

**Minutes of Meeting
Business Meeting
February 24, 2015
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Chief Deputy Prosecutor Barry Black, Civil Deputy Prosecuting Attorney R. David Ferguson, Legal Assistant Barb Nyquist, Buildings & Grounds Director Shawn Riley, Recording Manager Yuen Allison, Sheriff Ben Wolfinger, Grants Management Office Transit Program Specialist Todd Tondee, Administrative Secretary Teri Johnston, Public Defender Administrative Supervisor Jamie Woods, District Court Services Manager Nicole Vigil, and Deputy Clerk Meshell Missler. Also present was Kootenai County Fair Grounds representative Alexia Jordon.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 2:03 p.m.
- B. Pledge of Allegiance:** Chairman Stewart led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Stewart read the items listed on the Consent Calendar.

Minutes of Meeting

02/09/15	Fund Balance Presentation
02/09/15	Requests for Cancellation of Taxes
02/09/15	Sheriff's Office Pay Plan Proposal
02/09/15	Commissioners' Debriefing
02/10/15	Business Meeting
02/10/15	Commissioners' Debriefing Continued
02/11/15	Grail Restaurant Alcoholic Beverage License Revocation
02/11/15	Executive Session 67-2345(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. (Baycroft v. Kootenai County)
02/13/15	Bureau of Land Management (BLM) – Annual Briefing

Board Actions

Ordinance No. 481/Case No. ZON14-0006 Soderbeck/Community Development

BOCC Signatures for Indigent Cases 2/12/15 through 2/28/15

Commissioner Green moved to adopt the Consent Calendar and Board Actions as printed on the agenda. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

- D. Payables List:** Chairman Stewart presented the Payables Lists for February 16, 2015 through February 20, 2015 in the amount of \$555,840.74 and Jury Panel Payments in the amount of \$5,252.11.

Commissioner Green moved to approve the Payables Lists for February 16, 2015 through February 20, 2015 as read into the record by Chairman Stewart. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

- E. Changes to the Agenda:** There were no changes to the agenda.

- F. Old Business:** There was no old business discussed.

- G. New Business:**

Change Order 002/Dardan Construction/HR Remodel/Buildings & Grounds

Buildings & Grounds Director Shawn Riley said this is a no cost change order requesting an additional 30 days, from Dardan Enterprises, Inc. for the Human Resources remodel.

Commissioner Green moved to approve change order 002 with Dardan Construction and Buildings and Grounds for the Human Resources remodel. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Contract/Translation Service/Language Line Service/Recorder

Recording Manager Yuen Allison presented a Translation Service contract with North American Master Services. Ms. Allison said this contract would allow the Recorder's Office to offer translation services via phone to non-English speaking customers. The Board took no action at this time and requested Ms. Allison research other County departments that could use this service. Ms. Allison agreed and will follow up with the Board at a later date.

Commissioner Green moved to take no action on this contract at this time and requested Ms. Allison to bring back a contract to incorporate the entire County. Commissioner Eberlein seconded the motion.

There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Donation Agreement/North Idaho Fair/KCSO

Sheriff Ben Wolfinger said the Sheriff's office had donated a circus type tent to the North Idaho Fairgrounds about five years ago. The Sheriff's office has no use for the tent and would like to donate it to the Fairgrounds. Kootenai County Fair Grounds representative Alexia Jordon said they have been using the tent and would like to keep it.

Commissioner Green moved to approve this donation agreement of a tent from the Sheriff's office to the North Idaho Fair. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Contract/FTA 5307 Paratransit Services/Transit

Grants Management Office Transit Program Specialist Todd Tondee said this is a contract with MV Transportation for Paratransit Services, with a fixed cost of \$9,312.34 and a variable cost of \$33 per hour. Mr. Tondee said services are scheduled to start on February 28, 2015 and the Legal department has reviewed this contract.

Commissioner Green moved to approve the contract for Paratransit Services with MV Transportation and the Grants Management Office. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Resolution 2015-26/Surplus Equipment/District Court

District Court Services Manager Nicole Vigil requested the Board's permission to surplus two fax machines that are 14 years old and no longer operable.

Commissioner Green moved to approve Resolution 2015-26 to surplus two fax machines for District Court. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Resolution 2015-27/Surplus Equipment/Public Defender

Public Defender Administrative Supervisor Jamie Woods requested the Board's permission to surplus an old copier that is no longer operable.

Commissioner Green moved to approve Resolution 2015-27 to surplus equipment for the Public Defender. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Resolution 2015-28/Surplus Equipment/KCSO

Sheriff Ben Wolfinger requested the Board's permission to surplus an old copier at the Sheriff's office that is no longer operable.

Commissioner Green moved to approve Resolution 2015-28 to surplus equipment for the Sheriff's office. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

- H. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Stewart adjourned the meeting at 2:26 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Meshell Missler, Deputy Clerk
