

Minutes of Meeting
Post Falls Department of Motor Vehicles (DMV) Remodel Expense
May 26, 2015
4:30 p.m.

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Assessor Mike McDowell, Chief Deputy Assessor Rich Houser, Buildings and Grounds Director Shawn Riley, Post Falls Vehicle Licensing Manager Carlene Coit and Assistant Manager Sheryl McPherson, and Deputy Clerk Grace Blomgren.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 4:43 p.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Assessor Mike McDowell recapped the discussion from the meeting held on April 22, 2015 regarding the Post Falls DMV Remodel – Veterans Move. Mr. McDowell explained Vehicle Licensing is self funded, with more revenue than operating costs, which would help offset remodeling costs. Buildings and Grounds Director Shawn Riley presented estimates for remodeling and possibly expanding the Post Falls Vehicle Licensing department. Mr. Riley said the approximate cost would be \$80 per square foot to remodel and approximately \$150 per square foot to expand the building, for an estimated remodel total of \$366,880 and an estimated remodel/expand total of \$500,000. Mr. Riley also discussed plumbing issues at the Post Falls facility that will need to be addressed when the work starts. Mr. McDowell said he would like to budget for Design fees for Fiscal Year (FY) 16 with the actual construction to take place in FY17. Commissioner Green and Chairman Stewart agreed. The Auditor’s office will be notified to allow Capital Improvements for Design fees in the amount of \$60,000 for the Post Falls Vehicle Licensing Facility for the FY16 budget.

- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Stewart adjourned the meeting at 5:01 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Grace Blomgren, Deputy Clerk
