

Minutes of Meeting
NEOGOV Discussion
March 6, 2015
1:30 p.m.

The Kootenai County Board of Commissioners: Chairman Pro Tem Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Human Resources Director Skye Reynolds, Information Systems Applications Manager Carrie Cole, and Deputy Clerk Mary Enquist. Chairman Stewart was excused.

A. Call to Order: Chairman Pro Tem Dan Green called the meeting to order at 1:32 p.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes to the agenda.

D. Old Business: There was no old business discussed.

E. New Business:

Discussion with Human Resources Director Skye Reynolds and Information Systems Applications Manager Carrie Cole regarding NEOGOV online application details

Human Resources Director Skye Reynolds said that she had met with all of the elected officials to discuss user rights and asked the Board if they would like to authorize BOCC Department Heads to give access to the NEOGOV program.

Chairman Pro Tem Green moved to authorize Department Heads to designate who they want to have access to the NEOGOV application program. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Enquist called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Excused

The motion carried.

Ms. Reynolds apprised the Board of other minor changes to the application process, including:

- Accepting applications until 4:00 p.m. the day the job closes.
- Combining the authorization statement with the drug testing form.
- Including questions on Veterans' preference.
- Accepting three references instead of five references.

F. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

Chairman Pro Tem Green adjourned the meeting at 1:45 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Mary Enquist, Deputy Clerk
