

**Minutes of Meeting
Business Meeting
January 27, 2015
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Civil Deputy Prosecuting Attorneys R. David Ferguson and Jamila Holmes, Legal Assistant Barb Nyquist, Coroner Warren Keene, Parks & Waterways Director Nick Snyder, Interim Airport Director Phil Cummings, Sheriff's Lieutenant/9-1-1 Director Matthew Street, Sheriff's Sergeant Ryan Higgins, Sheriff Marine Deputy Bob Bjelland, Administrative Secretary Teri Johnston, and Deputy Clerk Meshell Missler. Also present was citizen Tina Kunishige.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Chairman Stewart led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Stewart read the items listed on the Consent Calendar.

Minutes of Meetings

- 12/19/14 Planning Commissioner Applicant Interview/Shriner
- 12/22/14 Airport Advisory Board
- 01/07/14 Requests for Cancellation of Taxes
- 01/13/15 Business Meeting
- 01/13/15 Liquor License – Sheriff's Department
- 01/14/15 Solid Waste Department Overview
- 01/16/15 Aquifer Atlas Overview
- 01/16/15 Executive Session 67-2345(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- 01/20/15 Request for Payment Deferment 2014-18
- 01/20/15 Lien Release Request Nos. 2013-131 & 2013-871
- 01/20/15 Community Development Overview

Board Actions

Assessor's Recommend Valuation Amendments/AIN Nos. 125367; 330623; 111295; 328256; 309016; 325656; 304389; 304175; 329162; 304314; 309069; 120099; 315491; 315051; 317378; 324363; 322864; 309792; 185632; 319635; 328261; 323830; 324467; 330624; 144946; 310939; 142176; 329163; 329880; 322367; 330009
BOCC Signatures for Indigent Cases: 1/15/15 through 1/21/15

Commissioner Eberlein moved to adopt the Consent Calendar and Board Actions as printed on the agenda. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

- D. Payables List:** Chairman Stewart presented the Payables List for January 19, 2015 through January 23, 2015 in the amount of \$410,794.26 and jury payments of \$3,781.47.

Commissioner Green moved to approve the Payables List for January 19, 2015 through January 23, 2015 as read into the record by Chairman Stewart. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Old Business: There was no old business discussed.

G. New Business:

Agreement/Medical Examiner Services/Spokane County/Coroner

Coroner Warren Keene requested the Board approve the Memorandum of Understanding between the County Coroner's office and Spokane County Medical Examiner's office for autopsy services. The Legal department has reviewed and approved the two year agreement. Either party may terminate the contract with a thirty day written notice.

Commissioner Green moved to approve this agreement between Spokane County Medical Examiner services and the County Coroner's office. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Contract/CXT Inc./Rocky Mountain Vault Toilet/Parks & Waterways

Parks & Waterways Director Nick Snyder requested the Board's approval of a contract with CXT, Inc. for the purchase of a Rocky Mountain Vault Toilet to replace an existing septic tank vault at the Spokane Point public boat launch. Mr. Snyder said this toilet replacement is the last of fourteen toilets that needed to be replaced in the Parks & Waterways department.

Commissioner Green moved to approve the contract for the vault toilet with CXT, Inc. with Parks & Waterways for \$16,115.51. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Contract/Strate Line, Inc./Parks & Waterways

Mr. Snyder explained the contract with Strate Line, Inc. is for the transportation and installation of the vault toilet at the Spokane Point public boat launch in the amount of \$7,885.

Commissioner Green moved to approve the contract with Strate Line, Inc. and Parks & Waterways for the vault toilet to be transported and installed. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Donation Agreement/Snowmobile/Bjelland/KCSO

Sheriff's Sergeant Ryan Higgins requested the Board's approval on a donated 2008 Polaris snowmobile from Robert Bjelland to the County Sheriff's office to be utilized by the search and rescue unit.

Commissioner Green moved to accept the donation of a snowmobile from Robert Bjelland. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

Maintenance Agreement/Ricoh Copier/H & H Business Systems/KCSO/9-1-1

Sheriff's Lieutenant/9-1-1 Director Matthew Street requested the Board's approval on a maintenance agreement with H & H Business Systems for the copier/fax machine recently purchased for the 9-1-1 center. The Board discussed the necessity of these maintenance agreements on new equipment versus equipment that is five years old or more. The Board decided maintenance agreements on new equipment such as the copy machines are not cost effective at this time.

Commissioner Green moved not to approve this maintenance agreement with H & H Business Systems for the new copier in the Sheriff's 9-1-1 center. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

Work Order 14-02/Airport Sustainability Plan/Scope of Work/Consultant Services/AIP 3-16-0010-039-2013/Airport

Interim Airport Director Phil Cummings requested the Board's approval of work order 14-02 for consulting services for the Airport Sustainability Plan grant. Legal has reviewed this document but is still waiting for Grants Management Office approval. T-O Engineering is the County's consultant on this project and this work order will authorize T-O Engineering to continue in that capacity.

Commissioner Eberlein moved to accept the work order 14-02 for the Airport Sustainability Plan AIP 3-16-0010-039-2013. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

Lease Termination/Agreement /Big Sky EDM/Airport

Mr. Cummings requested the Board's approval on the lease cancellation between Jim Warren and Russ Schofield of Big Sky EDM, Inc. and a new lease to be initiated directly between Big Sky EDM, Inc. and the County.

Commissioner Eberlein moved to accept the lease termination and a new lease agreement between Big Sky EDM, Inc and the County. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

Resolution 2015-18/Surplus Property/Airport

Mr. Cummings requested the Board's approval to surplus various obsolete items from the County Airport inventory list.

Commissioner Green moved to accept resolution 2015-18 to surplus property at the County Airport.

Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

There was some appreciative public comment regarding the Commissioners' attention to limiting unnecessary costs such as maintenance on copiers.

Chairman Stewart adjourned the meeting at 2:50 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Meshell Missler, Deputy Clerk
