

Minutes of Meeting
Airport Monthly Discussion
April 10, 2015
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Airport Director Greg Delavan, Airport Advisory Board member and Airport Association President John Adams, Chief Deputy Clerk Pat Raffee, Staff Accountant Kimberli Price, and Deputy Clerk Meshell Missler.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 9:03 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Chairman Stewart said he organized the meeting to clear up some Airport related issues. He said the Board has learned that the Airport surplus property requested to go to auction needs to follow the proper protocol set forth in Idaho Code 60-106 which states *“prior to offering the property for sale the Board of County Commissioners shall advertise notice of the auction in the newspaper... not less than 10 calendar days prior to the auction.”* Chairman Stewart said we need to advertise these items. He asked Chief Deputy Clerk Pat Raffee to clarify offering the surplus property to other County departments.

Ms. Raffee said it has been a common practice of County departments to offer surplus equipment and even office supplies to other County departments or externally to other taxing districts, before bringing items to auction. Ms. Raffee said she was unsure if this was required by statute or more of a best practice.

Commissioner Green said this practice mirrors what Idaho Statute says. He continued that this was a clerical issue that can be fixed, but emphasized that the County cannot sell items privately, by law. Chairman Stewart asked Airport Director Greg Delavan where he was planning on auctioning the items.

Mr. Delavan said the Reinland Equipment Auction advertises extensively and their auctions are full of government surplus property, with a special group of attendees. Mr. Delavan said he had not seen the planned advertisement, but thought it was supposed to be published April 11 – 12, 2015, allowing plenty of time before the April 25 auction.

Commissioner Eberlein asked Mr. Delavan if he has offered the items to other County entities.

Mr. Delavan said the equipment is not likely to be used or desired by any other department of the County, so no, he had not advertised the equipment internally. He said he had checked with the Legal department to ensure statute procedures were

being followed, but he was not sure if he had satisfied the internal desire to share with other entities within the County.

Staff Accountant Kimberli Price said the County's Excess Personal Property operational policy states that if surplus equipment is valued at more than \$250 it needs to be offered to other County departments. She said this offering can be done through email or on the County's intranet classified ads (KC Place). She said the Auditor's office usually recommends advertising for 2 to 3 weeks before proceeding to a surplus resolution. Ms. Price said County Resolution 2005-02 refers to personal property and also references Idaho Code 31-808 which states "*proceeds from the sale of County property not acquired by tax deed shall be paid into the County Treasurer for the general use of the County*". Ms. Price said normal procedure at the County is to deposit any auction proceeds into the General Fund.

Mr. Delavan said that would require the Airport budget to be reopened and adjusted.

Commissioner Green said he was out of town when the first meeting on the Airport's surplus property was discussed, but from reading the minutes it seemed to Mr. Green as if Mr. Delavan was requesting to take the auction proceeds and put them back into the Airport budget directly. Commissioner Eberlein said Mr. Delavan should advertise the items on the County's website.

Mr. Delavan said he would contact Jason Starr right away as he was concerned about the timing of getting the Airport's surplus equipment to the auction.

Chairman Stewart emphasized that he would like procedures handled properly. He said another issue was the Airport's purchase of additional equipment, a compactor and a drum roller, immediately after the prior meeting. Commissioner Green said Mr. Delavan can spend up to \$5000 from the B budget without Board approval. Chairman Stewart asked if he was incorrect in presuming it was OK to use Capital budget funds to purchase operational equipment in the prior Airport meeting.

Ms. Raffee said in this particular situation it was understandable that the two new Commissioners would not have known all the rules and policies. She suggested that with any six-figure financial changes being requested in the middle of a budget year, prior Boards have deferred their decision until consulting with the Auditor. She said the Auditor's staff regularly brings relevant policies and accounting practices to the Board's attention, usually upon request.

Ms. Raffee summarized the County's Expenditure Policy # 930 adopted in 2013 that specifically prohibits moving funds from one type of budget (A, B or C) to another type of budget. She said \$120,000 originally approved for repaving Airport Drive is a C budget (Capital Expense) item being moved to the B budget (for Operational Expenditures) is directly contradictory to the policy. Ms. Price concurred, and said any equipment purchased for under \$5,000 would be a B budget item. Ms. Raffee said for Commissioners to approve repurposing funds required (in Policy #930) the requesting department head to bring a written request, and the Commissioners to sign on that written request before any further purchase actions were taken. She encouraged Mr. Delavan to include in his potential request a reason why capital expenditures were

proposed to be repurposed for operational activities, because as a generally accepted accounting practice this was highly unusual.

