

**Minutes of Meeting**  
**Multi-Function Printer Discussion**  
**March 10, 2015**  
**4:00 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Marc Eberlein and Commissioner Dan Green met to discuss the following agenda items. Also present were Information Services Director James Martin, Network Administrator Grant Kinsey, Network Specialist Ben Stallings, and Deputy Clerk Mary Enquist.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 4:03 p.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. New Business:**  
**Discussion with Information Systems Director James Martin, Network Administrator Grant Kinsey, and Network Specialist Ben Stallings regarding Multi-Function Printers and Laser Printer Contracts**  
Network Administrator Grant Kinsey gave an overview of:
  - Multi-Function Printers-District Court
  - Laser Printers-Umbrella ContractMr. Kinsey said a service agreement is more cost-effective for multi-function printers because there are some services that the Information Systems (IS) department cannot provide. He calculated that the maintenance contract would cost \$1,047.74 annually, yet the cost for IS would be \$1,224.00, so the maintenance contract would create annual savings of \$176.26.  
  
Mr. Kinsey said he did a criteria study for laser printers among Hewlett Packard, H&H Copiers, Inc. and Ricoh. Mr. Kinsey said Hewlett Packard offered the best pricing and maintenance options, and that service agreements would be County-wide.  
  
Mr. Kinsey asked for Board direction on the agreement for District Court's multi-function printer service agreement. The Board had extended discussion, but supplied no direction. Mr. Kinsey told the Board he will bring a renewal contract to the Business Meeting on March 17, 2015 and will have further discussion with Hewlett Packard regarding the blanket agreement on the laser printers.
- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

Chairman Stewart adjourned the meeting at 5:07 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: \_\_\_\_\_  
Mary Enquist, Deputy Clerk

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