

Minutes of Meeting
Possible Equipment Surplus Discussion-Airport
March 30, 2015
10:00 a.m.

The Kootenai County Board of Commissioners: Chairman David Stewart and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Airport Director Greg Delavan, Deputy Director Phil Cummings, Advisory Board Chairman Jim Thorpe and Member John Adams, and Deputy Clerk Mary Enquist. Commissioner Dan Green was excused.

A. Call to Order: Chairman Stewart called the meeting to order at 10:03 a.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes to the agenda.

D. Old Business: There was no old business discussed.

E. New Business:

Discussion regarding equipment available through surplus

Airport Director Greg Delavan said an opportunity has arisen that he wanted to bring to the Board's attention. Mr. Delavan said the federal surplus property system is releasing high-quality heavy equipment that the Airport would like to purchase, and that he wanted approval to adjust the Airport budget accordingly.

Airport Deputy Director Phil Cummings described various past trade opportunities, both obtained and missed. He said the only costs were travel to where these items were located, and shipping of them from the location to Coeur d'Alene. He noted the Federal Aviation Administration (FAA) had to sign off. Mr. Cummings said Airport staff could do work preparing various Airport expansion projects, rather than using contractors, if staff had bigger and better equipment.

Commissioner Eberlein asked how Mr. Cummings intended to pay for these purchases. Mr. Cummings noted that the Airport's Fiscal Year 2015 (FY15) budget has \$40,000 for a tractor purchase, \$120,000 for repaving Airport Drive, which won't be feasible in FY15 due to an FAA delay, and that he expected the Airport's surplus property would bring between \$40,000 and \$60,000 at auction. Mr. Cummins said he anticipated on the conservative side that \$200,000 was available. Commissioner Eberlein asked when the surplus equipment would be ready to auction. Chairman Stewart asked if the list would be in front of the Board on March 31, 2015 and Mr. Cummings concurred that it would be.

Chairman Stewart asked about the bid process for repaving Airport Drive. Mr. Cummings said Lakes Highway District had offered to pave it if the Airport would buy the asphalt, but that Lakes Highway District had since rescinded that offer.

Mr. Cummings described how he'd like to purchase various pieces of surplus equipment around the country, and pointed out equipment like a 30-ton crane that could be used for other departments like Solid Waste, for the landfill, which he thought he could get shipped for around \$5,000. Mr. Cummings said the Airport shares their heavy equipment with all the local highway districts. Mr. Delavan noted the County would be obligated to use whatever equipment they pick up through this process for at least five years before it could be resold.

Commissioner Eberlein asked what Mr. Delavan and Mr. Cummings were seeking. Mr. Delavan said he wanted Board approval for using money originally budgeted for repaving to purchase

various surplus equipment instead. Commissioner Eberlein confirmed the Airport would use funds from the auction of surplus items. Mr. Delavan agreed, but said he'd also want the Commissioners to approve his use of the \$120,000 budgeted for repaving Airport Drive, and that he'd want the Board to return that amount to the FY2016 Airport budget.

Additionally, Mr. Delavan described the Compass Rose Calibration Pad as necessary for Empire Airlines to ensure the accuracy of their electronic equipment. He said much of this pad work could be done by the Airport staff, and he thought they had found a spot on the Airport grounds to install it. Mr. Delavan said this was a higher priority than repaving Airport Drive.

Commissioner Eberlein confirmed that Mr. Delavan wanted to repurpose Airport Drive repaving funds, and the attendees discussed the current state of the road. Mr. Cummings estimated about \$10,000 for chip sealing could extend the road's life about five years. Chairman Stewart confirmed also that Mr. Delavan wanted to repurpose the \$120,000 Airport Drive repaving funds.

Chairman Stewart asked for some specifics on the financial projections for the purchases being sought. Mr. Cummings described the repurposes totaling about \$195,000 for:

- Compass Rose pad, estimate including engineering \$60,000
- IET Auction \$35,000
- Surplus equipment \$30,000
- Tractor purchase \$60,000
- Airport Drive chip sealing (to last five to ten years) \$10,000

Commissioner Eberlein told the attendees that the Board would not approve returning \$120,000 to the Airport's FY2016 budget for repaving Airport Drive, but that he was in favor of repeated chip-sealing.

Commissioner Eberlein and Chairman Stewart each said they agreed with the proposed budget adjustment, with patching Airport Drive versus repaving it, and with the other ideas proposed by Mr. Delavan and Mr. Cummings. Chairman Stewart said no motion was necessary.

Discussion Regarding a Compass Calibration Pad/Compass Rose

Airport Advisory Board Chairman Jim Thorpe said a compass rose calibration pad might be a revenue generator for the Airport and could potentially drive increased commercial traffic. Mr. Delavan said the FAA has changed their regulations so that maintenance operations need a legal compass rose for use by commercial airlines.

F. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

Chairman Stewart adjourned the meeting at 11:01 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Mary Enquist, Deputy Clerk
