

**Minutes of Meeting  
Business Meeting  
January 13, 2015  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Chief Deputy Prosecutor Barry Black, Civil Deputy Prosecuting Attorney R. David Ferguson, Deputy Public Defender Paul Szott and Administrative Supervisor Jamie Woods, Grants Management Office Director Jody Bieze, Solid Waste Director Cathy Mayer, Emergency Management Preparedness Coordinator Tamie Eberhard, Community Development Planner Justin Seier, Court Services Manager Nicole Vigil, Juvenile Detention Senior Records Clerk Brandie Bradley and Administrative Secretary Ronda Hall, Information Systems Network Administrator Grant Kinsey, Administrative Secretary Teri Johnston, Legal Assistant Barb Nyquist, Accounting Technicians Lori Shaw and Tammy Wolfgang, Deputy Clerk Meshell Missler, Coeur d'Alene Press Reporter David Cole, and citizen Tina Kunishige.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 2:05 p.m.
- B. Pledge of Allegiance:** Chairman Stewart led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Stewart read the items listed on the Consent Calendar.

**Minutes of Meetings**

11/06/14 Public Hearing/Ordinance 476/ZON14-0004/Moen/Community Development  
11/20/14 Public Hearing/Ordinance 477/OR14-0005/Community Development  
11/20/14 Deliberations/Order of Decision/VAC14-0001/Findlay Lake LLC  
12/11/14 Budget and VOIP Discussion  
12/19/14 Planning Commission Interview Review  
12/22/14 Airport Advisory Board  
12/22/14 Community Development Update  
12/23/14 Business Meeting  
12/29/14 Commissioners Debriefing  
01/05/15 Executive Session 67-2345(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.

**Board Actions**

Assessor's Tax Adjustment AIN Nos.: 325692; 328437; 213158; 187062; 222648; 146818; 195585

Resolution 2015-01/Cancellation of Taxes, Penalties, Interest and Filing Fees/Kootenai County Surplus

Properties/Various Parcels

Treasurer's Request for Extension of Taxes AIN Nos.: 214191; 246390; 168702; 218489; 221777; 314620; 180921; 176379; 167735; 198964; 105714; 201428; 172760; 165554; 171684; 205546; 177685; 113250; 127340; 208027; 209350; 318915; 314610; 108059

BOCC Signatures for Indigent Cases: 1/2/15 through 1/7/15

Commissioner Green moved to adopt the Consent Calendar as printed on the agenda. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**D. Payables List:** Chairman Stewart presented the Payables List for January 5, 2015 through January 9, 2015 in the amount of \$474,968.92.

Commissioner Green moved to approve the Payables List for January 5, 2015 through January 9, 2015 as read into the record by Chairman Stewart. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**E. Changes to the Agenda:** There were no changes to the agenda.

**F. Old Business:** There was no old business discussed.

**G. New Business:**

**Award of Bid 2014-18/Transfer Trailers/Solid Waste**

Solid Waste Director Cathy Mayer requested a bid be awarded to Wilkens for the purchase for two transfer trailers. This bid has been reviewed by the Solid Waste and Legal departments and is compliant.

Commissioner Green moved to award a bid for two transfer trailers as recommended by Solid Waste to Wilkens. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Designated Examination Agreement/Kell/Civil Prosecuting Attorney**

Chief Deputy Prosecutor Barry Black explained the Designated Examination Agreement is a mental health protective detention provision. This is a one year contract that allows examinations when the Health and Welfare department is closed.

Commissioner Green moved to approve the Designated Examination Agreement between Jessica Kell and the Prosecutor's office. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Project Award Amendment/ICDBG-13-I-14-CC/Bayview Community Center/Grants Management Office**

Grants Management Office Director Jody Bieze explained that the Idaho Department of Commerce has awarded Bayview Community Foundation an additional \$8,718 for their Community Center and this amendment designates this amount to Bayview.

Commissioner Green moved to make a project award amendment to Bayview Community Center with the Grants Management Office. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Letter of Agreement/Public Transit/Dalton Gardens/Transit**

Ms. Bieze explained this Letter of Agreement is between Public Transportation and the City of Dalton Gardens and it clarifies Dalton Garden's agreement to pay \$2,904 for transit services. This is an annual agreement the parties are renewing.

Commissioner Green moved to sign this Letter of Agreement for public transportation between Dalton Gardens and the County's transit office. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Tax Deed Bids/AIN 103209/114464/Herm**

Commissioner Green opened two bids from Mr. Herm in the amounts of \$125 and \$50. Commissioner Stewart asked Community Development Planner Justin Seier about the property's adjacent land owners.

Commissioner Eberlein asked Mr. Seier about the location and assessed value of the property.

Commissioner Green moved to continue the decision to a date uncertain and directed staff to provide names of the adjoining property owners and the assessed value. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Tax Deed Bids/AIN 215920/Herm/Weaver**

Commissioner Green opened bids from Mr. Weaver in the amount of \$50 and from Mr. Herm in the amount of \$125.

Commissioner Green moved to continue the decision to a date uncertain and directed staff to provide names of the adjoining property owners and the assessed value. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-05/Surplus Equipment/Ricoh Copier/District Court**

Court Services Manager Nicole Vigil said District Court’s records department has an inoperable copier and would like it removed. Information Systems Network Administrator Grant Kinsey explained the copier is not repairable and requires transportation to Solid Waste to be disposed of properly.

Commissioner Green moved to adopt Resolution 2015-05 to surplus equipment for District Court. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-06/Surplus Equipment/Radio Tower/Office of Emergency Management**

Emergency Management Preparedness Coordinator Tamie Eberhard requested an old disassembled radio tower be disposed of and removed from their fixed asset list.

Commissioner Green moved to adopt Resolution 2015-06 for surplus of the radio tower for the Office of Emergency Management. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-07/Classify Records/Juvenile Detention**

Juvenile Detention Senior Records Clerk Brandie Bradley requested records for individuals who have turned twenty-three years of age be classified as semi-permanent.

Commissioner Green moved to adopt Resolution 2015-07 to classify certain records at Juvenile Detention as referred to in the attachment. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-08/Destroy Records/Juvenile Detention**

Ms. Bradley requested the Board’s permission to destroy records classified in Resolution 2015-07.

Commissioner Green moved to adopt Resolution 2015-08 to destroy records as attached per Juvenile Detention. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-10/Cancellation of Taxes, Penalties, Interest and Fees/Kootenai County Surplus Property**

Commissioner Green explained there are County owned surplus properties receiving past due fees, taxes and penalties.

Commissioner Green moved to adopt Resolution 2015-10 to cancel taxes, penalties and fees for Kootenai County's surplus properties. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein:       Aye  
Commissioner Green:         Aye  
Chairman Stewart:         Aye

The motion carried.

**G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Stewart adjourned the meeting at 2:43 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: \_\_\_\_\_  
Meshell Missler, Deputy Clerk

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