

**Minutes of Meeting**  
**Business Meeting**  
**May 19, 2015**  
**2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Marc Eberlein and Commissioner Dan Green met to discuss the following agenda items. Also present were Civil Deputy Prosecuting Attorneys R. David Ferguson and Pat Braden, Legal Assistant Barb Nyquist, Information Systems Network Administrator Grant Kinsey and PC/Network Specialist Ben Stallings, Buildings and Grounds Director Shawn Riley, Administrative Secretary Teri Johnston, Administrative Assistant Nancy Jones, and Deputy Clerks Connie Kiebert and Meshell Missler. Also present were citizen Phillip J. Cernera and attorney Greg Horne.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Chairman Stewart led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Stewart read the items listed on the Consent Calendar.

**Minutes of Meetings**

04/09/15	Public Hearing/CUP14-0011/May/Community Development
04/27/15	Vessel Fund Discussion
04/28/15	Business Meeting
04/30/15	Public Hearing/Ordinance 483/AON15-0003/Leuer
04/30/15	Tax Deed Parcel Bid Discussion
05/04/15	Airport Issues Discussion
05/04/15	Joint Meeting/Coeur d' Alene City Council/Kootenai County Board of Commissioners
05/05/15	Business Meeting
05/06/15	Request for Cancellation of Taxes
05/06/15	FY2016 Personnel Requests
05/08/15	FY2016 New Programs and Capital Requests
05/11/15	GIS Programming Need
05/11/15	Solid Waste FY2016 Budget Request Discussion
05/11/15	Commissioners' Debriefing
05/11/15	Executive Session 67-2345(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated (potential discrimination).
05/12/15	Clerk's Departments FY2016 Budget Discussion

**Board Action**

BOCC Signatures for Indigent Cases 5/7/15 through 5/13/15

Noxious Weed Control Agreements/Various Parcels

Commissioner Eberlein moved to approve the Consent Calendar and Board Actions as printed on the agenda. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**D. Payables List:** Chairman Stewart presented the Payables lists for May 11, 2015 through May 15, 2015. Commissioner Green made a motion to approve the Payables Lists from May 11, 2015 through May 15, 2015 in the amount of \$518,093.51 with no Jury payments. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**E. Changes to the Agenda:** There was one item deleted from the agenda:  
**Contract/Scanner maintenance/Integra/Information Systems Pulled.**

Commissioner Eberlein moved to pull item #3 from the Business Meeting Agenda regarding the Contract/Scanner Maintenance/Integra/Information Systems. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**F: New Business:**  
**Award bid 2015-16/Update to the Aquifer Atlas/Aquifer Protection District:**

Administrative Assistant Nancy Jones requested the Board's approval to award the bid contract to National Color Graphics regarding the printing for the Aquifer Atlas. Ms. Jones mentioned only one (1) bid was submitted. Ms. Jones said the Legal Department reviewed the bid and agreed it was responsive, and both the Joint Aquifer Committee and the Aquifer Protection District agreed to accept the bid.

Commissioner Green moved to award Bid 2015-16 Update to the Aquifer Atlas/Aquifer Protection District to National Color Graphics. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Contract/Flooring Installation/Second Floor Admin Building/Fairway Floors/Buildings & Grounds:**

Buildings and Grounds Director Shawn Riley requested the Board's approval to accept the contract with Fairway Floors Inc. in the amount of \$12,172 to replace the carpet in the common areas of the second floor of the Administration Building with hard surface flooring.

Commissioner Green moved to approve the contract between Fairway Floors and Kootenai County Buildings and Grounds in the amount of \$12,172 to replace the carpet in the common areas of the second floor of the Administration Building. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Kiebert called the roll:

Commissioner Eberlein:           Aye  
Commissioner Green:           Aye  
Chairman Stewart:           Aye  
The motion carried.

**Maintenance Agreement/H & H Business Systems/Grants Management Office/Information Systems:**

Information Systems PC/Network Specialist Ben Stallings requested the Board's approval to accept the Maintenance Agreement with H & H Business System for the multifunction printer used by the Grants Management Office. The contract term is six years, and it renews automatically unless the non-appropriation clause is invoked.

Commissioner Green moved to approve the Maintenance Agreement between H & H Business Systems and the Grants Management Office. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Kiebert called the roll:

Commissioner Eberlein:           Aye  
Commissioner Green:           Aye  
Chairman Stewart:           Aye  
The motion carried.

**Tax Deed Bid/AIN 180345/Cernera:**

Civil Deputy Prosecuting Attorney Pat Braden, citizen Phillip J. Cernera and attorney Greg Horne requested the Board's approval to accept the sealed bid regarding the easement deed on a Kootenai County tax deed parcel. The easement provides access between property owners Phillip J. Cernera and Cecil C. Catterall. There were concerns regarding a clear title, and a long discussion between the Board of Commissioners, Mr. Braden, Mr. Cernera and Mr. Horne ensued. Mr. Braden mentioned there were no encumbrances and that Kootenai County owns this land from a tax deed in 1996.

Chairman Stewart agreed to hold item #5 (Tax Deed Bid/AIN 180345/Cernera) open for a few minutes while Mr. Cernera and Mr. Horne reviewed easement information received from Civil Deputy Prosecuting Attorney Pat Braden.

**Resolution 2015-47/Donation of Furniture to Kootenai County Public Defender:**

Buildings and Grounds Director Shawn Riley requested the Board’s approval to accept Resolution 2015-47 regarding donation of furniture (147 pieces) to Kootenai County Public Defender from Kutteruf GC Etux Trustees for property located at 1607 N. Lincoln Way, Coeur d’Alene, Idaho.

Commissioner Green moved to approve the Resolution 2015-47/Donation of Furniture to Kootenai County Public Defender located on Lincoln Way. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

Chairman Stewart called a recess 2:38 p.m.  
Chairman Stewart called meeting to order at 2:47

**Tax Deed Bid/AIN 180345/Certera continued:**

Attorney Greg Horne and Mr. Certera said the easement looks good, but requested extra time before the Commissioners voted on a sealed bid to confer with Mr. Braden regarding an opinion letter or affidavit to satisfy the title company. Mr. Braden requested to meet with the Commissioners in Executive Session regarding the opinion letter.

Commissioner Green moved the Tax Deed Bid/AIN 180345 matter be continued to a date uncertain and to get this item scheduled for an Executive Session with the Legal Department. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Kiebert called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Stewart adjourned the meeting at 2:53 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: \_\_\_\_\_  
Connie Kiebert, Deputy Clerk

\_\_\_\_\_

BY: \_\_\_\_\_  
Meshell Missler, Deputy Clerk