Commissioner Green said he did not understand why, when funds requested to repave Airport Drive had been requested the last four budget cycles and finally got approved in the Fiscal 2015 budget, the project was not only uncompleted, but now the Airport Director wanted to appropriate the funds elsewhere and postpone plans to repave the road indefinitely. He said these funds were approved because the Airport staff had said the 25-year-old road was falling apart.

Commissioner Green directed Mr. Delavan to bring forth a memorandum requesting support of all of the changes, so there is something to submit to the Auditor's office for review.

Mr. Delavan said that all of the items were discussed in the prior meeting with the two new Commissioners, and many details were laid out at that time.

Commissioner Eberlein asked if the protocol used at the County wasn't something Mr. Delavan knew.

Mr. Delavan replied that he had been through the protocols as described before. However, he said when he approached the two new Commissioners he was bringing forth just some ideas and a concept. He said he wanted to get approval on the big picture without getting caught up in accounting details.

Commissioner Eberlein observed the Board was hung up specifically because of the overlooked accounting details and lack of following appropriate procedures. Commissioner Green agreed, and said department heads are supposed to know accounting details, and to know the applicable procedures so things go through seamlessly. Whether it is the Sheriff or the Airport, he said, memos are to be generated so the County has a paper trail about changes to budgeted use of funds. Chairman Stewart asked Mr. Delavan if he knew what he needed to bring forward to the Board.

Mr. Delavan said he would find out, and he agreed to clear up the paperwork.

Chairman Stewart brought up the Compass Rose calibration pad discussed in the March 30, 2015 meeting.

Mr. Delavan said that was more of a direction and that there were no numbers on that topic yet, and nothing that could go to the Auditor's level yet.

Commissioner Green said the March 30, 2015 minutes noted that Commissioner Eberlein and Chairman Stewart had agreed with the proposed Airport budget adjustment, that the amount was disclosed and specific direction was given. He said he suspected when Mr. Delavan brought this forward it was more than conceptual, it was something Mr. Delavan wanted to do, and reallocating funds approved for repaving Airport Drive was Mr. Delavan's method to gain approval for new activities.

Mr. Delavan said Airport priorities had changed since he submitted the FY2015 budget.

Chairman Stewart said the next Airport issue concerned the Board's meeting with the City of Hayden. He said after this meeting he had received some emails from T-O Engineering regarding the east side of the Airport. He asked if Mr. Delavan had seen these emails.

Mr. Delavan confirmed that he had seen the email forwarded by the Federal Aviation Administration (FAA).

Chairman Stewart said there were a lot of questions that came up during the meeting with the city of Hayden regarding the Airport.

Mr. Delavan said it was unfortunate that he and Commissioner Eberlein were not in attendance. He asked why the meeting was called without them there, so the questions could have been answered.

Commissioner Eberlein said it was the city of Hayden's regularly-scheduled quarterly meeting which had been scheduled for quite some time.

Mr. Delavan asked if this meeting was something new.

Commissioner Green said he had not set the meeting up, but that it was appropriate for the Board to meet with other jurisdictions. Commissioner Eberlein noted the meeting was on the Board's public calendar, and that the meeting had taken place on April 8, 2015. He reminded Mr. Delavan that Commissioner Eberlein was out of town, but there was no notification that Mr. Delavan was away. Commissioner Green asked whether Mr. Delavan had notified Board staff.

Mr. Delavan said he had sent his request for travel arrangements to Seattle, and had assumed Board staff would know based on those documents.

Commissioner Green reminded Mr. Delavan that Board direction for at least two years has been that when a department head is out, it gets calendared to respect everyone else's time use and information needs. He reiterated it being the responsibility of each department head to notify Board staff to put it on the Board's calendar.

Mr. Delavan said he thought when he made travel arrangements his Airport staff had put it on the Board's calendar.

