

**Minutes of Meeting  
Business Meeting  
January 20, 2015  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Civil Deputy Prosecuting Attorneys R. David Ferguson and Jamila Holmes, Public Defender Administrative Supervisor Jamie Woods, Solid Waste Director Cathy Mayer, Buildings and Grounds Director Shawn Riley, Legal Assistant Barb Nyquist, Elections Manager Carrie Phillips, Sheriff's Sergeant Brad Cox, Geographic Information Systems Manager David Christianson and Deputy Clerk Meshell Missler. Also present were citizens Tina Kunishige and Colleen Allison.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 2:12 p.m.
- B. Pledge of Allegiance:** Chairman Stewart led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Stewart read the items listed on the Consent Calendar.

**Minutes of Meetings**

- 12/16/14 Revisit Request No. 2013-490
- 12/16/14 Payment Reduction Request 2011-939
- 12/16/14 Debt Settlement Request 2003-1153
- 12/16/14 Payment Deferment Request 2014-398
- 12/16/14 Indigent Appeal 2014-537
- 12/16/14 Payment Deferment Request Nos. 2014-623; 2014-722; 2014-723; 2014-724; 2014-804 & 2014-877
- 12/16/14 Indigent Appeal 2014-510
- 12/19/14 Planning Commission Applicant Interview
- 12/30/14 Indigent Appeal 2014-554
- 12/30/14 Request for Payment Deferment 2014-47
- 12/30/14 Business Meeting
- 01/05/15 Commissioner's Debriefing
- 01/06/15 Indigent Appeal 2014-561
- 01/06/15 Revisit of Appeal Hearing 2013-490
- 01/06/15 Business Meeting
- 01/07/15 Executive Session 67-2345(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.

**Board Actions**

Assessor’s Adjustment to tax/valuation/AIN Nos. 304254; 237947; 219928; 189528; 199747; 106373; 327071; 149248; 239372; 118675; 198979; 207761; 163343

Affidavit of Treasurer’s Report: January 9, 2015

Treasurer’s Request for Adjustment to Solid Waste Fees/AIN 127330/Darakjy  
Board of County Commissioners Signings: ZON14-0002/Ord 475 North Idaho Maritime; ZON14-0005/Ord 478/Northwest Land Holdings, LLC; ZON14-0007/Ord 479/Marina Yacht Club LLC; APP13-0002/Hauser Lake Rod & Gun Club; CON11-0001/Discovery Squaw Bay Land, LLC; CUP14-0006/Atlas Tower Holdings/Community Development

BOCC Signatures for Indigent Cases: 1/8/15 through 1/14/15

Commissioner Green moved to adopt the Consent Calendar and Board Actions as printed on the agenda. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

- Commissioner Eberlein:       Aye
  - Commissioner Green:        Aye
  - Chairman Stewart:         Aye
- The motion carried.

**D. Payables List:** Chairman Stewart presented the Payables List for January 12, 2015 through January 16, 2015 in the amount of \$723,688.17.

Commissioner Green moved to approve the Payables List for January 12, 2015 through January 16, 2015 as read into the record by Chairman Stewart. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

- Commissioner Eberlein:       Aye
  - Commissioner Green:        Aye
  - Chairman Stewart:         Aye
- The motion carried.

**E. Changes to the Agenda:** There were no changes to the agenda.

**F. Old Business:** There was no old business discussed.

**G. New Business:**

**Award Bid 2014-19/Recycle Truck/Solid Waste**

Solid Waste Director Cathy Mayer said the Solid Waste department received two bids for a truck with roll off hoist. After Legal and Solid Waste departments reviewed the bid submitted by Freedom Trucks was deemed non compliant and the bid submitted by Western Peterbilt met the bidding requirements and was deemed compliant. Ms. Mayer requested a bid award to Western Peterbilt in the amount of \$182,123 for the purchase of a truck with roll off hoist.

