

**Minutes of Meeting
Commissioners' Debriefing
April 13, 2015
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Marc Eberlein and Commissioner Dan Green met to discuss the following agenda items. Also present were Grants Management Office Director Jody Bieze, Administrative Assistant Nancy Jones, and Deputy Clerk Mary Enquist.

A. Call to Order: Chairman Stewart called the meeting to order at 2:40 p.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes to the agenda.

D. New Business:

Coeur d'Alene Chamber Luncheon Update

Commissioner Green commented that he would like to get together with the other two Commissioners to go over the five to eight minute speeches they will be giving at the April 29, 2015 Coeur d'Alene Chamber luncheon. The Board decided not to do a PowerPoint presentation because of limited time, and will get together Friday, April 17, 2015 to go over their speeches.

Multi-Function Printer Discussion (Grants Management Office)

Administrative Assistant Nancy Jones said that a multi-function printer had not been budgeted for the Grants Management Office (GMO) for FY2015, and they want to purchase one. Ms. Jones asked the Board for direction of where they want the printer to be charged since it will be over budget. Commissioner Green said a motion does not need to be made. The Board's direction to Grants Management Office Director Jody Bieze was to send a memorandum on the Grants Management Office letterhead to the Board for approval to purchase the multi-function printer and charge it to the GMO and Transit Office budgets, acknowledging that it wasn't budgeted for in FY2015. The Board said if GMO and Transit are over budget at year end (September 30, 2015), then the BOCC will be take care of it at that time. A copy of the memorandum will be given to the Auditor's office.

Panhandle Area Council (PAC) Lease

Commissioner Green said Panhandle Area Council is doing a refinance for Empire Airlines because PAC owns the building which Empire Airlines leases. In trying to refinance PAC found the legal description is incorrect, and the lender is waiting for clarification. Commissioner Green said the lease agreement had already been approved in the March 17, 2015 Business Meeting with PAC giving Northwest Bank the ability to assume the lease. He said this should be moved and discussed at the April 21, 2015 Business Meeting to give Civil Deputy Prosecuting Attorney R. David Ferguson enough time to research and verify the legal description. The other Board members concurred with Commissioner Green.

Commissioner Eberlein exited the meeting at 3:15 p.m.

BOCC Budget

Ms. Jones handed out budget information for the Board to review. She said the budgets are due April 24, 2015 to the Auditor's office. Ms. Jones reviewed the Community Support Payments, Seminars/Professional Associations, Operating Expenses 8308, and the Justice Fund budgets. The Board asked Ms. Jones to include the Public Information Officer position in the budget and a projected amount of \$100,000 in the Capital budget in case there might be a remodel in FY2016. The Board's direction to Ms. Jones is to put together a budget based on what was done this year and they will review all the information at one time.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

Chairman Stewart adjourned the meeting at 3:40 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Mary Enquist, Deputy Clerk
