

Minutes of Meeting
Business Meeting
April 7, 2015
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman David Stewart and Commissioner Dan Green met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Buildings & Grounds Director Shawn Riley, KCSO Major Kim Edmondson and 9-1-1 Director Lieutenant Matt Street, Elections Manager Carrie Phillips, Solid Waste Director Cathy Mayer, Civil Deputy Prosecuting Attorney R. David Ferguson, Human Resources Director Skye Reynolds, Information Services Network Administrator Grant Kinsey and PC/Network Specialist Ben Stallings, Legal Assistant Barb Nyquist, Administrative Secretary Teri Johnston, and Deputy Clerk Mary Enquist. Commissioner Eberlein was excused.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Chairman Stewart led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Stewart read the items listed on the Consent Calendar.

Minutes of Meeting

03/20/15 KCSO Pay Increases (continued from 3/17/15)
03/23/15 Community Development Follow Up
03/23/15 Commissioners' Debriefing
03/24/15 Business Meeting
03/24/15 Overview of Financial Statements (CAFR)
03/25/15 Prosecutor's Lobby Safety Improvement Discussion
03/30/15 Senator Crapo
03/30/15 Community Development Update
03/31/15 Request for Debt Forgiveness 2014-73

Board Actions

Assessor's Adjustment to tax/valuation/parcel nos. EMS081000014; 53N03W049100; P4650006004A; P63010020050
Treasurer's Request for Adjustment/Parcel Nos. 50N04W207350; MZZ23W30211B; 48N01W119150; MZZ33W033330; 0452000B013A
BOCC Signatures for Indigent Cases: 3/26/15 through 4/1/15

Commissioner Green moved to approve the Consent Calendar and Board Actions as printed on the agenda. Chairman Stewart seconded the motion. There being no discussion, Deputy Clerk Enquist called the roll:

Commissioner Eberlein: Excused
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

D. Payables List: Chairman Stewart presented the Payables Lists for March 30, 2015 through April 3, 2015 in the amount of \$245,679.20 and Jury payments in the amount of \$5,107.59. Commissioner Green moved to approve the Payables Lists for March 30, 2015 through April 3, 2015 in the amount of \$250,786.79. Chairman Stewart seconded the motion. There being no discussion, Deputy Clerk Enquist called the roll:
Commissioner Eberlein: Excused
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Old Business: There was no old business discussed.

G. New Business:

Approve Ballot Order/Resolution 2015-39/Designate Polling Places/May 19, 2015 Election/Elections

Elections Manager Carrie Phillips asked the Board to approve the designated polling places per Idaho Code 34-302 and ballot order per Idaho Code 34-902 for the May 19, 2015 election.

Commissioner Green moved to approve the designated polling places and the ballot for the May 19, 2015 election. Chairman Stewart seconded the motion. There being no discussion, Deputy Clerk Enquist called the roll:

Commissioner Eberlein: Excused
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

Commissioner Eberlein entered the meeting at 2:04 p.m.

Award Bid 2015-02/Wood Waste Recycling Services/Solid Waste

Solid Waste Director Cathy Mayer requested the Board award the bid to Cannon Hills Industries, Inc. for the wood waste recycling, at the Prairie and Ramsey Solid Waste Transfer sites, commencing on July 1, 2015 and ending on September 30, 2020, with an option for the County to renew for up to two additional one-year terms.

- Year One \$22 per ton
- Year Two \$23 per ton
- Year Three \$24 per ton
- Year Four \$25 per ton
- Year Five \$26 per ton

Commissioner Green moved to accept the bid for wood waste recycling to Cannon Hill Industries, Inc. for Solid Waste. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Enquist called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

Contract/C & K Roofing/Administration Annex Building/Buildings & Grounds

Buildings & Grounds Director Shawn Riley requested the Board approve a contract with C & K Roofing to install a new roof at the Administration Annex building with the project cost of \$14,000. Mr. Riley said C & K Roofing has 30 days to complete the project or the liquidated damages will be imposed.

Commissioner Green moved to approve the contract with C & K Roofing to install a new roof at the Administration Annex building with the project cost of \$14,000. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Enquist called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

Maintenance Agreement/H & H Business Systems/Human Resources/Information Systems

PC/Network Specialist Ben Stallings requested the Board approve the one year maintenance agreement contract with H & H Business Systems for the service and consumables for the multifunction printer used by the Human Resources department.

Commissioner Eberlein moved to approve the one year maintenance agreement contract with H & H Business System for the service and consumables for the multifunction printer used by the Human Resources department. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Enquist called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

Maintenance Agreement/H & H Business Systems/KCSO/9-1-1/Information Systems

PC/Network Specialist Ben Stallings requested the Board approve the one year maintenance agreement contract with H & H Business Systems for the service and consumables for the multifunction printer used by KCSO 9-1-1.

Commissioner Eberlein moved to approve the one year maintenance agreement contract with H & H Business System for the service and consumables for the multifunction printer used by KCSO 9-1-1. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Enquist called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

Resolution 2015-37/Declining Stipends for Commissioners Serving on Certain Boards

Commissioner Eberlein read Resolution 2015-37 Declining Stipends for Commissioners Serving on Certain Boards. There was no further discussion.

Commissioner Green moved to adopt Resolution 2015-37 Declining Stipends for Commissioners Serving on Certain Boards. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Enquist called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye
The motion carried.

Resolution 2015-38/Surplus 1996 Van Cell/Jail/KCSO

KCSO Major Kim Edmondson requested the Board approve Resolution 2015-38 to Surplus a 1996 Van Cell, Asset Tag #3933-5 which has a value of under \$250. Major Edmondson said the van cell has been removed from the van in which it was previously installed, and that newer van designs will not accommodate this van cell.

Commissioner Green moved to adopt Resolution 2015-38/Surplus 1996 Van Cell for KCSO Jail.

Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Enquist called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

- H. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Stewart adjourned the meeting at 2:22 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Mary Enquist, Deputy Clerk
