaker program on time. The Board of Commissioners stated they would reduce the 2014 taxes to \$52.50, as those charges are for Solid Waste and Aquifer fees and are not considered property taxes. The Board requested Resolution 2014-79 be submitted once the staff brings back an amended version for signing.

Commissioner Nelson moved to approve Resolution 2014-79 for Lillian Askin with the clarification that the County cancelled her taxes based on the Property Tax Reduction program and the amount owing is \$52.50 for fees. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Resolution 2014-80/Cancellation of Taxes, Interest & Penalties/C72210122210/ AIN 185549/Burroughs

Scurry and Helen Burroughs requested a reduction of the 2013 and 2014 taxes to reflect the Circuit Breaker Property Tax Reduction program. The Board of Commissioners stated they would reduce the 2013 and 2014 taxes to \$52.50, as those charges are for Solid Waste and Aquifer fees and are not considered property taxes. An amended tax waiver for 2013 was requested showing the adjusted total balance of \$52.50. The Board requested Resolution 2014-80 be resubmitted once the once the staff brings back an amended version for signing.

Commissioner Nelson moved to approve Resolution 2014-80 for Scurry and Helen Burroughs that the County cancel taxes based on the Property Tax Reduction program, though the fees of \$52.50 are still due. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Resolution 2014-81/Cancellation of Taxes- Homeowners Exemption/P24660020040/ AIN 251323/Sahlie

This is recommended by Assessor's Office due to an error made to adjust this Homeowners Exemption back to 2013 for AIN 251323. The Assessor's office is requesting a resolution cancelling taxes to 2013 and 2014.

Commissioner Nelson moved to approve resolution 2014-81 for the request by the Assessor's regarding Sahlie, AIN 251323. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Resolution 2014-82/Cancellation of Taxes/CK3260010010/AIN 323465/Kootenai County

There were errors in a previous meeting regarding legal ownership of this property. Commissioner Nelson stated this parcel belonged to the Coeur d'Alene Tribe, not Kootenai County. Chairman Tondee said Kootenai County had a 52% ownership in this parcel and was responsible for the cancellation of taxes. Commissioner Nelson wants the Tribe to receive a letter stating what action was taken. The Board agreed a continuance was necessary for the Commissioners to move forward with a resolution on AIN 323465.

Commissioner Green moved to continue Resolution 2014-82 to another meeting. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Resolution 2014-83/Cancellation of Taxes – Homeowners Exemption/ 056870010010/AIN 229320/Ruge/Ross

This is a recommendation by the Assessor’s Office to adjust the value of AIN 229320 to reflect the Homeowners Exemption.

Commissioner Nelson moved to approve resolution 2014-83 for Ruge and Ross, AIN 229320.

Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Resolution 2014-84/Cancellation of Taxes/C82800080020/AIN 139908 Richards

This is a recommendation by the Assessor’s Office to adjust the value of AIN 139908 and to cancel half a year’s property taxes as this home was destroyed by fire.

Commissioner Green moved to adopt resolution 2014-84 for Richards, AIN 139908. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 11:25 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Grace Blomgren, Deputy Clerk
