

**Minutes of Meeting  
Business Meeting  
February 17, 2015  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Chief Deputy Prosecutor Barry Black, Civil Deputy Prosecuting Attorneys R. David Ferguson and Pat Braden, Legal Assistant Barb Nyquist, Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Recording Manager Yuen Allison, Administrative Secretary Teri Johnston, Staff Accountant Kimberli Price, and Deputy Clerk Meshell Missler.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 2:04 p.m.
- B. Pledge of Allegiance:** Chairman Stewart led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Stewart read the items listed on the Consent Calendar.

**Minutes of Meeting**

01/26/15 Quarterly Highway District Meeting  
01/26/15 Commissioners' Debriefing  
01/28/15 FY16 Budget Process Discussion  
01/30/15 Basin Commission Update  
01/30/15 Grants Management Office Discussion  
02/05/15 Board Action on Employee Contract  
02/05/15 Human Resources Administration Meeting  
02/05/15 Community Development Follow Up  
02/10/15 Request for Payment Deferment No. 2014-416  
02/10/15 Indigent Appeal 2014-677  
02/10/15 Request No. 2014-492

**Board Actions**

Assessor's Adjustment to Tax/Valuation/Parcel Nos. CJ3890020070; CK4350030030; C18200088140; C67950070030; P51000010170; ERL032W18001; OK1890002050; OK1890003030; OK1890003080; C1584002004A; 007700130020

Treasurer's Request to Adjust Solid Waste Fees/Parcel No. CK3700020090

Resolution 2015-23/Treasurer Authorization/Cancellation of Penalties & Interest

Certified Annual Report/US Environmental Protection Agency/Kootenai County Noxious Weed Control

BOCC Signatures for Indigent Cases: 2/5/15 through 2/11/15

Commissioner Green moved to adopt the Consent Calendar and Board Actions as printed on the agenda. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye  
The motion carried.

**D. Payables List:** Chairman Stewart presented the Payables Lists for February 9, 2015 through February 13, 2015 in the amount of \$657,671.60.

Commissioner Green moved to approve the Payables Lists for February 9, 2015 through February 13, 2015 as read into the record by Chairman Stewart. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye  
The motion carried.

**E. Changes to the Agenda:**

Resolution 2015-26/Surplus Equipment/District Court - PULLED

Commissioner Green moved to pull Resolution 2015-26/Surplus Equipment/District Court from the agenda and instructed staff to move it to next week's agenda. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye  
The motion carried.

**F. Old Business:** There was no old business discussed.

**G. New Business:**

Agreement/Involuntary Holds/Kootenai Health/County Assistance

Chief Deputy Clerk Pat Raffee explained to the Board that this contract is a renegotiated Involuntary Police Holds Agreement updating the County's contract with Kootenai Health. Ms. Raffee said this contract will expand the County's payment for psychiatric services for up to 7 days of an involuntary hold.

Commissioner Green moved to approve this agreement between the County and Kootenai Health for the management of patients pursuant to Idaho Code, Title 66 Chapter 3. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye  
The motion carried.

**Agreement/Designated Examination/Kootenai Health/County Assistance**

Ms. Raffee explained to the Board that additional designated exams are required by law for an involuntary police hold. This agreement compensates Kootenai Health for these specialized designated exams for the Involuntary Police Holds. She said the contract has been fully executed by Kootenai Health and that a copy of their certificate of liability insurance is attached.

Commissioner Green moved to approve this agreement with Kootenai Health for the designated examinations. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein:       Aye  
Commissioner Green:         Aye  
Chairman Stewart:         Aye

The motion carried.

**Donation Agreement/North Idaho Fair/KCSO**

Administrative Secretary Teri Johnston explained this asset donation is for a tent formerly belonging to the Sheriff's office and being donate to the North Idaho Fair. The Board had some questions, but no Sheriff's Office representative was present, so the Board requested this item be continued to next week's agenda.

Commissioner Green moved that this donation agreement between North Idaho Fair and the Sheriff's office be continued to next week's business meeting. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein:       Aye  
Commissioner Green:         Aye  
Chairman Stewart:         Aye

The motion carried.

**Public Defender Conflict Contract/Lawlor**

Commissioner Green explained this Public Defender Conflict Contract with Edward Lawlor is recommended by Attorney Scot Nass and the Judicial Selection Committee.

Commissioner Green moved to approve Edward Lawlor as a conflict public defender and amend this contract to be effective February 17, 2015 and instruct staff to have Mr. Lawlor approve this amendment. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein:       Aye  
Commissioner Green:         Aye  
Chairman Stewart:         Aye

The motion carried.

**Petition for Annexation/Various Parcels/Northern Lakes Fire District**

Civil Deputy Prosecuting Attorney R. David Ferguson said these five parcels have been approved by the Northern Lakes Fire Protection District and this petition is a request for the County to approve them for annexation.

Commissioner Green moved to approve the petition for annexation from North Lakes Fire District for Craviotto, Knoll, Mary Immaculate Queen Church property, Lestage and Bennett. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-24/Fund Balance Resolution/Auditor**

Clerk Jim Brannon said to keep in compliance with Fund Balance Policy, this resolution allocates \$2,000,000 to Committed - Other Uses/Compensation Adjustments; and \$4,281,174 to Committed - Future Capital/Jail Construction and Repurposing of the Work Release Center; and was discussed in a prior meeting.

Commissioner Green moved to adopt Resolution 2015-24 Fund Balance Resolution. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-25/Surplus Property/Recorder**

Recording Manager Yuen Allison requested the Recorder's office front work counter be declared surplus property as a new counter had already been installed.

Commissioner Green moved to adopt Resolution 2015-25 to surplus the old counter in the Records office. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-26/Surplus Equipment/District Court PULLED**

- H. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Stewart adjourned the meeting at 2:29 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: \_\_\_\_\_  
Meshell Missler, Deputy Clerk

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