

**Minutes of Meeting**  
**Public Defender Staffing Follow-Up**  
**January 28, 2015**  
**8:00 a.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Marc Eberlein and Commissioner Dan Green met to discuss the following agenda items. Also present were Public Defender John Adams, Public Defender Administrative Supervisor II Jamie Woods and Deputy Clerk Mary Enquist.

- A. **Call to Order:** Chairman Stewart called the meeting to order at 8:07 a.m.
- B. **Introductions:** There were no introductions made.
- C. **Changes to the Agenda:** There were no changes to the agenda.
- D. **Old Business:** There was no old business discussed.
- E. **New Business:**

**Update/follow up on the Public Defenders staffing request discussed at the 1-20-15 Debriefing.**

Public Defender John Adams discussed the additional Public Defender's staffing request. Mr. Adams said his staff faces extremely high caseloads in addition to the demands of several murder cases. He pointed out the department is also beginning a time consuming transition to new software. Mr. Adams said the request for three additional staff positions is made in part to meet the obligations of his office as detailed in the American Bar Association's Criminal Justice Standards, Section 5-5-3.

Mr. Adams also said that his department wants to make the Courier temporary position a permanent position for his office.

In addition, Mr. Adams said the Public Defender's department would like to have twelve parking spaces. Chairman Stewart asked Public Defender Administrative Supervisor II Jamie Woods to contact Buildings and Grounds Director Shawn Riley for the cost of signage for the twelve parking spaces.

Chairman Stewart said that the Board will revisit the staffing issue at another time. He asked Ms. Woods to work with Human Resources Director Skye Reynolds to prepare the costs for these positions and bring that data to a future meeting before the Board.

F. **Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

Chairman Stewart adjourned the meeting at 8:55 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: \_\_\_\_\_  
Mary Enquist, Deputy Clerk

\_\_\_\_\_