Commissioner Green said he was sorry Commissioner Eberlein was not there at the meeting but that is going to happen as all three Commissioners cannot attend every single meeting. Chairman Stewart said if he knew what the conversation was going to be, he would have rescheduled that meeting, as it had everything to do with the Airport. With Commissioner Eberlein the Airport liaison, Chairman Stewart said he and Commissioner Green were left in the position of not being able to give many answers.

Commissioner Eberlein said he and Mr. Delavan spoke on April 3, 2015 and Mr. Delavan had said he received an email from the FAA but Mr. Delavan had not read it yet. Mr. Delavan said he did not immediately forward the email to Commissioner Eberlein because there wasn't relevant information in it.

Commissioner Eberlein said he was aware of the FAA issues and the Runway Protection Zone (RPZ) and that the Board had been waiting for the FAA decision. He continued that the Board was willing to draft a letter to the FAA urging them to make a decision so we could publicize that and move forward, but that Mr. Delavan had not let him know the FAA had sent their decision.

Mr. Delavan said he sent Commissioner Eberlein an email on Friday and discussed it with him.

Chairman Stewart requested a copy of the email.

Mr. Delavan said he urged Commissioner Eberlein to set up a meeting as soon as he returned, so the County could take it directly to the city of Hayden.

Commissioner Eberlein said he requested Mr. Delavan to hand deliver the letter to the FAA on Monday while he was in Seattle, and hopefully it would prod them along to get the final decision.

Mr. Delavan said when he was pressing for a meeting in Seattle and it was Gary Gates that he wanted to talk to, but he did not go to Seattle.

Commissioner Green asked if that email was received last week, and when Mr. Delavan was away.

Mr. Delavan said he received it Friday morning, but he was in Seattle on Monday, so the email arrived right before he had left for the weekend.

Commissioner Eberlein said another email was sent to Mr. Delavan, Steven Domino and a few of the T-O Engineers, and it was dated Thursday April 2, 2015.

Mr. Delavan said he received that email at 3:30 p.m. on Friday, April 3, 2015.

Commissioner Green said he phoned T-O Engineers because the meeting with the city of Hayden concerned rumors that the County was going to present the city with some MOUs, but that they had not participated in drafting any MOUs. He also said the city of Hayden had been waiting for the Runway Protection Zone issue to be cleared up by February. Commissioner Eberlein said Chris Pomeroy forwarded the email to him. Commissioner Green asked Mr. Delavan when the Board was going to see this correspondence, knowing this was a big issue for the city of Hayden.

Mr. Delavan said he had planned to do that as soon as he returned from Seattle. He said he and Commissioner Eberlein had discussed this in great detail.

Commissioner Eberlein said the FAA email was a very critical piece of information that would have helped with the city of Hayden meeting. He said when he finally received the email he forwarded it on to many people as it was the answer that the County has been looking for the last five months.

Mr. Delavan said it was just a part of the answer. He admitted he does not yet have a plan for resolution, and said the point of MOUs were to clarify specifics for all stakeholders, including the city of Hayden.

Commissioner Eberlein said the highlighted portion was critical information, and he did not receive it until the prior afternoon, April 9, 2015. Chairman Stewart asked Commissioner Eberlein if he actually had received the email Friday April 3, 2015. Commissioner Eberlein concurred, but noted Mr. Delavan had said he should not forward it on.

Mr. Delavan said that was correct. He said until the full Board had met to discuss how they were going to handle it and present the information he didn't want it shared.

Chairman Stewart said the city of Hayden's concerns might be reduced if there was a project schedule shared with them, especially regarding Ramsey Road. He asked if Mr. Delavan could produce such a schedule.

Mr. Delavan summarized the history on the situation. He said in a December 17, 2014 meeting the FAA committed to contact the Air Force, Army and Navy to gather their input on giving up the runway extension or runway approach so Ramsey Road could be extended. Yet after the delay over the holidays, in the new year the FAA said they were not going to initiate these contacts. The County wanted it done quickly, so T-O Engineers analyzed the Runway Protection Zone (RPZ) issues, and once their work was done, it was circulated within Federal government agencies. Mr. Delavan reiterated the necessity of having all the entities in agreement and without objections. He emphasized that he had not dallied on this.

