

**Minutes of Meeting
Commissioners' Debriefing
May 18, 2015
3:30 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Information Systems Director James Martin and Application Systems Manager Carrie Cole; Human Resources Director Skye Reynolds, Grants Management Office Director Jody Bieze, Chief Deputy Prosecutor Barry Black and Civil Deputy Prosecuting Attorney Pat Braden; Administrative Assistant Nancy Jones, and Deputy Clerk Meshell Missler.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 3:30 p.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Integra Scanner Maintenance Contract

Information Systems Application Systems Manager Carrie Cole discussed and requested the Board's approval of the Integra Scanner Maintenance Contract. The Board denied the contract but requested more information and research to be compiled for the next year on the County's maintenance costs for scanners, and to analyze if the Maintenance Contract will save the County money.

Tuition Reimbursement Policy

Human Resources Director Skye Reynolds distributed to the Board the draft Education and Training Assistance Policy and Request Form. The Board discussed possible revisions to the policy and Ms. Reynolds agreed to forward the draft policy to the Legal department for review.

First Transit Update

Grants Management Office Director Jody Bieze requested the Board's approval and signature on the response letter to First Transit addressing the billable transportation services charged to the County from October 2014 through February 2015. Chief Deputy Prosecutor Barry Black said he had reviewed the First Transit letter and the Board agreed to sign it.

2013 5307 Transfer Intermodal Center Grant Application

Ms. Bieze requested to move this agenda item to Wednesday's Grants Management Office Budget discussion meeting and the Board agreed.

Fleet Management Discussion, Public Information Officer Discussion and Jail Campus Modifications

Commissioner Green opened a discussion about the possibility of a Fleet Management program, Public Information Officer and Jail Campus Modifications. The Board discussed these items and decided to continue the discussion on these topics at a later date.

Commissioner Green exited the meeting at 4:29 p.m.

Executive Session §67-2345(1)(f)

Commissioner Eberlein moved that the Board enter Executive Session pursuant to *Idaho Code §67-2345(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.*

Chairman Stewart seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Absent
Chairman Stewart: Aye

The motion carried.

The Board entered into Executive Session at 4:30 p.m. Civil Deputy Prosecuting Attorney Pat Braden joined the Board in Executive Session.

The Board exited Executive Session at 4:44 p.m.

Commissioner Eberlein moved to direct staff on the pending litigation but no decisions were made.

Chairman Stewart seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Absent
Chairman Stewart: Aye

The motion carried.

F. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There were no public comments.

Chairman Stewart adjourned the meeting at 4:45 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Meshell Missler, Deputy Clerk
