

**Minutes of Meeting**  
**Business Meeting**  
**May 5, 2015**  
**2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Marc Eberlein and Commissioner Dan Green met to discuss the following agenda items. Also present were Civil Deputy Prosecuting Attorneys R. David Ferguson and Pat Braden, Legal Assistant Barb Nyquist, Airport Director Greg Delavan, Sheriff's Captain John Holecek and Chaplain Larry Green, 9-1-1- Communications Services Manager Robert Kesson, Sergeant Ryan Higgins, Information Systems Applications Manager Carrie Cole, Office of Emergency Management Manager Sandy Von Behren, Administrative Secretary Teri Johnston, Administrative Assistant Nancy Jones, Grants Management Office Director Jody Bieze, and Deputy Clerks Connie Kiebert and Meshell Missler. Also present were Cindy Espe from Advanced Technology Surveying and citizen Teresa Moran.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 2:03 p.m.
- B. Pledge of Allegiance:** Chairman Stewart led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Stewart read the items listed on the Consent Calendar.

**Minutes of Meetings**

04/15/15	Elected Officials Meeting
04/17/15	PERSI Rule of 80-Adult Misdemeanor Probation
04/20/15	Developers Infrastructure Exemption
04/20/15	Commissioners' Debriefing
04/21/15	Juvenile Detention Briefing
04/21/15	Attorney/Client Policy
04/22/15	Post Falls DMV Remodel – Veterans Move
04/23/15	At Will vs. For Cause
04/23/15	Coeur d' Alene Restoration Update
04/23/15	Panhandle Area Council Discussion
04/23/15	Lakeshore Drive Issue
04/24/15	Coordination Meeting-Invoice Review
04/30/14	Executive Session 67-2345(1) (b)to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. (f) removed

**Board Action**

HP Managed Print Services and Support Schedule/Information Systems  
Noxious Weed Control Agreements/Various Parcels  
BOCC Signatures for Indigent Cases 4/23/15 through 4/29/15

Commissioner Eberlein moved to approve the Consent Calendar and Board Actions as printed on the agenda. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein:       Aye  
Commissioner Green:        Aye  
Chairman Stewart:         Aye

The motion carried.

**D. Payables List:** Chairman Stewart presented the Payables list for April 27, 2015 through May 1, 2015.

Commissioner Green moved to approve the Payables Lists from April 27, 2015 through May 1, 2015 in the amount of \$309,139.31 and Jury payments of 1,027.97. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**E. Changes to the Agenda:** There were two items added to the agenda.

**1. Grant Application/AIP 042/General Aviation Ramp Construction/Airport**

Commissioner Green asked why this item couldn't have been added 48-hours prior to comply with public notice requirements. Chairman Stewart said that time was of the essence because a bid date had been scheduled for Tuesday, May 12, 2015 and Airport Director Greg Delavan would be out of town between now and then. Mr. Delavan said the grant application is for the Federal Aviation Administration (FAA) to consider the general aviation ramp repair project.

Commissioner Eberlein moved to add the Grant Application/AIP 042 General Aviation Ramp to the agenda. Chairman Stewart seconded the motion. There being no further discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: No  
Chairman Stewart: Aye

The motion carried.

**2. Proclamation: National Police Week 2015**

Sheriff's Captain John Holecek apologized for not getting this request to the Commissioners earlier and said the week of May 10, 2015 is National Police Week.

Commissioner Green moved to add the Proclamation of National Police Week 2015 to the agenda. Commissioner Eberlein seconded the motion:

There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**F: New Business:**

**Proclamation: National Police Week 2015**

Sheriff's Program Director/Chaplain Larry Green and Captain Holecek requested the Board's approval to proclaim May 10-16, 2015 as Police Week and May 15, 2015 as Peace Officers Memorial Day in Kootenai County.

Commissioner Green moved to approve the Proclamation of National Police Week 2015 beginning May 10, 2015. Commissioner Eberlein seconded the motion: There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Grant Application/AIP 042/General Aviation Ramp Construction/Airport**

Airport Director Greg Delavan requested the Board’s approval to submit an application to the Federal Aviation Administration (FAA) regarding a grant to repair the general aviation ramp.