Commissioner Green moved to award a bid to Peterbilt in the amount of \$182,123 and accept staff's recommendation to reject the trade in offer at this time. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Award Bid 2015-01/Track Loader/Solid Waste**

Ms. Mayer said this is an award bid request to Western States Equipment in the amount of \$339,842.86 for the purchase of a low ground pressure unit waste handler Track Loader. Only one bid was received and after Legal and Solid Waste departments review this bid was deemed compliant and met all the requirements.

Commissioner Green moved to approve the bid for the Track Loader for \$339,842.86 to Western States Equipment. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Approve Ballot Order/Resolution 2015-16 Designate Polling Places/Elections**

Elections Manager Carrie Phillips requested the Board to approve the ballot order and designated polling places for the March 10<sup>th</sup> School Election.

Commissioner Eberlein moved to approve the ballot order Resolution 2015-16 and designation of the polling places. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Contract/Jester's Cleaning Service/Public Defender/Buildings & Grounds**

Buildings and Grounds Director Shawn Riley requested approval of a month to month contract with Jester's Cleaning Service for the new Public Defender's office starting on February 2, 2015 in the amount of \$1,197.50 per month.

Commissioner Green moved to approve the contract with Jester's Cleaning Service for the new Public Defender Building on Lincoln Way. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Change Order/Access Unlimited/Public Defender/Buildings & Grounds**

Mr. Riley requested a change order be approved with Access Unlimited in the amount of \$160 for electrical work at the new Public Defender's location.

Commissioner Green moved to approve the change order with Access Unlimited for \$160 for the Public Defender's space on Lincoln. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Contract/Pictometry International Corp./Information Systems**

Geographic Information Systems Manager David Christianson explained that this is an annual cost share contract for procuring 2015 aerial photography from Pictometry International Corporation.

Commissioner Eberlein moved to approve the contract for Pictometry International Corporation Information Services. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Request for Annexation/Various Parcels/East Side Fire Protection District**

Civil Deputy Prosecuting Attorneys R. David Ferguson requested annexation for various parcels in the East Side Fire Protection District.

Commissioner Green moved to approve the requests for annexation of various parcels shown as an attachment into the East Side Fire District. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-11/Surplus Equipment/Meters/Solid Waste**

Ms. Mayer requested approval to surplus old meters and to remove them from the fixed asset list.

Commissioner Eberlein moved to accept Resolution 2015-11 to surplus the meters requested by Solid Waste. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-17/Surplus Property/Solid Waste**

Ms. Mayer requested inoperable and non-repairable items be declared surplus property and be removed from the fixed asset list.

Commissioner Green moved to adopt Resolution 2015-17 to surplus property at Solid Waste.

Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

**Resolution 2015-12/Cancellation of Taxes/AIN 325695/Gregg**

Commission Green explained that Resolution 2015-12 has already been addressed and approved in a previous meeting.

Commissioner Green moved to adopt Resolution 2015-12 to cancel taxes for Gregg on AIN 325695.

Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

**Resolution 2015-13/Cancellation of Taxes, Interest and Penalties/AIN 144538/Reach America**

Commission Green explained that Resolution 2015-13 has already been addressed and approved in a previous meeting.

Commissioner Green moved to adopt Resolution 2015-13 for cancellation of taxes, interest and penalties for Reach America AIN 144538. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

**Resolution 2015-14/Classify Records/Jail/KCSO**

Sheriff's Sergeant Brad Cox requested the Board to classify records that are over five years old.

Commissioner Eberlein moved to accept Resolution 2015-14 to classify records at the Jail. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

**Resolution 2015-15/Destroy Records/Jail/KCSO**

Commissioner Green moved to adopt Resolution 2015-15 to destroy records that were just referenced in Resolution 2015-14. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein:       Aye  
Commissioner Green:         Aye  
Chairman Stewart:           Aye  
The motion carried.

**H.     Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Stewart adjourned the meeting at 3:00 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: \_\_\_\_\_  
Meshell Missler, Deputy Clerk

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