

**Minutes of Meeting
Community Development Update
November 24, 2014
1:00 p.m.**

The Kootenai County Board of Commissioners, Chairman Tondee, and Commissioner Nelson met to discuss the following agenda items. Also present were Community Development Director, David Callahan and Deputy Clerk, Stephanie Clark. Commissioner Green was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 1:03 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Old Business:** There was no old business discussed.
- D. New Business:**

Following the posted agenda, Director David Callahan addressed the following items with the Board:

1. Request by the City of Worley to conduct building inspections on their behalf:

Mr. Callahan asked the Board to consider the request from the City of Worley. A brief discussion ensued regarding the specifics of the request. A few questions were asked and answered about the manpower, time and codes. The Board and Mr. Callahan agreed that the legal department should write an agreement to detail costs for the County. Mr. Callahan will present the Board with the draft agreement prior to discussing it with the City of Worley.

2. Notification of property owners for permits allowed by easement:

Mr. Callahan discussed the problems that arise when a Site Disturbance permit is issued for an easement. Previously, the homeowners of the property were not notified of any work being done on the easements. Mr. Callahan would like to change the policy to notify the homeowner. After a short discussion, the Board agreed with the change in policy.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

There being no further discussion of agenda items or public comment, Chairman Tondee adjourned the meeting at 1:10 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

By: _____
Deputy Clerk

_____ W. Todd Tondee, Chairman