Commissioner Green moved to approve the FAA Grant Application/AIP042 for the general aviation ramp construction. Commissioner Eberlein seconded the motion: There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Bid Opening 2015-05/Update to the Spokane Valley-Rathdrum Prairie Aquifer Atlas/Aquifer Protection District**

Commissioner Eberlein opened one sealed bid from National Colorgraphics, in the amount of \$62,800, and said a cashier’s check in the amount \$3,000 was included.

Commissioner Green moved to have the bid from National Colorgraphics forwarded to the Legal department and the Aquifer Protection District for their reviews and recommendations. Commissioner Eberlein seconded the motion: There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Communications System Agreement/Motorola/KCSO/9-1-1**

9-1-1 Communications Services Manager Robert Kesson requested the Board’s approval for the Communications System Agreement between Kootenai County (KSCO/9- 1-1) and Motorola Solutions, Inc. to be installed in the Avista building on Mt. Spokane. This radio site would cover six areas where current 9-1-1 coverage is low; and the total cost to install the basic equipment is \$353,028, which would be funded by 9-1-1 revenues.

Commissioner Green moved to approve the Communications System Agreement between Motorola and the 9-1-1 division of the Sheriff’s Office. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Reimbursement/Close-out Report/WWW-15-1-28-2/Idaho Department of Parks and Recreation/KCSO**

Sheriff’s Sergeant Ryan Higgins requested the Board’s approval to close out this grant as the project is complete and the funded boat is operational.

Commissioner Green moved to approve the Reimbursement /Close-out Report with Idaho Department of Parks and Recreation and the Sheriff’s Office. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Software License Agreement/New World Systems/Information Systems**

Information Systems Applications Manager Carrie Cole requested the Board’s approval of the agreement between Information Systems and New World Systems for additional Logos payroll and human resources modules, more licenses, and the purchase of NeoGov applicant tracking software and interface fee. The upgrades and software fees totaled \$9,800, and would be offset by several credits from New World Systems to be applied to upcoming maintenance costs.

Commissioner Green moved to approve the software license agreement between New World Systems and Information Systems. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Maintenance Contracts/Integra/Information Systems**

Ms. Cole requested the Board’s approval for Maintenance Equipment Contracts between Information Systems and Integra Information Technologies for scanners in the amount of \$26,000. After a long discussion, the Commissioners decided they would like to see more information.

Commissioner Green moved to carry this item forward to the next Business Meeting agenda and to direct staff to add it to the debriefing scheduled for May 11 as well. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Release and Reconveyance of Easement/Coeur d’Alene Center LLC/Community Development**

Cindy Espe from Advanced Technology Surveying requested the Board’s approval to release and re-convey a road right-of-way easement from Kootenai County to the current property owner. She said the property is located at the west end of what used to be Rosauer’s, near Highway 95 in Coeur d’Alene. Civil Deputy Prosecuting Attorney Pat Braden said Community Development Director David Callahan had received this request from Ms. Espe, and that Mr. Braden had drafted the Release and Reconveyance of Easement which he recommended the Board approve.

Commissioner Green moved to approve the Release and Reconveyance of Easement with Coeur d’Alene Center LLC. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Memorandum of Understanding/Lake Coeur d’Alene Cruises/Office of Emergency Management**

Office of Emergency Management Manager Sandy Von Behren requested the Board’s approval to renew the Memorandum of Understanding (MOU) between Lake Coeur d’Alene Cruises Incorporated and the County. She said the MOU provide waterborne transport in case of an emergency for support personnel, volunteers and the general public.

Commissioner Green moved to approve the Memorandum of Understanding between Lake Coeur d’Alene Cruises and Kootenai County’s Office of Emergency Management. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Petition for Annexation/Moen/Kootenai County Fire and Rescue**

Civil Deputy Prosecuting Attorney R. David Ferguson requested the Board’s approval for annexation of property located at 6285 N. Pleasantview in Post Falls. Mr. Ferguson said this had been published in accordance with statute, that the petition meets all the legal qualifications, and that Kootenai County Fire and Rescue commissioners approved it.

