

Minutes of Meeting
Community Development Follow Up
February 5, 2015
3:00 p.m.

The Kootenai County Board of Commissioners, Chairman Stewart and Commissioner Eberlein met to discuss the following agenda items. Also present were Community Development Director, David Callahan, Planner III, Justin Seier, Chief Deputy Clerk, Pat Raffee, Staff Accountant, Melissa Merrifield, Prosecuting Civil Attorney, Pat Braden and Deputy Clerk, Stephanie Clark. Commissioner Green was excused.

- A. Call to Order:** Chairman Stewart called the meeting to order at 3:04 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Old Business:** There was no old business discussed.
- D. New Business:**

Following the posted agenda, Director David Callahan addressed the following items with the Board:

3. Discussion/review of Draft Community Development Fees – Costing Analysis:

Mr. Callahan began with a review of the fee charges the department has and the breakdown of each. He also commended the Auditor's office for the cost analysis internal audit of his department. He feels it the internal audit should be done on a regular basis for a true overview of the department and its staff. Mr. Callahan also thinks that the draft analysis could become the prototype of future audits.

Ms. Raffee gave an explanation of the process for which the draft costing analysis was done.

There was a brief discussion between the Auditor's office, Mr. Callahan and the Board on future audits within the Community Development office.

2. Discussion/review of the Hauser Area City Impact (ACI) map:

Mr. Callahan and Mr. Seier presented the Board with the draft/proposed ACI map for Hauser. There was a short discussion on the changes between the present map and the proposed map. The Board and Mr. Callahan agreed that meeting with the people of Hauser to find out how they feel about the proposed changes to the ACI is a good starting point for changes that may be made. Commissioner Eberlein suggested that Mr. Callahan work up a program for the meeting or meetings and present it to the Board for review. Mr. Callahan agreed to present the program at one of the Community Development Update meeting in the very near future.

1. Review the updates on the Code re-write:

Mr. Callahan, Mr. Braden and the Board had a lengthy conversation/discussion on what has been accomplished so far in regard to the code re-write (phase I). The Board made several suggestions for stream lining the process. Commissioner Eberlein made some suggestions as to the re-write of the Comprehensive Plan (comp plan). The Board made requests as to the wording of some of the code that has been rewritten; Mr. Callahan agreed to make those changes and bring them back to the Board for review.

- E. Public Comment:** There were two people in attendance from the public, Mr. Brent Regan and Tina Kuniskige both made various comments in agreement to the topics of the meeting.

There being no further discussion of agenda items or public comment, Chairman Stewart adjourned the meeting at 4:41 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

By: _____
Deputy Clerk

David Stewart, Chairman