Commissioner Eberlein agreed that it had been a long, slow process. However, he requested that from now on Mr. Delavan be more forthcoming to the Board with any relevant information.

Mr. Delavan said he tries to keep the Board apprised but some of the files he receives are difficult to read or in a draft format before the Board has made a decision. He expressed concern that if he sends it to the Board it becomes public record.

Commissioner Eberlein said he would like that decision to be the Board's. He said knowing more of what Mr. Delavan knew would have made the city of Hayden's meeting much more positive. Commissioner Green said the city of Hayden has not had enough communication from the County. He noted one of the city's concerns was that Mr. Delavan had held a meeting with Mayor McIntire who had suggested Mr. Delavan talk with city Administrator Stefan Chatwin instead. Commissioner Green reported that the Mayor meeting was about 3 – 4 weeks ago, but Mr. Chatwin reported on Wednesday that he had not yet heard from Mr. Delavan.

Mr. Delavan said he had nothing to talk to Mr. Chatwin about. He said he had contacted the Mayor regarding who the city of Hayden was appointing to the Sustainability Study. Mr. Delavan said he did not recall the Mayor's request to contact Mr. Chatwin, then said he had tried to set up a meeting to discuss some of the technical details of upcoming map documents.

Commissioner Eberlein said if he would have seen this email last week he would have forwarded it on to Mr. Chatwin right away.

Mr. Delavan objected, and said an email like that leads to other questions so he would prefer an in-person meeting where he would have been able to answer questions. Mr. Delavan also said T-O Engineers' Chris Pomeroy had been keeping the city of Hayden informed all along.

Commissioner Eberlein said he was unaware of the T-O communications with the city. He said he had not been one of the recipients from the T-O email.

Mr. Delavan said the email went to technical people and that's why he had sent Commissioner Eberlein an email explaining it to him.

Commissioner Green said the only way the County is going to move forward is to rebuild trust, and that all parties needed to do a better job of that. He said he knows we need to gain support from a variety of entities to release their opposition and progress on the environmental assessment at the Airport. He asked Mr. Delavan to confirm that the FAA put things on hold until receiving a release from the criticism or concerns from the other entities.

Mr. Delavan said the Airport's intention was to actually go beyond what the FAA would typically require. His intent was to address various submitted objections through MOUs. He said MOU is the mechanism the FAA used successfully with consultant Steven Domino in St. George, Utah. He described that effectively covering paper with paper to satisfy the FAA concerns. Mr. Delavan said he has been pressing Mr. Domino for a draft MOU for each entity that had sent a protest letter.

Commissioner Green asked Mr. Delavan if he had spoken to any of the entities to see if they were interested in entering into an MOU because the city of Hayden still has this adopted Airport Master Plan which is at odds with some of their development goals, and they would like an amended Plan.

Mr. Delavan said it was never the County moving forward with an MOU that he wanted Hayden to sign. He clarified that it was a draft MOU because that was a format that the County could explain to them and which would satisfy the FAA. Mr. Delavan admitted he had not discussed this with the city of Hayden because he does not have a draft yet. Mr. Delavan said it was unfortunate that the city of Hayden somehow heard about the MOUs and jumped to the conclusion that the County was going to bring an MOU and demand that they sign it. He admitted he had not reached out to Mr. Chatwin specifically. He said he and Commissioner Eberlein were talking about going together to the city of Hayden and involving one of the council members as well as Mr. Chatwin in the discussion. Mr. Delavan said in the past information has been changed by the time it has gotten to the council members. Mr. Delavan expressed the possibility that feedback from the meeting on Wednesday was a result of misinformation.

Mr. Delavan said his recommendation to the Board was to have direct communication with each level of players so there is no obstruction to the information as it goes up the channels. He said he was trying to figure out the document the County will use to amend the Airport Master Plan to give the city the assurances they need. He said at this point it was premature to meet with the city until the Airport knows the FAA would not object to releasing their recommendation for that approach.

Mr. Delavan agreed there are things he should be coming to the Board to discuss, but said the problem was the city of Hayden came in asking questions which could have been answered if it would have been a week later.

Chairman Stewart said that if he and Commissioner Green would have had the information sooner from Mr. Delavan, they could have turned the Hayden meeting completely around.