Commissioner Eberlein moved to approve the Annexation of the Moen property into Kootenai County Fire and Rescue’s district. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Tax Deed Bid/AIN 215920/Herm-Weaver**

The Board agreed to reject this bid at a previous meeting.

Commissioner Eberlein moved to reject Tax Deed Bid/AIN 215920 Herm-Weaver and to return the bid amount. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Tax Deed Bid/AIN 103209/Herm**

The Board agreed to reject this bid at a previous meeting.

Commissioner Eberlein moved to reject Tax Deed Bid/AIN 103209 Herm and to return the bid amount. Commissioner Green seconded the motion. There being no discussion, Deputy Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Tax Deed Bid/AIN114464/Herm**

The Board agreed to reject this bid at a previous meeting.

Commissioner Eberlein moved to reject Tax Deed Bid/AIN 114464Herm and return the bid amount.

Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

**Tax Deed Bid/AIN 12672/Waldo**

The Board of Commissioners had previously instructed staff to contact the bidder Mr. Waldo, and Mr. Waldo said he wanted to continue with the bid. Commissioner Eberlein open the sealed bid received with a check from US Bank in the amount of \$1,000 along with a note asking that the tax owed be waived.

Commissioner Green moved to accept the Tax Deed Bid/AIN 12672 Waldo in the amount of \$1,000 for full payment, and to waive the prior year's taxes. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

**Hayden Area Regional Sewer Board (HARSB) Budget/Board of Commissioners**

Commissioner Green said the Hayden Area Regional Sewer Board (HARSB) requested the Commissioners approval to open the HARSB budget so that the Special Environment Project (SEP) Funds could be carried over. Commissioner Green said both other HARSB owners had agreed to the SEP funds distribution in the amount of \$23,400.

Commissioner Green moved to approve the distribution of HARSB SEP Funds in the approximate amount of \$23,400 to Kootenai Environmental Alliance for water mitigation and treatment experiments.

Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

**Resolution 2015-45/Authorization to Pay Rental Payments to Lakes Highway District**

Chairman Stewart said this concerns signing lease agreements discussed in the Business Meeting on April 28, 2015 for four boat launch properties owned by Lakes Highway District. Chairman Stewart said the funding would be from the General Fund.

Commissioner Green moved to approve Resolution 2015-45 to authorize rental payments for the four boat launch sites from Lakes Highway District. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

**Public Hearing: 5307 Funds/Program of Projects/Transit**

Chairman Stewart opened this Public Hearing at 2:55 p.m. and inquired if there were any conflicts of interest among the Commissioners. None were noted.

Grants Management Office Director Jody Bieze presented some background information. She stated that as recipient of 5307 Funds, Kootenai County is required to publish a notice and hold a public hearing. She said a Program of Projects had been created, with the total amount for Fiscal Year 2016 expected to cost \$2,369,460, of which \$1,500,000 would be funded by Federal grants and \$869,460 funded by local matches. Ms. Bieze said the projects would include both fixed and non-fixed Para-Transit routes, serving the cities of Coeur d’Alene, Post Falls, Hayden, Huetter, and Dalton Gardens, as well as portions of the County, and that planning , operations, and maintenance costs were contained within the total amount.

Chairman Stewart opened the floor for public comment. No comments were received.

Chairman Stewart asked for testimony:

Testifying in favor: citizen Teresa Moran said she works with individuals who have disabilities who use both the Transit System and Para Transit systems and they are well utilized and she is in favor of the Program of Projects.

Neutral testimony: there was none.

Testimony in opposition: there was none.

Commissioner Eberlein moved to close the public hearing at 2:58 p.m. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

With no further business, Chairman Stewart adjourned the meeting at 3:00 P.M..

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: \_\_\_\_\_  
Connie Kiebert, Deputy Clerk

\_\_\_\_\_

BY: \_\_\_\_\_  
Meshell Missler, Deputy Clerk