

Minutes of Meeting
Business Meeting
May 26, 2015
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Daniel Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Civil Deputy Prosecuting Attorneys R. David Ferguson and Pat Braden, Legal Secretary Barb Nyquist, Grants Management Office Director Jody Bieze, Sheriff's Sergeant Ryan Higgins, Recording Manager Yuen Allison, Information Systems Network Administrator Grant Kinsey and PC Network Specialist Ben Stallings, Airport Director Greg Delavan, Administrative Assistant Nancy Jones, Administrative Secretary Teri Johnston, and Deputy Clerk Meshell Missler. Also present was citizen Philip Cernera.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Chairman Stewart led the Pledge of Allegiance.
- C. Approval of Consent Calendar:**

Minutes of Meetings

05/07/15	Deliberations/VAR14-0010/Potter/Community Development
05/08/15	Lottery Fund Balance Discussion
05/11/15	Community Development Update
05/12/15	Business Meeting
05/12/15	FY2016 Clerk Department Budget Discussion
05/15/15	FY2016 Information Systems Budget Request Discussion
05/15/15	FY2016 District Court Budget Discussion
05/18/15	FY2016 Jail Budget Request Discussion
05/18/15	FY2016 Sheriff Support Services Budget Request
05/18/15	FY2016 Assessor Budget Request Discussion
05/18/15	Executive Session §67-2345(1)(b) <i>to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.</i>
05/19/15	Indigent Appeal 2014-478
05/19/15	Lien Release Request 2009-26 and 2011-166
05/20/15	Elected Officials
05/20/15	Executive Session §67-2345(1)(f) 11:00 a.m. <i>to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.</i>
05/20/15	Executive Session §67-2345(1)(f) 1:00 p.m. <i>to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.</i>

Board Actions

BOCC Signatures for Indigent Cases 5/14/15 through 5/20/15
Noxious Weed Control Agreements/Various Parcels

Commissioner Eberlein moved to approve the Consent Calendar and Board Actions as printed on the agenda. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

D. Payable List: Chairman Stewart presented the Payables list for May 18, 2015 through May 22, 2015.

Commissioner Green moved to approve the Payables Lists from May 18, 2015 through May 22, 2015 in the amount of \$675,474.83 and Jury payments of \$1,347.30. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. New Business:

Award Bid 2015-04/General Aviation Ramp Rehabilitation Project/AIP 041/042/Airport

Airport Director Greg Delavan said the bids for the General Aviation Ramp Rehabilitation Project came in under the engineer's estimate and recommended the Board's approval of a bid from Interstate Concrete and Asphalt, Co. for \$587,777.

Commissioner Green moved to recognize the award bid 2015-04 for the General Aviation Ramp Rehabilitation Project from Interstate Concrete and Asphalt, Co. for \$587,777. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Second Amendment to Independent Contractor Agreement/Paperless Digital Solutions/Recorder

Recording Manager Yuen Allison and Civil Deputy Prosecuting Attorney Pat Braden discussed and requested the Board's approval of the Second Amendment to Independent Contractor Agreement with Paperless Digital Solutions in the Recorder's Office to continue the three year project of digitizing the County records.

Commissioner Green moved to adopt the Second Amendment to the Independent Contractor Agreement with Paperless Digital Solutions in the Recorder's Office. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Grant Agreement/WW16-1-28-1/Tow Vehicle/KCSO

Sheriff's Sergeant Ryan Higgins requested the Board's approval of a Grant Agreement WW16-1-28-1 for a Tow Vehicle for the Sheriff's office and said the grant match funds will come from the Vessel Account using Boater Registration Fees.

Commissioner Green moved to approve the Grant Agreement for a Tow Vehicle for the Sheriff's office and Idaho Parks and Recreation. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Addendum to Service Agreement/Hewlett-Packard Co./Information Systems

Information Systems PC Network Specialist Ben Stallings requested the Board's approval on an Addendum to the Service Agreement with Hewlett-Packard Co. which details the location of all the County's assets and lists the multiple service sites.

Commissioner Green moved to approve the Addendum to the Service Agreement with Hewlett-Packard Co. and the Information Systems Department. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Contract/National Color Graphics/Update to Aquifer Atlas/Aquifer Protection District

Administrative Assistant Nancy Jones requested the Board's approval of a Contract with National Color Graphics for the Aquifer Atlas.

Commissioner Green moved to approve the Contract with National Color Graphics and the Aquifer Protection District. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Memorandum of Agreement/State Historic Preservation Office (SHPO)/Kootenai County Historic Preservation Commission

Grants Management Office Director Jody Bieze requested the Board's approval on behalf of the Historic Preservation Commission (HPC) of a Memorandum of Agreement with the State Historic Preservation Office for a grant project for a Preliminary Site Survey of the Pend Oreille area and HPC Training. Ms. Bieze explained the grant match funds total \$8,056 and are an in kind match for the HPC member's time.

Commissioner Green moved to adopt the Memorandum of Agreement with the State Historic Preservation Office and the County Historic Preservation Commission. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Second Amendment Joint Powers Agreement/HARSB

Commissioner Green explained some of the changes in the Second Amendment of the Joint Powers Agreement with the Hayden Area Regional Sewer Board. The Board agreed to approve the Second Amendments.

Commissioner Green moved to approve the Second Amendment of the Joint Powers Agreement with the Hayden Area Regional Sewer Board. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Tax Deed Bid/AIN 180345/Cerera

Commissioner Eberlein opened the Easement Deed Bid AIN 180345 from citizen Philip Cerera in the amount of \$250.

Commissioner Green moved to accept the \$250 from Philip Cerera for AIN 180345, stating that this property comes with a clear title, taxes paid in full and current to this date and with an approved easement granting access to the buyer and to the neighbor directly behind this property. Commissioner Eberlein seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

- G. Executive Session: §67-2345(1)(f)** *to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.*

Commissioner Eberlein moved to delete Item G Executive Session from the Agenda. Chairman Stewart seconded the motion. There being no discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

- H. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There were no public comments.

Chairman Stewart adjourned the meeting at 2:30 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Meshell Missler, Deputy Clerk
