

Minutes of Meeting
Kootenai County Historic Preservation Commission (HPC)
Wednesday, April 15, 2015
3:30 p.m.

I. Call to Order

The meeting was called to order by Chairman Singletary at 3:30 p.m.

A. Opening Protocols:

There was not a flag in the meeting room. In lieu of reciting the pledge, a prayer was said by Bill Singleton.

B. Roll Call:

Robert Singletary, Skip Fuller, Bill Singleton, Laurie Mauser and Jim Stravens were all present. Russ Brown was excused.

C. Announcements:

Chairman Singletary announced that the North Idaho Museum is opening this year and the exhibit is about preservation and will entail photographs of buildings that have been placed on the National Register.

D. Review / Approve Minutes of Last Meeting

Jim Stravens moved to approve the March 18, 2015 minutes. Skip Fuller seconded the motion. The vote was taken. The motion was approved.

II. Old Business

A. Status of Secretary / Change of By-Laws

Skip Fuller said he had been working with Nancy Jones on the By-Laws and updated the group on some of the changes and additions such as:

- A statement that would include the requirement of the Board of County Commissioners (BOCC) to provide a "Secretary"
- Creating a position of "Recorder" which will be appointed by the BOCC
- Combination of "Secretary" and "Treasurer" into one position
- Vice Chairman to oversee and coordinate grant applications with the BOCC Grants Management Office

Bill Singleton moved to approve the By Law changes. Robert Singletary seconded the motion. The vote was taken. The motion was approved.

B. 2015 Essay Contest

Mr. Fuller gave the group the flyer for the 2015 Student Essay Contest that will be given to Reprographic to duplicate. Mr. Singleton offered to help distribute the flyers. Mr. Fuller distributed a topic list for the students to choose from and the group discussed in length what would be appropriate topics for the Essay Contest.

Commissioner Eberlein joined the meeting at 4:10 p.m.

Mr. Fuller explained some changes to the rules of the contest.

Jim Stravens moved to approve the changes to the rules for the essay contest. Bill Singleton seconded the motion. The vote was taken. The motion was approved.

C. State Register Compliance

Chairman Singletary handed out the State Registration Compliance Regulations for Idaho Historic Sites to all attendees. Mr. Singletary said registration is needed with the State before Federal registration and Certified Local Government (CLG) has a possible grant to help with this.

D. Budget Requests

Chairman Singletary reminded the commission that Budget requests need to be submitted quickly and he is submitting the Budget on behalf of the commission.

E. Amwaco/Nash, possible site for Historic Register

Chairman Singletary said he spoke with Ms. Nash and they are starting the registration process for her property on Lakeshore Drive.

III. New Business

A. 2015 Grant Contract

Chairman Singletary said he received the 2015 Grant Contract and read the scope of the grant to the commission. He said to qualify for this grant they need a draft by August and the final by October 31, 2015. The commission discussed a site survey of Lake Pend Oreille area with a cost around \$4000. Ms. Mauser said she would try to find University of Idaho students to do the site survey and provide a map.

B. The next meeting will be held at the County Courthouse on Wednesday, May 20, 2015. Meeting room and time: to be announced.

IV. Open Floor

There was no comment.

V. Adjourn

There being no further discussion of agenda items or public comment, Chairman Singletary adjourned the meeting at 4:49 p.m.

Meshell Missler, Deputy Clerk