

**Minutes of Meeting
Business Meeting
February 10, 2015
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Civil Deputy Prosecuting Attorneys R. David Ferguson and Pat Braden, Legal Assistant Barb Nyquist, Parks & Waterways Director Nick Snyder, Information Systems Network Administrator Grant Kinsey and PC Network Specialist Ben Stallings, Sheriff Ben Wolfinger, Undersheriff Daniel Mattos, Administrative Secretary Teri Johnston, District Court Services Manager Nicole Vigil, Juvenile Detention Senior Records Clerk Brandie Bradley, and Deputy Clerk Meshell Missler.

- A. **Call to Order:** Chairman David Stewart called the meeting to order at 2:06 p.m.
- B. **Pledge of Allegiance:** Chairman Stewart led the Pledge of Allegiance.
- C. **Approval of Consent Calendar:** Chairman Stewart read the items listed on the Consent Calendar.

Minutes of Meeting

12/19/14 Airport Workshop
01/08/15 Signings/Community Development
01/12/15 Commissioners' Debriefing
01/20/15 County Assistance Department Overview
01/20/15 Business Meeting
01/20/15 Commissioners' Debriefing
01/21/15 Elected Officials Meeting
01/21/15 Grants Management Office Overview
01/21/15 Executive Session §67-2345(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.
01/21/15 Department Heads
01/22/15 Cannon Hill Industries
01/22/15 Sheriff Pay Issues
01/23/15 Panhandle Health District (PHD) Presentation
01/23/15 Executive Session §§67-2345(1)(a) to consider hiring a public officer, employee, staff member or individual agent; and (1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated – discrimination claim – Delevan.
01/26/15 Board Action on an Employee Contract
01/26/15 Quarterly Highway District Meeting
01/26/15 Community Development Update
01/27/15 Request for Payment Deferment No. 2014-434
01/27/15 Debt Forgiveness Request No. 2015-57
01/27/15 Request for Lien Release Nos. 2007-6 & 2007-1490
01/27/15 Business Meeting
01/27/15 Employee Recognition Committee – End of Year Discussion
01/28/15 Public Defender Staffing Follow up
01/28/15 Vanguard Cleaning Systems

01/29/15 Executive Session §§67-2345 (1)(a) to consider hiring a public officer, employee, staff member or individual agent and (1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.

01/29/15 Public Hearing/Deliberations/Community Development

01/30/15 Basin Commission Update

Board Actions

Assessor’s Recommendation to amend valuations/parcel nos. EMS008300120; EMS008300117; EMS008300115; EMS008300114; EMS008300113; EMS008300112; EMS008300110; EMS008300118; EMS008300123; EMS008300107; D140036303AA; CK1480070120; S60001250010; C74250020010; EMS013500271; OK1860010080; R00000018121; HJ3440070270; CK1770020030; PK3880030090

December 2014 Financial Report/Civil Division/KCSO

BOCC Signatures for Indigent Cases 1/22/15 through 1/28/14; 1/29/15 through 2/4/15

Kennel License Renewals/Kepler/Yankee Clipper Kennels; Isham Kennels

Commissioner Green moved to adopt the Consent Calendar and Board Actions as printed on the agenda.

Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

D. Payables List: Chairman Stewart presented the Payables Lists for January 26, 2015 through January 30, 2015 in the amount of \$792,030.62; and February 2, 2015 through February 6, 2015 in the amount of \$288,168.37 and jury payments of \$3,856.84.

Commissioner Green moved to approve the Payables Lists for January 26, 2015 through January 30, 2015 and February 2, 2015 through February 6, 2015 as read into the record by Chairman Stewart. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Old Business: There was no old business discussed.

G. New Business:

Public Hearing/Waterways Ordinance 480/Resolution 2015-22/Parks & Waterways

The Board met to conduct a Public Hearing, for which notice was given in the Coeur d’Alene Press on January 27, 2015 and February 3, 2015, pursuant to *Idaho Code* §31-1604, for the purpose of receiving public comment on proposed County Ordinance No. 480 regarding overnight moorage and a resolution setting a special use permit fee and a facility reservation fee.

Sheriff Ben Wolfinger asked the Board to approve a change in wording to Ordinance No. 480 which will allow lawful discharge of firearms within County park facilities.

Parks & Waterways Director Nick Snyder requested approval on revisions to Ordinance No. 480 and Resolution 2015-22 which includes:

- Special Use Permit requirements for special events with 100 people or more
- Overnight Moorage Fees
- Facility Reservation Fee
- Proof of liability insurance and deposits maybe required in special circumstances

Chairman Stewart opened the floor for public comment at 2:15 p.m.

There was no public comment.

Commissioner Green moved to close public testimony for Parks & Waterways Ordinance 480 and Resolution 2015-22. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

Chairman Stewart closed the public comment portion of the hearing at 2:16 p.m.

Commissioner Green moved to adopt Parks & Waterways Ordinance 480 and Resolution 2015-22 addressing new special notice requirements, special use for facilities and new fees. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

Agreement/Inmate Housing/Bonner County/KCSO

Sheriff Wolfinger asked the Board to approve the Agreement with Bonner County for the housing of Kootenai County's adult inmates at the Bonner County jail as an overflow resource. The Agreement is effective for a one-year term which renews automatically for one-year terms without written notice.

Termination of the agreement requires a 60 day notice. Each agency must carry a comprehensive general liability policy with minimum amounts of \$1,000,000.

Commissioner Green moved to approve this agreement between Bonner County and Kootenai County for housing inmates in Bonner County jail. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

Award of Badge/Handgun/Alleman/KCSO

Sheriff Wolfinger requested approval for the Sheriff's office to award a badge and handgun to honor Sergeant Barry Alleman who served the County for 25 years and recently retired in March 2014.

Commissioner Eberlein moved to award the badge and handgun to Mr. Alleman. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Maintenance Agreement/H & H Business Systems/Information Systems

Information Systems Network Administrator Grant Kinsey requested a maintenance agreement with H & H Business Systems be approved for the new copier purchased for the District Court office. The Board discussed at length the different variables regarding the cost of these maintenance agreements on brand new copy machines.

Commissioner Green moved to deny this maintenance agreement. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Agreement/Conflict Administrator/Nass/BOCC

Commissioner Green explained Scot D. Nass has provided legal representation in cases where the Kootenai County Public Defender is unable to provide such representation due to a conflict of interest. Mr. Nass has recently moved from Paine Hamblen, LLP Law Office to Lake City Law Group, PLLC and requested a name change in the agreement between Lake City Law Group and the County. All other terms and conditions remain the same.

Commissioner Green moved to approve this agreement for assignment of contract with Lake City Law Group PLLC. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Review/Tax Deed Bids/215920/114464/103209/Weaver/Herm

Administrative Secretary Teri Johnston said these tax bids were received on parcels 114464, 103209 and 215920. The Board requested to talk with Justin Seier from the Community Planning Department but Mr. Seier was not in attendance.

Commissioner Green moved that no action be taken on the tax deed bids for parcels 114464, 103209 and 215920 and requested this agenda item be moved to a Community Development meeting so explanation and further detail can be given to the Board. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Resolution 2015-19/Surplus Equipment/Juvenile Detention

Juvenile Detention Senior Records Clerk Brandie Bradley requested a Copy Star copier to be surplused in the Juvenile Detention Center. Ms. Bradley said this copier has not been operable for months and there are not parts available to repair it.

Commissioner Green moved to adopt Resolution 2015-19 to surplus the copier in the Juvenile Detention office. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Stewart adjourned the meeting at 2:49 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Meshell Missler, Deputy Clerk