Mr. Delavan said the information that the FAA will not object to removing that approach from the Airport Master Plan was just the beginning of information, but now the details of how to do that needed to be worked out.

Commissioner Eberlein said details are of concern to the city's engineer Sean Hoisington and that Wednesday's meeting was with Mr. Chatwin who just wants to know if the city can move forward with Ramsey Road. Chairman Stewart said Mr. Chatwin wants a definite direction.

Mr. Delavan said what Mr. Chatwin wanted would all be addressed in an MOU. He said if the County starts communicating directly with the city of Hayden the situation can be worked out pretty easily, and that he was prohibited from going to talk to the city's engineer for the last couple of years. He thought it could be worked out if Mr. Delavan could get this to a mechanical level and then bring the Board only the final decision.

Chairman Stewart asked who prohibited him from talking to Sean Hoisington.

Mr. Delavan said the previous Board had said issues needed to be handled at an executive level.

Commissioner Green said in May or June 2014 the level of trust among all entities had deteriorated badly and there was no hope of any reconciliation of Mr. Delavan, Hayden's Economic Development Director Connie Krueger and Kootenai Metropolitan Planning Organization (KMPO) Glen Miles getting any progress together.

Chairman Stewart asked who at the executive level was supposed to take this on and have those communications. Commissioner Green said when the situation was going nowhere last year, the Board brought in consultant Steven Domino to restart the discussion.

Mr. Delavan said he remembered it quite differently, that he had not had effective communication with Mr. Hoisington since the previous Board had become more involved in the Airport. He said one of the challenges is if Mr. Chatwin had questions he could have picked up the phone and called Mr. Delavan, but instead Mr. Chatwin contacts the Board. Mr. Delavan said he had never had a cross word with Mr. Chatwin.

Commissioner Eberlein said obviously there is a breakdown someplace so people do not want to talk.

Mr. Delavan said as a general rule you will find that people prefer to go around those of us who are the department heads and go directly to the Board as decision makers.

Chairman Stewart asked what Mr. Delavan needed from the Board to be successful.

Mr. Delavan said he would like to set up a meeting with a city of Hayden elected official and Mr. Chatwin.

Chairman Stewart said Commissioner Eberlein is the liaison, and encouraged Mr. Delavan to include him, as well as Mr. Chatwin and city council member Roger Saterfiel, and to schedule a meeting quickly. Chairman Stewart said there is a lot of communication that is going to go on in the process.

Commissioner Eberlein agreed with Mr. Delavan's point that when new information is presented one way, not everyone will understand. Yet if the same information is explained in another way it is understood. He said having two county people at the meeting is good because each party may say things in different ways so common ground can be found.

Chairman Stewart asked if the County understood what the city of Hayden's ultimate goal is.

Mr. Delavan said he did not know.

Chairman Stewart said we need to meet, have a conversation and find out what the city's goals are, then the County will know what needs to be done to get to their goals.

Mr. Delavan said the MOU is supposed to delineate the goals and provide a framework to take to the city of Hayden.

Community Development Director David Callahan joined the meeting at 10:13 a.m.

Commissioner Green said he is incredulous that the Board adopted an Airport Master Plan impacting the city of Hayden which had already been working on design for extending Ramsey Road. He said the County knows what the city of Hayden wants, and to say we don't is not true. He said amending the RPZ portion of the Master Plan lets the city move forward with Ramsey Road on which they have already expended money on design work. He said Ramsey Road was the biggest issue, but others included land use planning. Commissioner Green said the December 17, 2014 meeting drew out that the city of Hayden would be good if the RPZ went back to what was originally proposed. When the city saw T-O Engineers' report that the RPZ could be retracted, they just wanted something memorialized. He said what Mr. Chatwin asked for at the Wednesday meeting was just something in writing.

Chairman Stewart said Mr. Chatwin wants the plan amended; Commissioner Green said yes, that is what they want.

Mr. Delavan said he understood the RPZ and the Ramsey Road issue but not the details because the city of Hayden had submitted eleven alternatives for the extension.

Commissioner Green said he would like to get these issues resolved and not make them bigger. He said if we could take some points like Ramsey Road off the table then the County and the city of Hayden could address compatible land use issues. Chairman Stewart said that could be secondary to the amendment of the Airport Master Plan. Commissioner Green said that is what the city is hoping for.

