

Minutes of Meeting
Review Paratransit Recommendation
December 18, 2014
1:30 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Grants Management Office Director Jody Bieze, Chief Deputy Prosecutor Barry Black, Sheriff Deputy Michael Douglass, First Transit Representative Bob Van Guilder, and Deputy Clerks Mary Enquist and Ashleigh Suggs. Also present was citizen Tina Kunishige.

- A. Call to Order:** Chairman Tondee called the meeting to order at 1:30 p.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Grants Management Office Director Jody Bieze presented the Board with information regarding Paratransit proposals for Kootenai County, and said she sought additional questions the Board might have prior to her making a final recommendation. Ms. Bieze said two companies had provided proposals: MV Transportation and First Transit.

Ms. Bieze described some questions she had asked of the companies, the criteria on which she would base her recommendation, and said she and Chief Deputy Prosecutor Barry Black will evaluate the companies together. She noted she will present her recommendation to the Board at the December 23, 2014 Business Meeting, and that she will need the Board's signatures that day.

Ms. Bieze informed the Board that both companies appear to be qualified, and that the price difference in their two proposals is negligible: First Transit's proposal is \$399,054.32 and MV Transportation's proposal is \$401,275.26, plus an additional one-time set up cost. Neither proposal includes fuel. Chairman Todd Tondee pointed out that in 2013, paratransit fuel costs were around \$50,000. Ms. Bieze said that there could be an incremental fuel increase with MV Transportation since their maintenance shop is in Spokane Valley, although she estimated that to be about \$2,000.

Ms. Bieze said she had a concern that First Transit had an outstanding balance with their maintenance provider, Atlas Automotive, in March, 2014, although the balance has since been resolved.

- F. Staff Reports:** There were no staff reports.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue.

Bob Van Guilder of First Transit stated that he did not get information of the outstanding debt of approximately \$380 to Atlas Automotive until November, and that it has now been paid. He said to prevent a recurrence, he asked Atlas Automotive to provide invoices every 30 to 31 days.

With no further business, Chairman Tondee adjourned the meeting at 1:48 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Ashleigh Suggs, Deputy Clerk
