

Minutes of Meeting
Post Falls DMV Remodel – Veterans Move
April 22, 2015
10:00 a.m.

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Assessor Mike McDowell, Chief Deputy Assessor Rich Houser, Buildings and Grounds Director Shawn Riley, Veterans Services Officer Scott Thorsness, Post Falls Vehicle Licensing Manager Carlene Coit and Assistant Manager Sheryl McPherson, and Deputy Clerk Meshell Missler.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 10:04 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Assessor Mike McDowell said there has been steady growth in the Post Falls Vehicle Licensing department and he has been exploring how to serve more individuals and shorten the wait times. He discussed the possibility of expanding the Post Falls facility. He said Vehicle Licensing is self funded, with more revenue than operating costs. He said he would like to plan an addition or put funds away for a new facility. Mr. McDowell also mentioned the idea of the Veterans Services office moving to the old Public Defender building in Coeur d’Alene. The group discussed many possibilities and decided they wanted a strategic plan. Chief Deputy Assessor Rich Houser presented a graph showing customer counts in the Vehicle Licensing Department over ten years.

The Board requested Buildings and Grounds Director Shawn Riley to put together rough estimates for the Post Falls facility including:

- expanding or remodeling
- paving the parking lot
- adding a drive through lane for larger vehicles with trailers

- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Stewart adjourned the meeting at 10:53 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Meshell Missler, Deputy Clerk