Chairman Stewart said if Hayden's goal is for the County to amend the Airport Master Plan, he would like to know the details, and to see a schedule on how the County could work towards that.

Commissioner Eberlein said the city of Hayden has been pretty explicit on many issues. He said the city wants to be able to know they can proceed with Ramsey Road. Commissioner Green said Ramsey Road is a huge issue for the city right now.

Commissioner Eberlein agreed with Commissioner Green, and reminded everyone that Hayden has requested news from the FAA. He said the County talked about this at the December 17, 2014 meeting

and five months later the city is understandably starting to lose patience. Hayden would like to see the FAA's ruling, and they would like the Airport Master Plan to show amended maps without that pink line.

Mr. Delavan said only some of the Master Plan could be amended, maybe a map; but if the plan changed substantially it would have to be completely redone. He said those were some of the details he is working through with the FAA now.

Mr. Delavan said from listening to the recording of Wednesday's meeting the city of Hayden seemed to want a redone Airport Master Plan. He said an MOU would include that and what he has discussed with the FAA is the County could find money to redo the Airport Master Plan the fiscal 2017 budget. He said he would want a completed Sustainability Plan prior to redoing the Master Plan because elements of each impact the other. Mr. Delavan continued with more needs for environmental assessments, and perhaps land purchases.

At this point Commissioner Green interrupted, and expressed frustration about a revised Airport Master Plan maybe starting in 2017, and perhaps some funding from the FAA in 2018 by the time the County gets a Request for Proposal done actually meaning there might not be an Airport Master Plan completed until 2020 or 2022.

Mr. Delavan said exactly, which is why the County should amend the Plan we have now. And he said that would be defined in the MOU.

Commissioner Green said why an MOU? Why not just amend the plan now? Commissioner Eberlein supported amending it now, so that the County could tell the city and it is fixed. Chairman Stewart said he agreed with that approach as well.

Mr. Delavan said he thought it was possible in the next few months, depending on how the Plan is amended.

Chairman Stewart said that if Mr. Delavan needed additional funds, to come to the Board rather than not doing something because it is not yet budgeted.

Mr. Delavan said he would like to know what documentation the FAA would support and that he thought they are nearing their decision in the next couple of weeks. He added that the County and the city needed to be explicit about exactly where the Ramsey Road extension would be shown on the amended Airport document.

Commissioner Green said his frustration is about the County having known for months what Hayden wants, yet the discussion Mr. Delavan described hasn't already happened with the FAA. He asked how to accelerate it, rather than waiting for another decision.

Mr. Delavan said the County knew what we wanted to do but not which direction the FAA would go, and the FAA would not make their decision until they heard from the Army, Air Force, Navy and all the others.

Chairman Stewart said he thought the County was making great progress.

Mr. Delavan agreed.

Commissioner Green said he thought the city of Hayden would like to see the Airport Master Plan amended and memorialized, although the city might get immediate comfort with a letter from the Board stating our intentions to modify the Master Plan. Maybe a letter and a face to face meeting will give them and their legal counsel enough comfort.

Commissioner Eberlein said Commissioner Green's suggestion addressed this city's most pressing issue at this time.

Commissioner Green offered key points for such a letter, and that including the FAA notification would be good, along with briefly describing the County's next steps and estimated timelines to amend the Master Plan. He said maybe that would make Hayden comfortable.

Chairman Stewart said we need to sit down and talk.

Mr. Delavan said the County needs Hayden to remove their objections and do some land use planning. He said so far he has not seen any movement from the City along those lines, and that he would appreciate Community Development Director David Callahan being part of those discussions. He continued that an MOU would address all parties' issues, and should not take more than a couple of weeks to draft. He said it would be possible to have signatures on an MOU a month from now.

Chairman Stewart asked how soon Mr. Delavan anticipated communicating with the Board and sitting down with the city of Hayden.

Mr. Delavan said as soon as a Commissioner arranged a meeting he would make himself available.

Commissioner Eberlein said he would make time that day to phone the city and set up a meeting.

- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

With no further business, Chairman Stewart adjourned the meeting at 10:40 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Meshell Missler, Deputy Clerk
