

**Minutes of Meeting**  
**Community Development Update**  
**March 30, 2015**  
**1:31 p.m.**

The Kootenai County Board of Commissioners met to discuss Community Development updates. Chairman Stewart and Commissioner Eberlein were present. Commissioner Green was excused. Also in attendance were Community Development Director David Callahan, Prosecuting Civil Attorney Pat Braden, Planner III Justin Seier, and Deputy Clerk Sandi Gilbertson. Mr. Braden left the meeting at 1:43 p.m.

- A. Call to Order:** Chairman Stewart called the meeting to order at 1:31 p.m.
- B. Changes to the Agenda:** Commissioner Eberlein requested that Item 3 be moved up to the first item to be discussed since Mr. Braden had to leave the meeting early.

**C. Old Business:** There was no old business.

**D. New Business:**

- 3. Executive Session pursuant to Idaho Code §67-2345 (1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated – pending litigation.**

Commissioner Eberlein moved that the Board enter executive session pursuant to Idaho Code § 67-2345 (1)(f). Chairman Stewart seconded the motion. Roll was called by the Deputy Clerk:

Commissioner Green:	Excused
Commissioner Eberlein:	Aye
Chairman Stewart:	Aye

Commissioner Eberlein moved that the Board exit executive session at 1:43 p.m. Chairman Stewart seconded the motion. Under discussion, Commissioner Eberlein noted that no decisions were made during the executive session. There being no further discussion, the Deputy Clerk called the roll:

Commissioner Green:	Excused
Commissioner Eberlein:	Aye
Chairman Stewart:	Aye

- 1. Request to exceed 95% of the midpoint in hiring a senior secretary.**

Community Development Director Callahan requested the Board's approval to hire Korrei Kruger for a senior secretary position above 95% of midpoint to the hourly rate of \$14.00. After discussion, Commissioner Eberlein and Chairman Stewart both agreed to approve that hourly rate.

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**2. Request to accept Contract Resource Group as the lowest responsible bid for modular furniture in the front counter area.**

Community Development Director Callahan requested the approval to accept Contract Resource Group as the lowest bid for modular furniture of the front counter area in Community Development. The \$25,000 that has been budgeted would also include the purchase of five 40" monitors through the County's Information Systems Department. Chairman Stewart and Commissioner Eberlein approved of the request but asked that Legal be contacted on whether a contract needed to be signed for Contract Resource Group.

**E. Public Comment:**

There being no further discussion of agenda items or public comment, Chairman Stewart adjourned the meeting at 1:55 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

By: \_\_\_\_\_  
Deputy Clerk

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David Stewart, Chairman