

**Minutes of Meeting**  
**FY 2016 Office of Emergency Management Budget Request Discussion**  
**May 20, 2015**  
**3:30 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Senior Staff Accountant Kimberli Price; Office of Emergency Management Manager Sandy von Behren, Preparedness Coordinator Tammy Eberhard and Administrative Assistant Tricia Southard; and Deputy Clerk Meshell Missler.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 3:31 p.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Office of Emergency Management (OEM) Manager Sandy von Behren presented and discussed with the Board the OEM A Budget (Personnel), B Budget (Operating Expenses) and C Budget (Capital Expenditures) requests. After some discussion the Board agreed to accept the OEM FY2016 proposed Budget requests but eliminate the \$778 Overtime Increase Request, reduce the Overtime Expense from \$2,122 to \$1,100, and reduce the Seminars and Professional Associations Expense from \$1,000 to \$150.

Commissioner Green moved to tentatively accept the Office of Emergency Management proposed FY2016 Budget with the amendments to eliminate the \$778 Overtime Increase Request, reduce the Overtime Expense to \$1,100 and reduce the Seminars and Professional Associations Expense to \$150. Commissioner Eberlein seconded the motion. There being no further discussion. Deputy Clerk Missler called the roll:

Commissioner Eberlein:       Aye  
Commissioner Green:        Aye  
Chairman Stewart:         Aye

The motion carried.

- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There were no public comments.

Chairman Stewart adjourned the meeting at 4:00 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: \_\_\_\_\_  
Meshell Missler, Deputy Clerk

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