

**Minutes of Meeting**  
**Business Meeting**  
**April 14, 2015**  
**2:00 P.M.**

The Kootenai County Board of Commissioners: Chairman R. David Stewart, Commissioner Marc Eberlein and Commissioner Dan Green met to discuss the following agenda items. Also present were Solid Waste Director Cathy Mayer, Civil Deputy Prosecuting Attorney R. David Ferguson, Recording Manager Yuen Allison, Senior Records Clerk Connie Kiebert, Undersheriff Dan Mattos, Sheriff's Sargeant Brad Cox, District Court Law Clerk Buck Pennington, Administrative Secretary Teri Johnson, Senior Legal Secretary Jodi Holt, Administrative Assistant Nancy Jones, Juvenile Probation Director Debra Nadeau, Sheriff's Auto Mechanic Will Stein, and Deputy Clerk Meshell Missler.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Chairman Stewart led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Stewart read the items listed on the Consent Calendar.

**Minutes of Meetings**

- 03/30/2015 Possible Equipment Surplus Discussion/Airport
- 03/30/2015 Commissioners' Debriefing
- 03/31/2015 Business Meeting
- 04/01/2015 Request for Cancellation of Taxes
- 04/01/2015 Waterways Advisory Board Update
- 04/06/2015 Solid Waste Monthly Discussion
- 04/06/2015 Executive Session 67-2345 (1)(f), to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated (potential discrimination).
- 04/08/2015 Executive Session 67-2345 (1)(b), to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent (d), to consider records that are exempt from disclosure as provided by law (i), to engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

**Board Actions**

Noxious Weed Control Agreements/Various Parcels

BOCC Signatures for Indigent Cases

Commissioner Green moved to approve the Consent Calendar and Board Actions as printed on the agenda. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**D. Payable List:** Chairman Stewart presented the Payable lists for April 6, 2015 through April 10, 2015. Commissioner Green made a motion to approve the Payable Lists from April 6, 2015 through April 10, 2015 in the amount of \$742,494.65 and Jury payments of \$1,118.72. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**E. Changes to the Agenda:** There were no changes to the agenda.

**F: New Business:**

**Contract/Cannon Hill Industries/Solid Waste:**

Solid Waste Director Cathy Mayer requested the Board's approval of a contract between the County and Cannon Hill Industries, Inc. for wood waste processing and removal to commence on July 1, 2015 for a five year period.

Commissioner Green moved to sign the contract for wood waste recycling between the County and Cannon Hill for the Solid Waste department. Commissioner Eberlein seconded the motion. Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Contract/Water Solutions Inc./Board of Commissioners:**

Administrative Assistant Nancy Jones requested the Board's approval of a contract between the County and Water Solutions, Inc. to install a water purification unit in the 3<sup>rd</sup> floor administration offices. The contract is for a 12 month period beginning April 14, 2015 at the cost of \$50 per month to be split between the Prosecutor's Office and the Board of Commissioners' office.

Commissioner Eberlein moved to approve the contract with Water Solutions, Inc. to install a water purification unit splitting the cost between the Prosecutor's office and the Board of Commissioners' office. Chairman Stewart seconded the motion. Commissioner Green wanted clarification there was an agreement with the Prosecutor's Office. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-40 Surplus 2003 Chevrolet Astro Van/Juvenile Probation:**

Juvenile Probation Director Debra Nadeau requested the Board's approval of Resolution 2015-40 to surplus a 2003 Chevrolet Astro Van for the Juvenile Probation Department. Ms. Nadeau said the van is valued at less than \$2,000 and is no longer safe for transporting.

Commissioner Green moved to approve Resolution 2015-40 to surplus the 2003 Chevrolet Astro Van. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-41/Surplus Vehicles/KCSO:**

Sheriff's Auto Mechanic Will Stein requested the Board's approval to surplus and dispose of 28 vehicles through Reinland Equipment Auctions. Mr. Stein said the vehicles have high mileage, poor condition, and are not suitable for any other department.

Commissioner Green moved to approve Resolution 2015-41 to surplus 28 vehicles from the Sheriff's Department and send these vehicles to Reinland Equipment Auction. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-42/Classify Records/Jail/KCSO and Resolution 2015-43/Destroy Records/Jail KCSO:**

Sheriff's Sergeant Brad Cox requested the Board's approval to classify and destroy medical files that are over ten years old.

Commissioner Green moved to adopt Resolution 2015-42 to classify records and Resolution 2015-43 to destroy records. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Resolution 2015-44/Surplus Research Material/District Court:**

District Court Law Clerk Buck Pennington requested the Board's approval on Resolution 2015-44 to surplus research material for the County District Court. The research books are not needed and the contract has been cancelled, saving the County \$2,962.76. Mr. Pennington the value of the books is under \$250.

Commissioner Green moved to approve Resolution 2015-44 to surplus out research material with District Court. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Missler called roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

Commissioner Green asked citizen Tina Kunishige if she would like to purchase the books. Ms. Kunishige agreed and said she would offer \$100 for the books.

Commissioner Green moved to accept Tina's offer to purchase the research books for \$100.00.

Commissioner Eberlein seconded the motion. There being no discussion, Deputy Missler called roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

**G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Stewart adjourned the meeting at 2:20 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: \_\_\_\_\_  
Connie Kiebert, Deputy Clerk

\_\_\_\_\_

BY: \_\_\_\_\_  
Meshell Missler, Deputy Clerk