

Minutes of Meeting
Reprographics Monthly Discussion
April 6, 2015
9:30 a.m.

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Reprographics/Mail Center Manager David Reid, Civil Deputy Prosecuting Attorney Jamila Holmes, and Deputy Clerk Mary Enquist.

A. Call to Order: Chairman David Stewart called the meeting to order at 9:32 a.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes to the agenda.

D. Old Business: There was no old business discussed.

E. New Business:

Discussion with Reprographics Manager, David Reid regarding printing for the Northern District Courts

Reprographics/Mail Center Manager David Reid said he wanted to discuss a conflict between two written directives regarding printing for the five Northern District Courts. In 2002, County Resolution 2002-72 was adopted describing how Reprographics was going to do printing. County printing was to be the first priority for Reprographics, then printing for other taxing entities within Kootenai County only.

However, Mr. Reid found a memorandum written February 14, 1994 from prior Senior Legal Counsel Scott Wayman which seems to contradict Idaho Code 60-102, 60-103 and 60-104, so Mr. Reid contacted Civil Deputy Prosecuting Attorney Jamila Holmes.

Ms. Holmes said both documents concur in their requirements, but that the problem is Reprographics is currently performing printing services for the District Courts in the five northern counties.

Commissioner Green asked if the other Courts were being charged for the printing. Mr. Reid said Bonner, Benewah, Boundary and Shoshone courts pay Reprographics' actual wages, for paper and toner, and for the click charges on the machines.

Ms. Holmes said her reading of statute indicates a strong preference for local services to be provided within the County in which they are used. She said if the Commissioners want to allow Reprographics to continue providing printing services to the other four County Courts in District One, her advice would be to get a written request for printing services not available in their own counties, and asking Kootenai County's Reprographics department to supply them at cost.

Commissioner Eberlein asked Mr. Reid what kind of forms he prints for the four other counties. Mr. Reid said he uses forms for Kootenai County District Court and simply replaces Kootenai County's name with that of the other four counties. He said they are consistent forms throughout the state.

Chairman Stewart asked who had challenged the current situation. Ms. Holmes said it would likely have been the print shops in the other counties. Mr. Reid noted that Benewah, Boundary and Shoshone Counties do not have print shops, but Bonner County does.

Ms. Holmes said right now the Board is in violation of Kootenai County's own Resolution 2002-72, whose last paragraph states "Be It Further Resolved that services provided by the Kootenai County Reprographics Center will not be made available to provide entities, nor to taxing entities outside of Kootenai County". She suggested if they intend to continue providing the printing services to the other four counties, the Board either prepare a new resolution to supersede resolution 2002-72, or add a clause along the lines of "unless otherwise approved by the Kootenai County Board of County Commissioners", and getting written requests from the other counties attesting to their not having printing services that are cost effective within their county borders. Ms. Holmes added that if Kootenai County Reprographics intends to cease printing operations for the other counties, then nothing needed to be done.

The Commissioners made no decision.

Commissioner Eberlein thanked Mr. Reid for bringing this to the Board's attention.

- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Stewart adjourned the meeting at 9:59 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Mary Enquist, Deputy Clerk
