

**Minutes of Meeting  
Commissioners' Debriefing  
December 1, 2014  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present was Deputy Clerk Daniel Robertson.

**A. Call to Order:** Chairman Tondee called the meeting to order at 2:01 p.m.

**B. Introductions:** There were no introductions made.

**C. Changes to the Agenda:**

Commissioner Nelson requested a discussion on advertising costs for the Airport Director position be added to the agenda. Commissioner Green requested adding a discussion on installing an alarm system in the Public Defender's space.

Commissioner Green moved to add discussions on advertising costs for the Airport Director position and installation of an alarm in the Public Defender's space to the agenda. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

**D. Business:**

Juvenile Probation Director Debbie Nadeau, Solid Waste Director Cathy Mayer, Coeur d'Alene Press Reporter David Cole, and citizen Tina Kunishige entered the meeting at 2:04 p.m.

Juvenile Probation Director Debbie Nadeau reviewed the Idaho Department of Juvenile Corrections (IDJC) Annual Financial Report with the Board.

Commissioner Green moved to authorize Chairman Tondee to sign the IDJC Annual Financial Report. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Robertson called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Ms. Nadeau exited the meeting at 2:07 p.m.

The attendees reviewed the draft response letter to Mr. and Mrs. Hollingsworth and Mary Lee Wheeler on their concerns about the Chilco Rural Residential Collection Site, and discussed the actions to address these concerns. The Board agreed to direct staff to make some minor changes to the letter and send it to the Mr. and Mrs. Hollingsworth and Ms. Wheeler.

Ms. Mayer exited the meeting at 2:11 p.m.

The attendees discussed a draft letter regarding the Bottom Canyon Project from the Natural Resource Advisory Board, which they were requesting be sent from the Board of County Commissioners to the Coeur d'Alene office of the United States Forest Service. The Board agreed to request a meeting with Natural Resource Advisory Board member Ken Till to discuss the letter.

The Board discussed a request to add the minutes of the Natural Resource Advisory Board to the County website, and agreed to instruct staff to do so.

The Commissioners discussed the options for funding the purchase and installation of Voice Over Internet Protocol phones using contingency funds in order to take advantage of an end of year sale. They discussed other expenses that the contingency funds may be needed for, including possible capital case investigations. The Board agreed to meet with Finance Director Dave McDowell and the Public Defender's Office to discuss funds availability.

The Board discussed the Federal Aviation Administration's (FAA) request for a response on whether to move forward with the Airport Sustainability grant. The Board agreed that they had been under the impression that the decision on this grant was on hold until other airport issues were resolved. Commissioner Green agreed to draft an email requesting clarification from the FAA.

Commissioner Green briefed the attendees on plans by Welch Comer for a shared parking facility.

The Board discussed Mr. Volk's request for reimbursement of travel expenses for an upcoming job interview, and agreed not to reimburse these expenses.

The Board discussed an email from the Idaho Fish and Game Commission requesting comments on their planned land acquisitions. The Board agreed that they had no objections to the acquisitions and would instruct staff to respond to the email accordingly.

Commissioner Nelson said that Human Resources Skye Reynolds requested confirmation of the Board's decision to rerun all of the previous ads for the Airport Director position, particularly one ad in the amount of \$280. The Board agreed that Ms. Reynolds should place this ad along with the others.

The Board discussed a proposed contract for the installation of an alarm system in the Public Defender's space. Chairman Tondee suggested that the vendor could submit an invoice rather than a contract and Board approval would not be required. The Board agreed that if the vendor preferred a contract it should be amended to remove taxes and brought to a Business Meeting.

**F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

Chairman Tondee adjourned the meeting at 2:46 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: \_\_\_\_\_  
Daniel Robertson, Deputy Clerk

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